

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

Regular Meeting - June 21, 2022 7:30 p.m.

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was published in the *Hunterdon County Democrat*, on

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Oath of Office
- IV. Roll Call Attendance
- V. School Business Administrator/Board Secretary - M. McCann
 - 1. Informational Items:
 - a. Annual Audit week of July 5, 2022
 - b. Board Member Mandated Training
 - c. Thank you from Kingwood Township School
 - d. Board Member Acknowledgment of Reading Contracts
 - e. Thank you to the custodial staff for keeping the building clean & preparation for graduation
 - f. Thank you to Business Office
 - 2. Motion to approve the following meeting minutes:
 - May 17, 2022 - Regular Meeting
 - May 17, 2022 - Executive Session Meeting

Roll Call Vote

- 3. Motion to approve the May 2022 Payroll, FICA and DCRP as follows:

May 2022 Net Payroll	\$241,492.03
May 2022 Agency	\$145,391.87
May 2022 Board Share FICA	\$6,496.55
May 2022 State Share FICA	\$21,375.68
May 2022 Board Share DCRP	\$661.92
Total Payroll May 2022	\$415,418.05

4. Motion to approve the following bill lists:

May 18-31 2022 General Fund	\$204,067.57
June 21, 2022 General Fund	\$334,572.16

Roll Call Vote

5. Motion to approve the May 2022 line-item appropriation transfers as per the attached report.

Roll Call Vote

6. Motion to approve the Board Secretary and Reconciler's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of May 2022; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

VI. Superintendent's Report – R. Falkenstein

Dr. Falkenstein will report on the School Safety Team.

Dr. Falkenstein will report on the Wellness Committee.

1. Motion to approve the School Safety Team Report for September 1, 2022 through June 30, 2022.

Roll Call Vote

VII. Committee Reports

1. Communication/Education/Policy Committee (D. Herbel, S. Daly-Padron, J. Fyock, J. Jankech)

a. Motion to approve the Extended School Year tuition contract for one (1) student

with Holland Township School, Milford, NJ, from July 1, 2022 through July 31, 2022 at the tuition rate \$2,500.00, as recommended by the Superintendent.

Roll Call Vote

- b. Motion to approve the tuition contract for one (1) student with Midland School, North Branch, NJ, from July 1, 2022 through June 30, 2023 at the tuition rate \$425.50 per day, not to exceed \$88,929.50, plus the extraordinary services, not to exceed \$34,861.20, as recommended by the Superintendent.

Roll Call Vote

- c. Motion to approve the second reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
2415.05	STUDENT SURVEYS, ANALYSIS, EVALUATIONS, EXAMINATIONS, TESTING, OR TREATMENT
2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES
2622	ANTI-HAZING
5541	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
R 2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES
R 2622	STUDENT ASSESSMENT

Roll Call Vote

- d. Motion to approve and submit application on 2022-2023 ESEA Grant at an amount of \$31,009 for Title I, \$6,348 for Title II, and \$10,000 for Title IV, as recommended by the Superintendent.

Roll Call Vote

- e. Motion to approve and submit application of the attached 2022 -2023 IDEA Grant for Basic - \$76,044.00 and Preschool - \$3,999.00, as recommended by the Superintendent.

Roll Call Vote

- f. Motion to amend the Speech Teacher position, TCH-EL-SPCH-FL-2, from a (.8) FTE to a (1) FTE, as recommended by the Superintendent.

Roll Call Vote

- g. Motion to approve the revised job description for the Learning Disability Teacher Consultant, as recommended by the Superintendent.

Roll Call Vote

- h. Motion to approve the revised Kingwood Township Board of Education meeting schedule for the 2022 calendar year with a 7 pm start time, as recommended by the Superintendent.

Roll Call Vote

- i. Motion to approve the Extended School Year Tuition Contract for one (1) student with Milford Public School Board of Education, for services at Kingwood Township School, from July 5, 2022 through July 31, 2022 at the tuition rate \$2,500.00, as recommended by the Superintendent.

