

Alexandria Township School District

Our mission is to build the academic, social/emotional and physical foundation our students need to thrive in high school and beyond.



Alexandria Middle School

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Dear AMS Parents/Guardians:

Pick Up Patrol (PUP) is formally the ATSD's dismissal request notification app. We have successfully trialed the web based app. If you have not registered, please ensure you contact your ATSD school contact as soon as possible to register.

AMS has preset all students default plans as "BUS" for those students who have not registered in PUP. We are requesting that parents/guardians verify default dismissal options and select from the list of available dismissal options if you plan to make any changes from your default plan. AMS has multiple dismissal options because of all the after school activities. The complete AMS PUP dismissal options are available in the PUP app.

Example of Dismissal Options:

- BUS = Student is taking their bus home.
- **Early Dismissal** = Pick up in the AMS Main office between 8:45 a.m.-3:00 p.m. (12:30 p.m. on 1:10 p.m. early dismissal days) **Specific time, reason for pick up is required in your note.**
- **End of Day Dismissal** = Pick up at Old Gym at 3:33 p.m. (1:10 p.m. early dismissal days).
- After Care at LDW = Please select if your child is expected to take the Brown Bus to LDW for After Care.

Example of Club/Sport/Activities Options:

These should be selected when your child is staying after school to attend a specific AMS activity

- AMS Student Council -Dance/Party = Student Attending Activity After School
- AMS Boys Basketball = Student Attending Activity After School
- AMS Drama Club = Student Attending Activity After School
- AMS Homework Assistance Program – Student Attending Activity After School
- Student Sport Spectator – Student Attending AMS Home Game ONLY

For the safety of your children and to help our Staff properly plan for students who participate in activities after school, we are requesting that parents/guardians manage their children's daily dismissal arrangements. For Example, if your child is participating in Drama Club on Wednesday's or Basketball Monday/Wednesday/Friday for the months of December – February then you should update Plan Changes to reflect the dismissal option for the duration of the activity. Once the activity is over, you must re-set your dismissal option of choice. You can plan ahead for dismissals or change daily, the system is very flexible.

We recommend you make yourself familiar with all of the dismissal options to better manage your child's dismissal plans. Teachers/Staff and Students will be following the daily dismissal option as set forth in Pick Up Patrol.

Any changes to your child's default dismissal plan should be submitted, if at all possible, no later than 9:30 a.m. daily. If you have an emergency, PUP will allow updates until 2:15 p.m. (11:15 a.m. on early dismissal days). Anything beyond that point will require you contact the AMS main office either by phone (908) 996-6811 or email perini@alexandriaschools.org for assistance.