

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

Regular Meeting - March 12, 2024 7:00 p.m.

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was published in the *Hunterdon County Democrat*, on October 26, 2023.

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call Attendance
- IV. Recognition of the Public

For members of the Kingwood Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- 2. Each statement made by a participant shall be limited to three minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
- 5. The presiding officer may: a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;

- V. School Business Administrator/Board Secretary - M. McCann

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1. Motion to approve the following resolution:

***WHEREAS**, the Kingwood Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and*

***WHEREAS**, N.J.S.A. 18A:11-12 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and*

***WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-14, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and*

***WHEREAS**, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$150.00 per employee as described in N.J.A.C. 6A:23A-7.3B and where prior Board approval shall not be required unless this annual threshold is exceeded in a given school year (July 1 through June 30); and*

***WHEREAS**, the Board of Education finds that a mileage reimbursement rate equal to that of the NJOMB mileage reimbursement rate is a reasonable rate: and*

***THEREFORE BE IT RESOLVED** the Board of Education approves the amounts set forth for regular district business travel and statutorily authorizes travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.*

Roll Call Vote

2. Motion to approve the 2024-2025 preliminary budget:

***WHEREAS**, the 2024-2025 preliminary budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A and N.J.A.C. Title 6 and 6A and to provide curriculum and instruction which will enable all students to achieve the New Jersey Learning Standards;*

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***BE IT RESOLVED** the Board of Education approves the 2024-2025 preliminary budget in the amount of \$8,804,276.00 and authorizes its submission to the Executive County Superintendent of Schools for approval as follows:*

General Operating Expense	\$ 8,009,131
Special Revenue Fund	\$ 795,145
Total Expenditures	\$ 8,804,276

***BE IT FURTHER RESOLVED**, that the 2024-2025 preliminary budget is supported by the following revenues:*

<u>General Fund Revenue</u>		
Local Revenues:		
Budgeted Fund Balance	\$ 347,001	
Local Tax Levy	\$ 6,542,071	
Tuition	\$ 251,330	
Miscellaneous Revenues	\$ 4,200	
Interest	\$ 3,500	
Total Local Revenue		\$ 7,148,102
State Revenues:		
School Choice Aide	\$ 276,678	
Transportation Aide	\$ 166,282	
Special Education Aide	\$ 332,287	
Equalization Aide	\$ 54,761	
Security Aide	\$ 31,021	
Total State Revenues	\$	\$ 861,029
Total General Fund Revenues		\$ 8,009,131
Special Revenue (Grants)		\$ 795,145
Total Revenues		\$ 8,804,276

***BE IT FURTHER RESOLVED**, that the Kingwood Township Board of Education acknowledges that the 2024-2025 preliminary budget as described above results in a General Fund Tax Levy in the amount of \$6,542,071.00*

***BE IT FURTHER RESOLVED**, that the preliminary budget will be advertised in the Hunterdon County Democrat newspaper in accordance with the form suggested by the State Department of Education and according to law; and*

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***NOW, BE IT FURTHER RESOLVED**, that a Board of Education meeting be held on April 30, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 school year.*

Roll Call Vote.

3. *Motion to approve an Enrollment Adjustment for the 2024-2025 School Year:*

***WHEREAS**, N.J.A.C. 6A:23A-11.2(c) allows a district to request an adjustment to the tax levy for increases in enrollment that exceeds the state projections in the pre-budget year, and*

***WHEREAS**, the district realized an increase in enrollment of 12.23% which generated an enrollment adjustment in the amount of \$632,828.00, and*

***WHEREAS**, the Kingwood Township Board of Education has determined that there is a need to use a portion of the enrollment adjustment in the amount of \$133,350.00 for the purpose of supporting a thorough and efficient education which has become more difficult as a result of state aid, CPI and exceeding the 2% tax levy cap in the amount of \$125,661.00, and*

***WHEREAS**, the unused portion of the enrollment adjustment \$515,700 will become banked cap for the ensuing four year period, and*

***NOW THEREFORE BE IT RESOLVED**, that the Kingwood Township Board of Education requests the approval to use the enrollment adjustment in the 2024/2025 budget which will exceed the 2% tax levy cap in the amount of \$125,661.00.*

***BE IT FURTHER RESOLVED**, that the purpose for needing the enrollment adjustment will be satisfied during the 2024/2025 budget cycle.*

Roll Call Vote.

4. Recognition of the Public
5. Adjourn

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