

**BOARD OF EDUCATION**

**AGENDA**

**Regular Meeting - July 26, 2022 7:00 p.m.**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was published in the *Star Ledger* on July 15, 2022.

- I. Call to Order by Board President
- II. Oath of Office
- III. Pledge of Allegiance
- IV. Roll Call Attendance
- V. School Business Administrator/Board Secretary - M. McCann
  - 1. Informational Items:
    - a. Board Member Training
    - b. NJSBA Conference October 26-28, 2022
    - c. Thank you to Business Office for their work on the Kingwood Audit and Milford Audit

- 2. Motion to approve the following meeting minutes:

June 21, 2022 - Regular Meeting  
June 21, 2022 - Executive Session Meeting

*Roll Call Vote*

- 3. Motion to approve the June 2022 Payroll, FICA and DCRP as follows:

June 2022 Net Payroll	\$264,497.59
June 2022 Agency	\$154,507.92
June 2022 Board Share FICA	\$9,038.97
June 2022 State Share FICA	\$21,269.17
June 2022 Board Share DCRP	\$661.92
Total Payroll June 2022	\$449,975.57

- 4. Motion to approve the following bill lists:

June 22-30 2022 General Fund	\$190,911.89
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*Roll Call Vote*

5. Motion to approve the June 2022 line-item appropriation transfers as per the attached report.

*Roll Call Vote*

6. Motion to approve the Board Secretary and Reconciler’s Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of June 2022; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

VI. Superintendent’s Report – R. Falkenstein

1. Motion to approve and submit application on 2022-2023 Preschool Expansion Application, as recommended by the Superintendent.

*Roll Call Vote*

I. Committee Reports

1. Communication/Education/Policy Committee (D. Herbel, S. Daly-Padron, J. Fyock, J. Jankech)
  - a. Motion to approve the attached tuition contract for one (1) student with Milford Public School District, Milford, NJ, from August 31, 2022 through June 30, 2023 at the tuition rate \$25,000.00, for the Preschool Disabled Program as recommended by the Superintendent.

*Roll Call Vote*

- b. Motion to approve the attached tuition contract for one (1) student with Milford Public School District, Milford, NJ, from August 31, 2022 through June 30, at

the tuition rate of \$25,000, for the Preschool Disabled Program as recommended by the Superintendent.

*Roll Call Vote*

- c. Motion to approve the revised job description for the Executive Secretary as recommended by the Superintendent.

*Roll Call Vote*

- d. Motion approve the Kingwood Township Board of Education to develop and utilize an internal Board Self-Evaluation Matrix and Superintendent Evaluation Matrix for annual review of the Superintendent and the Board, as recommended by the Superintendent.

*Roll Call Vote*

- e. Motion to approve the attached 2021 - 2022 Educational Services Contract with the State of New Jersey, Commission for the Blind and Visually Impaired in the amount of \$2,200.00, as recommended by the Superintendent.

*Roll Call Vote*

- f. Motion to approve the toilet waiver for the 2022-2023 school year for the Preschool Disabled Program, as recommended by the Superintendent.

*Roll Call Vote*

- g. Motion to approve the formation of an Early Childhood Advisory Council, including the following core members: Rick Falkenstein, Jonathan Jankech, David Moscovitz, Deanna Mizin and Kim Barna, as recommended by the Superintendent.

*Roll Call Vote*

2. Personnel Committee (S. Sklodowsky, K. Bloom, R. Pitzner, S. Daly-Padron)

- a. Motion to approve the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

*Roll Call Vote*

- b. Motion to approve the offer of employment to Alyssa Cuzzola, Instructional Aide, SPT-EL-SPEC-FL2, for the 2022-2023 school year, effective August 29, 2022, through June 30, 2023, at a salary of \$24,721.00, pending Criminal History Review approval as recommended by the Superintendent.

*Roll Call Vote*

- c. Motion to approve the offer of employment to Lisa Symons, Instructional Aide, SPT-EL-SPEC-FL-4, for the 2022-2023 school year, effective August 29, 2022, through June 30, 2023, at a salary of \$24,721.00, pending Criminal History Review approval as recommended by the Superintendent.

*Roll Call Vote*

- d. Motion to accept the resignation of Shari Norgard, Teacher, TCH-EL-SPEC-FL-6, Effective July 18, 2022, as recommended by the Superintendent

Motion to approve the offer of employment to Shari Norgard, Instructional Aide, SPT-EL-SPEC-FL-3, for the 2022-2023 school year, effective August 29, 2022, through June 30, 2023, at a salary of \$25,231.00, as recommended by the Superintendent.

