

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

Regular Meeting - May 17, 2022 7:30 p.m.

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was published in the *Hunterdon County Democrat*, on October 14, 2021.

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call Attendance
- IV. Acknowledgement of the High Honor Roll Students for school year 2021-2022
- V. Motion for Executive Session, to discuss the terms of employment for the 2022 - 2023 school year for all support/non-affiliated staff members.
- VI. School Business Administrator/Board Secretary - M. McCann
 - 1. Informational Items:
 - a. Board Member Training
 - b. NJSBA Conference October 26-28, 2022
 - c. Milford letter on Shared Leadership

Roll Call Vote

- 2. Motion to approve the following meeting minutes:

- April 26, 2022 - Public Hearing Budget on the 2022-2023/School Reorganization/Regular Meeting Minutes
 - April 26, 2022 - Executive Session Meeting Minutes -1
 - April 26, 2022 - Executive Session Meeting Minutes -2

Roll Call Vote

- 3. Motion to approve the April 2022 Payroll, FICA and DCRP as follows:

April 2022 Net Payroll	\$241,528.47
April 2022 Agency	\$146,395.99
April 2022 Board Share FICA	\$6,411.02
April 2022 State Share FICA	\$21,488.30
April 2022 Board Share DCRP	\$661.92

Total Payroll April 2022	\$416,485.70
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Roll Call Vote

4. Motion to approve the following bill list:

May 17, 2022 General Fund	\$90,940.81
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Roll Call Vote

5. Motion to approve the April 2022 line-item appropriation transfers as per the attached report.

Roll Call Vote

6. Motion to approve the Board Secretary and Reconciler’s Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the reconciler for the month(s) of April 2022; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

Roll Call Vote

VII. Superintendent’s Report – R. Falkenstein

VIII. Committee Reports

- 1. Communication/Education/Policy Committee (D. Herbel, S. Daly-Padron, J. Fyock, J. Jankech)
 - a. Motion to approve the Extended School Year for the 2022-2023 year from July 5, 2022 to July 29, 2022 Monday through Thursday, as recommended by the Superintendent.

Student Hours:	9:00 - 2:00 pm
Teacher Hours:	8:45 - 2:15 pm
Student Hours: (7/5,7/6,7/7)	9:00 - 3:30 pm
Teacher Hours: (7/5,7/6,7/7)	8:45 - 3:45 pm

Roll Call Vote

- b. Motion to approve the following field trips for the designated school year, as recommended by the Superintendent.

Description	Location	Grade/Section/Group	School Year
Frenchtown Art Yard	Frenchtown, NJ	Art Club	2021-2022
Jimmy's Mini Golf	Holland, NJ	ESY	2022-2023

Roll Call Vote

- c. Motion to approve the following fundraisers for the 2022 -2023 school year:

GROUP	ITEM
Student Council	Toys for Tots
8 th Grade	Summer Road Crew Clean Up
8 th Grade	Meals from Dutch Mill Market

Roll Call Vote

- d. Motion to approve the first reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
2415.05	STUDENT SURVEYS, ANALYSIS, EVALUATIONS, EXAMINATIONS, TESTING, OR TREATMENT
2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES
2622	ANTI-HAZING
5541	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
R 2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES
R 2622	STUDENT ASSESSMENT

Roll Call Vote

- e. Motion to amend the 2022 - 2023 Business Shared Services agreement between Milford Board of Education and Kingwood Township Board of Education at a cost of \$43,505.00, as reviewed by as recommended by the Executive County Superintendent

Roll Call Vote

2. Personnel Committee (S. Sklodowsky, K. Bloom, R. Pitzner, P. Jelvani)

- a. Motion to approve the following Child Study Team staff for summer work, as required, at their per 2022-2023 per diem rate, as recommended by the Superintendent:

Staff:	Position	Not to Exceed
Jennifer Berg	CST-EL-SCHS-NA-1	\$2,150.40
Anastasia Maresco	CST-EL-SOCW-NA-1	\$2,079.45

Roll Call Vote

- b. Motion to approve the following teachers for the ESY (Extended School Year) Program at the 2022-2023 contractual rate of \$45.00 per hour, as recommended by the Superintendent:

Name	Position	Not To Exceed
Kendall Davis	ESY Teacher	90 hours
Ella Hurley	ESY Teacher	90 hours
Heather Reider	ESY Teacher	90 hours
Maureen Silva	ESY Teacher	90 hours *
Nancy Marmorato	ESY Nurse	88 hours
Alysia Lederach	ESY Substitute	As needed
Sierra Brooks	ESY Substitute	As needed
Katie Taffera	ESY Substitute	As needed

Roll Call Vote

*Denotes grant funding utilized to subsidize the CRSA ESSR II funds, as denoted in the grant application.