Roll Call Vote

- j. Motion to approve the Extended School Year Tuition Contract for one (1) student with Milford Public School Board of Education, for services at Kingwood Township School, from July 1, 2022 through July 31, 2022 at the tuition rate \$2,500.00, as recommended by the Superintendent.

Roll Call Vote

- 2. Personnel Committee (S. Sklodowsky, K. Bloom, R. Pitzner, S. Daly-Padron)
 - a. Motion to approve the attached 2022 -2023 Substitute List, as recommended by the Superintendent, pending satisfactory criminal history review.

Roll Call Vote

- b. Motion to approve the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Roll Call Vote

- c. Motion to approve the \$500.00 sick day bonuses to the following employees who did not use any sick days in the 2021 - 2022 school year, as per the negotiated contract, as recommended by the Superintendent:

LeAnne DeTample
Joanne Hyland

Lianna Lazur
William Richmond*

* Prorated - \$400.00

Roll Call Vote

- d. Motion to approve the \$3,000.00 health benefits waiver payment to the following employees for the 2021 - 2022 school year, as per the negotiated agreement, as recommended by the Superintendent:

Tanya Brooks	Anastasia Maresco***
Sierra Brooks	Dawn Markovich
Eric Carr	Aileen Naples
Rick Falkenstein	Gina Niedziejko
Kelly Feldman*	Kristen Piro
Gregory Federico	William Richmond
Diane Ferlauto	Amber Ritchlin ***
MaryAnne Ferraro	Thomas Stevens
Jacyln Fleming**	Kathyrn Taffera
Carol LaCamera	Amy Williams

*Prorated - \$1,000.00

**Prorated - \$1,500.00

*** Prorated -\$2,500.00

Roll Call Vote

- e. Motion to approve the HIB stipend for the 2022-2023 for Jennifer Petronzi, at her per diem rate of \$343.15, not to exceed \$ 10,294.50.00, as recommended by the Superintendent.

Roll Call Vote

- f. Motion to approve Allison Okolichany, for additional hours under the 2021-2022 ESEA Title 1 for work completed on student progress monitoring, at an amount not to exceed \$500, as recommended by the Superintendent.

Roll Call Vote

- g. Motion to approve the offer of employment to Kimberly Barna, Teacher, TCH-EL-PSSP-FL-1, for the 2022-2023 school year, effective August 29, 2022, through June 30, 2023, at BA Step 8, at a salary of \$59,755.00, pending Criminal History Review approval as recommended by the Superintendent.

Roll Call Vote

- h. Motion to approve the offer of employment to Abigail Gooding, Teacher, TCH-EL-TCHR-KD-2, for the 2022-2023 school year, effective August 29, 2022, through June 30, 2023, at BA step 1, at a salary of \$56,430.00, pending Criminal History Review approval as recommended by the Superintendent.

Roll Call Vote

- i. Motion to approve the offer of employment to Angela Caccese, Speech Teacher, TCH-EL-SPCH-FL-2, for the 2022-2023 school year, effective August 29, 2022, through June 30, 2023, at MA 30 Step 7, at a salary of \$66,255.00, pending Criminal History Review approval as recommended by the Superintendent.

Roll Call Vote

- j. Motion to accept, with regret, the resignation of Kerri Sigafos, Teacher, TCH-EL-TCHR-KD-2, effective June 30, 2022, as recommended by the Superintendent.

Roll Call Vote

- k. Motion to accept, with regret, the resignation of Eric Carr, Supervisor of Building & Grounds, CUS-EL-SUPV-NA-1, effective June 30, 2022, as recommended by the Superintendent.

Roll Call Vote

- l. Motion to accept, with regret, the resignation of Melissa Kramer, Executive Secretary/Informational Director/Technology, SPT-EL-TECH-NA-1/SPT-EL-SCHS-NA-1, effective July 15, 2022, as recommended by the Superintendent.