- e. Motion to approve the offer of employment to Erin Leber, Teacher, TCH-EL-TCHR-02-3, for the 2022-2023 school year, effective August 29, 2022, through June 30, 2023, at BA Step 7, at a salary of \$59,755.00, pending Criminal History Review approval as recommended by the Superintendent.

*Roll Call Vote*

- f. Motion to approve the offer of employment to Denise Donnelly, Executive Secretary Assistant, SPT-EL-SCHS-NA-1, for the 2022-2023 school year, effective July 27, 2022, through June 30, 2023, at an annual salary of \$72,000.00 pro-rated to start date, pending Criminal History Review approval as recommended by the Superintendent.

*Roll Call Vote*

- g. Motion to rescind the prior employment contract issued to Jennifer Petronzi, Guidance, CST-EL-COUN-NA-1, for the 2022-2023 school year, and to approve an amended employment contract for the 2022-2023 school year as follows: (Employee has been issued a Rice Notice):

Jennifer Petronzi, Guidance, CST-EL-COUN-NA-1, to provide Teaching services to Kingwood Township Board of Education for the 2022 - 2023 school year at (.8) MA, Step 5-6, at a pro-rated salary of \$51,244, from July 1, 2022 until June 30, 2023, as recommended by the Superintendent.

Jennifer Petronzi, Guidance, CST-EL-COUN-NA-1, to provide Teaching services to Milford Board of Education for the 2022 - 2023 school year at (.2) MA, Step 5-6, at a pro-rated salary of \$12,811.00, from July 1, 2022 until June 30, 2023, according

to the Kingwood Board of Education and Milford Board of Education Shared Services Agreement, as recommended by the Superintendent.

*Roll Call Vote.*

- h. Motion to approve Kelly Feldman, Attendance Secretary, ATT0-EL-SCHS-NA-1, for up to 10 hours, not to exceed \$216.95, for preparing the school calendar, and parent pick up packets, as recommended by the Superintendent.

*Roll Call Vote.*

- i. Motion to approve Jennifer Snyder, student teacher from The College of New Jersey, from August 29, 2022 through December 9, 2022, as recommended by the Superintendent.

*Roll Call Vote.*

- j. Motion to approve Kim Barna, Teacher, TCH-EL-PSSP-FL-1, for an additional 10 hours at the contractual rate of \$45 an hour, not to exceed \$450.00 for work on the Preschool Expansion Grant, as recommended by the Superintendent.

*Roll Call Vote.*

3. Operations Committee (K. Bloom, J. Jankech, J. Fyock, and G. Vitale)

- a. Motion to approve the following 2021-2022 Joint Transportation Agreement with the Delaware Valley Regional High School District to provide regular and special education transportation services:

Kingwood Route 1	\$39,821.00	Kingwood Route 5	\$43,605.00
Kingwood Route 2	\$37,744.00	Kingwood Route 6	\$43,240.00
Kingwood Route 3	\$30,387.00	Kingwood Route 7	\$34,356.00
Kingwood Route 4	\$37,429.00	Kingwood Route 8	\$41,213.00
Kingwood Route ESY 01			\$3,239.00
Kingwood Route ESY 02			\$3,901.00
ESY Field Trip			\$112.50

- b. Motion to approve the following insurance rates with NJSIG for the 2022 - 2023 school year:

Package Total	\$29,254.00
Worker's Compensation	\$33,674.00
Supplemental Worker's Compensation	\$1,601.00
School Board Legal Liability	\$11,781.00
<b>TOTAL</b>	<b>\$ 77,658.00*</b>

**2.5% increase, less than 7-10%**

*Roll Call Vote.*

4. Finance Committee (R. Pitzner, K. Bloom, P. Jelvani, S. Sklodowsky)
  - a. Motion to approve the attached disposal as surplus property with no value, and authorize the business administrator to dispose of the property pursuant to N.J.S.A. 18A:18A-45, as recommended by the Superintendent.

*Roll Call Vote*

- b. Motion to accept the 2021-2022 Extraordinary Aid of \$171,000.00 in the 2022-2023 school year, as recommended by the Superintendent.

*Roll Call Vote*

5. Standing Committee Reports
  1. Hunterdon County School Boards (Open)
  2. NJ School Boards (K. Bloom)
  3. Hunterdon County ESC (D. Herbel)
  4. KTS PTA (G. Vitale)
  5. Kingwood Township Education Foundation (R. Falkenstein)
  6. Ad Hoc (K. Bloom, D. Herbel, S. Sklodowsky, R. Pitzner)
6. New Business
7. Old Business
- VII. Recognition of the Public
- VIII. Adjournment