- c. Motion to approve the following staff, as the Instructional Aide for the ESY (Extended School Year) Program, at the rates indicated per hour, utilizing the ESSR II grant funds as recommended by the Superintendent:

Name	Position	Not To Exceed	Rate
Shari Norgard	ESY Aide	83 hours	\$18.70
Anastasia Maresco	ESY Aide	83 hours*	\$18.70
Lisa Hartpense	ESY Aide	83 hours	\$17.71

*Denotes grant funding utilized to subsidize the CRSA ESSR II funds, as denoted in the grant application.

Roll Call Vote

- d. Motion to approve the following 2022-2023 contracts for Support Personnel, as recommended by the Superintendent (All employees have been issued a Rice Notice):

LAST NAME	FIRST NAME	POSITION	2022/2023 ANNUAL SALARY
Berg	Jennifer	CST-EL-SCHS-NA-1	\$44,331.00
Carr	Eric	CST-EL-SCHS-NA-1	\$87,466.00
Maureen	DelGaudio	SPT-EL-CAFT-NA-3	\$5,665.00
Emmons	Meaghan	SPT-EL-TRNS-NA-1 SPT-EL-APAR-NA-1	\$84,088.00
Federico	Gregory	CUS-EL-CUST-NA-4	\$35,997.00
Feldman	Kelly	SPT EL-CAFT-NA-3	\$41,654.00
Kramer	Melissa	SPT-EL-SCHS-NA-1 SPT-EL-SCHS-NA-1	\$75,089.00
Krov	Ray	CASH RECONCILER	\$4,072.00
Mastrangelo	Stefanie	SPT-EL-CAFT-NA-2	\$7,693.00
Lacamera	Carol	SPT-EL-BKPR-NA-1	\$27,710.00
Ritchlin	Amber	SPT-EL-SPEC-FL-3	\$23,333.00
Sandy	Tackacs	SPT-EL-CAFT-NA-1	\$9,616.00
Stevens	Thomas	CUS-EL-CUST-NA-2	\$47,002.00

Roll Call Vote

- e. Motion to approve the attached stipend contract for, Jennifer Berg, CST Secretary, CST-EL-SCHS-NA-1, from August 29, 2022 through June 30, 2023, at a stipend of \$1,560.00 as recommended by the Superintendent.

Roll Call Vote

- f. Motion to approve the attached stipend contract for, Melissa Kramer, Executive Secretary/Informational Director/Technology, SPT-EL-TECH-NA-1/SPT-EL-SCHS-NA-1, for shared services, from July 1, 2022 through June 30, 2023, at a stipend of \$6,898.00 as recommended by the Superintendent.

Roll Call Vote

- g. Motion to approve the attached stipend contract for, Meaghan Emmons, Assistant to the Business Administrator/Transportation Assistant, SPT-EL-TRNS-NA-1 SPT-EL-APAR-NA-,1 for shared services, from July 1, 2022 through June 30, 2023, at a stipend of \$6,898.00 as recommended by the Superintendent.

Roll Call Vote

- h. Motion to approve the attached stipend contract for, Carol Lacamera, Payroll Clerk/Bookeeper, SPT-EL-TRNS-NA-1 SPT-EL-APAR-NA-,1 for shared services, from July 1, 2022 through June 30, 2023, at a stipend of \$4,245.00 as recommended by the Superintendent.

Roll Call Vote

- i. Motion to approve the following substitute/summer custodian, at the rate of \$13.00 per hour, pending satisfactory criminal history review, as recommended by the Superintendent:

Joseph LaRue

Roll Call Vote

- j. Motion to approve the following substitute/summer custodian, at the rate of \$14.50 per hour, pending satisfactory criminal history review, as recommended by the Superintendent:

Courtney Blanchard

Roll Call Vote

- k. Motion to approve the following substitute/summer custodian, at the rate of \$17.06 per hour, pending satisfactory criminal history review, as recommended by the Superintendent:

Sean Em

Roll Call Vote

- l. Motion to approve Aileen Naples, Teacher, TCH-EL-ENRI-FL-2/TCH-EL-HLTH-FL-1, for Profession Development - Robotic Academy, for the 2022-2023 school year, not to exceed \$599.00, as recommended by the Superintendent.