Roll Call Vote

- m. Motion to approve the following substitute/summer custodian, at the rate of \$13.00 per hour, pending satisfactory criminal history review, as recommended by the Superintendent:

Harrison Gale

Roll Call Vote

- n. Motion to approve Amy Williams and Abigail Gooding, Teachers, for 6 hours at the contractual rate of \$45 per hour, not to exceed \$270.00 each, for Kindergarten orientation and screening as recommended by the Superintendent.

Roll Call Vote

- o. Motion to approve the offer of employment to Paula Hatch, as Cash Account Reconciliation Specialist, at an annual salary of \$4,072.00 pro-rated, to the start date of August 1, 2022 through June 30, 2023, as recommended by the Superintendent.

Roll Call Vote

- p. Motion to approve Alysia Lederach, Teacher, for 8 hours at the contractual rate of \$45 per hour, not to exceed \$360.00, for Math/Science/Social Studies Curriculum work, as recommended by the Superintendent.

Roll Call Vote

- q. Motion to approve Scott Johnson, Teacher, for 6 hours at the contractual rate of \$45 per hour, not to exceed \$270.00, for Science Curriculum work, as recommended by the Superintendent.

Roll Call Vote

- r. Motion to amend the Maternity Leave and the Contractual Child Rearing Leave for Samantha Black, TCH-EL-PSSP-FL-1, Teacher, effective April 25, 2022 through June 30, 2023, utilizing the following, as recommended by the Superintendent:

Leave:	Dates:	Days/Weeks
Sick days	04/25/2022 - 05/20/2022	19.5 sick days
FMLA	05/23/2022 - 10/21/2022	12 weeks
NJFLA	09/01/2022 - 11/18/2022	12 weeks
Child Rearing Contractual Leave	05/20/2022 - 06/30/2023	1 school year

Roll Call Vote

- s. Motion to approve Lianna Lazur, Teacher, for 4 hours at the contractual rate of \$45 per hour, not to exceed \$180.00, for ELL Curriculum work, as recommended by the Superintendent.

Roll Call Vote

- t. Motion to approve Heather Reider and Allison Okolichany, Teachers, for 9 hours at the contractual rate of \$45 per hour, not to exceed \$405.00 each, for Literacy Boot Camp for Teachers, as recommended by the Superintendent.

Roll Call Vote

- u. Motion to approve Ian White, Teacher, for 6 hours at the contractual rate of \$45 per hour, not to exceed \$270.00 each, for Summer Instruction, as recommended by the Superintendent.

Roll Call Vote

- v. Motion to approve Sara Alpaugh, Teacher, for 7 hours at the contractual rate of

\$45 per hour, not to exceed \$315.00 each, for Star Math analysis, as recommended by the Superintendent.

Roll Call Vote

- w. Motion to approve Kelly Flannigan, LDTC, at her per diem rate of \$371.94, not to exceed \$1,487.76, for Summer work, as recommended by the Superintendent.

Roll Call Vote

- x. Motion to approve Diane Ferlauto, Teacher, a one-time payment for accumulated sick days in the amount of \$10,000 per the negotiated contract, as recommended by the Superintendent.

Roll Call Vote

- y. Motion to approve Eric Carr, at an hourly rate of \$42.05, for any work completed in the 2022 – 2023 school year, as recommended by the Superintendent.

Roll Call Vote

- z. Motion to approve Melissa Kramer, at an hourly rate of \$39.11, for any work completed in the 2022 - 2023 school year, as recommended by the Superintendent.

Roll Call Vote

- 3. Operations Committee (K. Bloom, J. Jankech, J. Fyock, and G. Vitale)
 - a. Motion to approve the attached contract with Delaware Valley Regional High School and Kingwood Township School for technology services for the 2022-2023 school year billed on an as needed basis.

Roll Call Vote

- b. Motion to approve the attached bus routes for the 2022-2023 Extended School Year Program.

Roll Call Vote

- 4. Finance Committee (R. Pitzner, K. Bloom, P. Jelvani, S. Sklodowsky)
 - a. Motion to authorize the School Business Administrator to pay bills for the final June 30, 2022 bill list and during the month of July 2022 and that all bills will be presented for Board approval at the next regularly scheduled meeting.

Roll Call Vote.

- b. Motion to authorize the School Business Administrator to make line item transfers in the 2021-2022 school budget that may be necessary prior to closing the fiscal year and in the 2022-2023 school budget that may be necessary during the month of July 2022 to conform with the law and regulations and that all transfers be presented for Board approval at the next regularly scheduled meeting.

Roll Call Vote.

- c. Motion to approve the following resolution:

***WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and*

***WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and*

***WHEREAS**, the Kingwood Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and*

***WHEREAS**, the Kingwood Township Board of Education has determined that (**an amount not to exceed**) \$1,200,000.00 is available for such purpose of transfer;*

***NOW THEREFORE BE IT RESOLVED** by the Kingwood Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.*

Roll Call Vote.

- d. Motion to approve the following resolution:

***WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and*

***WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and*

***WHEREAS**, the Kingwood Township Board of Education wishes to deposit anticipated current year surplus into an Emergency Reserve account at year end, and*

***WHEREAS**, the Kingwood Township Board of Education has determined that (**an amount not to exceed**) \$200,000.00 is available for such purpose of transfer;*

NOW THEREFORE BE IT RESOLVED by the Kingwood Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call Vote.

- e. Motion to approve the 2022-2023 milk and meal prices:

Student Lunch - \$3.50
Reduced Price - \$0.40
Adult Lunch - \$4.00
Milk - \$0.60

Roll Call Vote

- f. Motion to approve the following:

Pursuant to PL2015, Chapter 47 the Kingwood Township Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulation; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200:

*Attorney: Fogarty and Hara Esq.
21-00 Route 208 South
Fair Lawn, NJ 07410*

*Architect: Spiezle Group
1395 Yardville Hamilton Square
Suite 2A
Hamilton, NJ 08618*

*Auditor: BKC, CPA, PC
114 Broad Street
Flemington, NJ 08822*

*Waste Treatment Operator:
Garco Research Company
PO Box 404
Annadale, NJ 08801*

*Water Operator:
Agra*

90 ½ West Blackwell Street
Dover, NJ 07801

Physician:

Delaware Valley Family Health Center
200 Frenchtown Road
Milford, NJ 08848

Occupational Therapist:

Therapeutic Intervention, Inc.
1389 Plymouth Road
Bridgewater, NJ 08807

Physical Therapist: Therapeutic Intervention, Inc.
1389 Plymouth Road
Bridgewater, NJ 08807

Neurological Evaluations:

Developmental Pediatric Associates

Payroll Services:

R&L Data Centers, Inc.

Financial & Personnel Service:

CDK Systems, Inc.

Disclosure Agent:

Phoenix Advisors, Inc.

Food Service:

Maschio's Food Service, Inc.

- g. Motion to approve the attached disposal as surplus property with no value, and authorize the business administrator to dispose of the property pursuant to N.J.S.A. 18A:18A-45, as recommended by the Superintendent.

Roll Call Vote

5. Standing Committee Reports

1. Hunterdon County School Boards (Open)
2. NJ School Boards (K. Bloom)

3. Hunterdon County ESC (D. Herbel)
 4. KTS PTA (G. Vitale)
 5. Kingwood Township Education Foundation (R. Falkenstein)
 6. Ad Hoc (P. Jelvani, K.Bloom, D. Herbel, S. Sklodoswky)
6. New Business
 7. Old Business
- VIII. Recognition of the Public
- IX Motion for Executive Session to review the BOE evaluation and the CSA evaluation.
- X. Adjournment