Roll Call Vote

- m. Motion to approve the following teachers for the summer work (4 days a week), Program at the contractual rate of \$45.00 per hour, utilizing the CRSSA II grant, as recommended by the Superintendent:

STAFF	Not To Exceed	PROGRAM
Deanna Mizin	26 hours	Reading/Math Camp
Katie Taffera	26 hours	Reading/Math Camp
Sierra Brooks	52 hours	Science Camp
Mary Bill	16 hours	Reading Camp
Sara Alpaugh	16 hours	Math Camp

Roll Call Vote

- n. Motion to approve the following teachers for June ELL work, utilizing the ESSR II grant funds, at the contractual rate of \$45.00 per hour as recommended by the by the Superintendent:

Sara Alpaugh	4 hours
Mary Bill	4 hours
Katie Taffera	4 hours
Laura Wierzbicki	4 hours

Roll Call Vote

- o. Motion to accept with regret, the resignation of Simona Moss, Teacher, TCH-EL-TCHR-02-3, effective June 30, 2022, as recommended by the Superintendent.

Roll Call Vote

- p. Motion to approve Nancy Marmorato, Nurse, for (5) five days at (4) four hours each day for summer paperwork requirements, at the contractual rate of \$45.00 per hour, not to exceed \$900.00 as recommended by the by the Superintendent.

Roll Call Vote

- q. Motion to approve the following stipend positions for the 2022 - 2023, school year, as per the negotiated contract, as recommended by the Superintendent:

Group	Advisor	Stipend
Sports Director	Charles Shlimbaum	\$3,532.00
Girls' Volleyball	Jackie Fleming	\$2,802.00
Soccer Coach	William Richmond	\$2,802.00
Boys' Basketball	Charles Shlimbaum	\$3,532.00
Girls' Basketball	Jackie Fleming	\$3,532.00
Boys' Baseball	William Richmond	\$2,802.00
Girls' Softball	Charles Shlimbaum	\$2,802.00
Student Council	Sierra Brooks	\$2,802.00
8 th Grade Advisor	Tanya Brooks	\$2,802.00
STEM Advisor	Tanya Brooks	\$2,802.00
Band Director	Ian White	\$3,532.00
Cross County	Lianna Lazur	\$2,802.00
Art Club	Amber Gale	\$2,802.00
Year Book Advisor	Tiffanie Hughes	\$2,802.00

Roll Call Vote

- r. Motion to approve the following teachers for Summer IEP Meetings, at the contractual rate of \$45.00 per hour, not to exceed three (3)

meetings for a total of (3) hours each, as recommended by the Superintendent:

Staff Member:	Staff Member:
Ella Hurley	Heather Reider
Kendall Davis	Maureen Silva
	Amy Williams

Roll Call Vote

- s. Motion to approve the following teachers for ESY IEP review and ESY program set up, at the contractual rate of \$45.00 per hour, not to exceed four (4) hours each, as recommended by the Superintendent:

Staff Member:	Staff Member:
Ella Hurley	Heather Reider
Kendall Davis	Maureen Silva

Roll Call Vote

- t. Motion to approve the amended 2022-2023 employment contract for Timothy Loveland, Supervisor of Students/Dean of Students/Principal, PCN# INS-EL-SUPR-NA-1/CST-EL-COUN-NA-2/ADM-EL-PRN-NA-1, at a salary of \$110,000.00, as recommended by the Superintendent. (Employee has been issued a Rice Notice).

Roll Call Vote

- u. Motion to approve the attached 2022-2023 employment contract for Michele McCann, School Business Administrator/Board Secretary, ADM-EL-SBAD-NA-1, at an annual salary of \$135,000.00, as recommended by the Superintendent, and approved by the Executive County Superintendent. (Employee has been issued a Rice Notice).

Roll Call Vote

- v. Motion to approve Aileen Naples, Teacher, TCH-EL-ENRI-FL-2/TCH-EL-HLTH-FL-1, for additional hours for the Gifted and Talented Fair, at the contractual rate of \$45.00, not to exceed \$135.00, as recommended by the Superintendent.

Roll Call Vote

- w. Motion to approve the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Roll Call Vote

- x. Motion to approve to offer employment to Sean Em, Custodian, CUS-EL-CUST-NA-4, for the 2022-2023, school year effective September 1, 2022 through June 30, 2023, at an annual salary of \$35,500.00, prorated to start date, as recommended by the Superintendent.

Roll Call Vote

- y. Motion to rescind the prior employment contract issued to Amber Gale, Teacher, TCH-EL-ART-FL-1/TCH-MS-ART-FL-1, for the 2022-2023 school year, and to approve an amended employment contract for the 2022-2023 school year as follows: (Employee has been issued a Rice Notice):

Amber Gale, Teacher, TCH-EL-ART-FL-1/TCH-MS-ART-FL-1 to provide Teaching services to Kingwood Township Board of Education for the 2022 - 2023 school year at (.8) MA, Step 19, at a pro-rated salary of \$62,244.00, from July 1, 2022 until June 30, 2023, as recommended by the Superintendent.

Amber Gale, Teacher, TCH-EL-ART-FL-1/TCH-MS-ART-FL-1, to provide Teaching services to Milford Board of Education for the 2022 - 2023 school year at (.2) MA, Step 19, at a pro-rated salary of \$15,561.00, from July 1, 2022 until June 30, 2023, according to the Kingwood Board of Education and Milford Board of Education Shared Services Agreement, as recommended by the Superintendent.

Roll Call Vote.

- z. Motion to rescind the prior employment contract issued to Gina Niedziejko, Teacher, TCH-EL-MUSC-FL-1, for the 2022-2023 school year, and to approve an amended employment contract for the 2022-2023 school year as follows: (Employee has been issued a Rice Notice):

Gina Niedziejko, Teacher, TCH-EL-MUSC-FL-1 to provide Teaching services to Kingwood Township Board of Education for the 2022 - 2023 school year at (.6) BA, Step 13, at a pro-rated salary of \$39,105.00, from July 1, 2022 until June 30, 2023, as recommended by the Superintendent.

Gina Niedziejko, Teacher, TCH-EL-MUSC-FL-1, to provide Teaching services to Milford Board of Education for the 2022 - 2023 school year at (.2) BA, Step 13, at a pro-rated salary of \$13,035.00, from July 1, 2022 until June 30, 2023, according to the Kingwood Board of Education and Milford Board of Education Shared Services Agreement, as recommended by the Superintendent.

Roll Call Vote.

- aa. Motion to approve the offer of summer employment to Angela Tollota, Speech Teacher, for the ESY program, for Speech Services, at the rate of \$46.00 per hour, from July 5, 2022 through July 29, 2022 not to exceed \$1,840.00 as

recommended by the Superintendent.

Roll Call Vote.

- ab. Motion to accept with regret, the resignation of Tim Donnelly, instructional Aide, SPT-EL-SPEC-FL-2, effective June 30, 2022, as recommended by the Superintendent.

Roll Call Vote.

- ac. Motion to approve to offer employment to Kristen Piro, TCH-EL-PHED-FL-1, .8 Teacher, for the 2022-2023, school year effective August 29, 2022 through June 30, 2023, at .8 MA Step 7, at annual prorated salary of \$50,924.00, as recommended by the Superintendent.

Roll Call Vote.

- ad. Motion to approve to offer employment to Lisa Hartpense, Instructional aide, SPT-EL-SPEC-FL-2, for the 2022-2023, school year effective August 29, 2022 through June 30, 2023, at an annual salary of \$23,114.00 as recommended by the Superintendent.

Roll Call Vote.

3 Operations Committee (K. Bloom, M. DeSapio, S. Sklodowsky)

- a. Motion to approve the attached contract for e-rate services with B&R Erate Consulting Services, LLC for the 2022-2023 school year.

Roll Call Vote

- b. Motion to approve the following resolution:

BE IT RESOLVED, that the Kingwood Township Board of Education approves the addendum to the contract dated July 1, 2020, which shall begin on July 1, 2022 and terminate on June 30, 2023 between Maschio's Food Service Inc. and the Kingwood Township School and accepts the following conditions:

- The Management/Administration Fee for the 2022-2023 school year shall be \$8,739.10
- Maschio's Food Service Inc. guarantees the Kingwood Township Board of Education a no-cost or breakeven food service operation, including the management fee, for the 2022-2023 school year.

Roll Call Vote

c. Motion to approve the following resolution:

WHEREAS, Local Finance Notice #2018-13 was distributed on 3/29/18 and specifically addressed electronic funds transfer or “EFT” and claimant certification changes and requirements; and

WHEREAS, the Kingwood Township Board of Education wishes to comply with this LFN and formalize policies to do so; **WHEREAS**, the Township chooses not to offer an “EFT” payment method to our vendors at this time, and

WHEREAS, the Kingwood Township Board of Education will continue to utilize EFT for pension, payroll taxes, debt service, pension, payroll, State of NJ payments, inter-fund transfers, credit card merchant fees and flexible spending accounts; and

WHEREAS, the School Business Administrator is authorized to initiate those EFT payments with the Assistant to the Business Administrator authorized to approve them, in the event of absence of the School Business Administrator then the Assistant to School Business Administrator shall be authorized to initiate the transfers with the Reconciler authorized to approve them, and

WHEREAS, these wire transfers are not required to be presented on the bill list for approval because of their routine, noncontroversial nature;

Roll Call Vote

4. Finance/Budget Committee (R. Pitzner, K. Bloom, S. Sklodosky, P. Jelvani)

a. Motion to approve the following resolution:

WHEREAS the solicitation of proposals for Health Care Medical Plans for the Kingwood Township Board of Education for the 2022 - 2023 school year yielded the following results:

United Healthcare.....Declined RFP

Cigna.....Declined RFP

AetnaDeclined RFP

Horizon7.5%

**Horizon BlueCross Medical Plans Renewal Rates:
Direct Access:**

<i>Single Coverage</i>	<i>\$1,467.61 per month</i>
<i>Two (2) Adults</i>	<i>\$3,266.22 per month</i>
<i>Family</i>	<i>\$3,800.31 per month</i>

<i>Parent/Child</i>	<i>\$2,167.05 per month</i>
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Direct Access \$15/\$25:

<i>Single Coverage</i>	<i>\$1,411.40 per month</i>
<i>Two (2) Adults</i>	<i>\$3,141.12 per month</i>
<i>Family</i>	<i>\$3,654.75 per month</i>
<i>Parent/Child</i>	<i>\$2,084.06 per month</i>

EPO Plan:

<i>Single Coverage</i>	<i>\$1,247.47 per month</i>
<i>Two (2) Adults</i>	<i>\$2,776.27 per month</i>
<i>Family</i>	<i>\$3,230.27 per month</i>
<i>Parent/Child</i>	<i>\$1,842.00 per month</i>

H.S.A./HDHP Plan:

<i>Single Coverage</i>	<i>\$1,379.56 per month</i>
<i>Two (2) Adults</i>	<i>\$3,070.23 per month</i>
<i>Family</i>	<i>\$3,572.28 per month</i>
<i>Parent/Child</i>	<i>\$2,037.05 per month</i>

POS Plan:

<i>Single Coverage</i>	<i>\$1,408.88 per month</i>
<i>Two (2) Adults</i>	<i>\$3,135.57 per month</i>
<i>Family</i>	<i>\$3,648.10 per month</i>
<i>Parent/Child</i>	<i>\$2,080.37 per month</i>

EHP Plan:

<i>Single Coverage</i>	<i>\$1,311.38 per month</i>
<i>Two (2) Adults</i>	<i>\$2,918.53 per month</i>
<i>Family</i>	<i>\$3,395.87 per month</i>
<i>Parent/Child</i>	<i>\$1,936.38 per month</i>

GSP Plan:

<i>Single Coverage</i>	<i>\$1,268.33 per month</i>
<i>Two (2) Adults</i>	<i>\$2,822.73 per month</i>
<i>Family</i>	<i>\$3,284.39 per month</i>
<i>Parent/Child</i>	<i>\$1,872.81 per month</i>

WHEREAS, Horizon BlueCross Medical Plans have increased the 2022-2023 rates by Seven and a half (7.5%) percent from the 2021-2022 rates, and;

BE IT RESOLVED, that the Kingwood Township Board of Education awards the 2022 - 2023 Health Care Medical Plans contract to Horizon BlueCross Medical Plans.

Roll Call Vote.

- b. Motion to approve the following Delta Dental rates for the 2022 - 2023 school year:

Single Coverage	\$ 49.30 per month*
Family Coverage	\$139.30 per month*

The Board of Education only pays employee coverage.

Roll Call Vote.

- c. Motion to affirm Brown & Brown, as the Broker of record for Health Benefits for the 2022-2023 school year.

Roll Call Vote.

- d. Motion to approve Berkley Life and Health Insurance Company as the voluntary student accident insurance for the 2022-2023 School Year.

Roll Call Vote

5. Standing Committee Reports

- 1. Hunterdon County School Boards
- 2. NJ School Boards (K. Bloom)
- 3. Hunterdon County ESC (D. Herbel)
- 4. KTS PTA (G. Vitale)
- 5. Kingwood Township Education Foundation (R. Falkenstein)
- 6. Ad Hoc (K.Bloom, R. Pitzner, D. Herbel, S. Sklodoswky)

6. New Business

7. Old Business

IX. Recognition of the Public

X. Adjournment

