

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – January 22, 2013

TIME AND PLACE: The regular meeting of the Board of Education was held on January 22, 2013 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 19, 2012.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:35 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Kimberly Malina
	Kevin Bloom, Vice President	Anthony Planer
	Paymon Jelvani	Lance Riggio
	Gary Karlsrud	Laurie Willard
	Jill Lonergan	

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Scott Yerger, Assistant Principal

RECOGNITION OF PUBLIC:

Teachers - N. Kapsimalis and C. Pope

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- School Board Recognition Month
- Governor Budget Address 2/26/13 – State Aid Available 2/28/13
- Tentative Budgets Due to County Office - 3/7/13

- Online Personal/Relative Disclosure & Financial Statements
- NJ School Boards Association – Bargaining Training – 1/26/13

Action 13-156

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend the following addendum item to the agenda - #8.2.2. Moved by K. Bloom and seconded by A. Planer. This resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 13-157

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*December 18, 2012 – Regular Meeting Minutes
December 18, 2012 – Executive Session Minutes*

Moved by K. Bloom, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain 2; (Karlsrud, Lonergan).

*January 7, 2013 – Regular Meeting Minutes
January 7, 2013 – Executive Session Minutes*

Moved by K. Bloom, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain 2; (Karlsrud, Willard).

Action 13-158

RESOLUTION

BE IT RESOLVED that the Board of Education approves the December 2012 Payroll and FICA as follows:

<i>December 2012 Net Payroll</i>	<i>\$220,911.24</i>
<i>December 2012 Agency</i>	<i>\$154,981.96</i>
<i>December 2012 Board Share FICA</i>	<i>\$25,440.52</i>
<i>December 2012 Board Share DCRP</i>	<i>\$217.46</i>
<i>TOTAL PAYROLL DECEMBER 2012</i>	<i>\$401,551.18</i>

Moved by K. Bloom, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 13-159

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

January 2013 General Fund.....\$276,375.24

Moved by K. Bloom, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 13-160**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the December 2012 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Bloom, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 13-161**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Bloom, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 13-162**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey School Boards Association and the National School Boards Association have declared January 2013 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of 586 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

***WHEREAS,** Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and*

***NOW, THEREFORE, BE IT RESOLVED,** that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2013 as **SCHOOL BOARD RECOGNITION MONTH**; and*

***BE IT FURTHER RESOLVED,** that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.*

*Moved by K. Bloom, seconded by A. Planer. On roll call vote, resolution was **ADOPTED** as follows ayes, 9; nays, 0.*

2012-2013 School Goals:

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to provide resources to the Superintendent to improve Kingwood's reputation and "build the brand."

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Mr. Yerger gave an update on security and evacuation drills and about hosting the solar car competition.

Dr. Falkenstein held a public hearing on Harassment, Intimidation or Bullying and the Investigation, Training and Programs that occurred from September 1, 2012 through December 31, 2012.

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- The New Teacher Evaluation – School Improvement Panel
- School Choice Enrollment Submission
- HIB – Discipline – ISS-0, OSS-0
- Security Drills
- Junior Solar Car Meeting
- Meetings Attended

Action 13-163**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Harassment, Intimidation or Bullying and Investigation, Training and Programs Report for the period of September 1, 2012 through December 31, 2012. Moved by K. Malina, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

2012-2013 District Goals:

- **Student Achievement:**
 - Develop a continuous writing program for grades K-8
 - Manage iPad implementation
- **Community Relations:**
 - Prepare for School Choice status for 2013-2014
 - Improve Kingwood's reputation
 - Provide recognition for staff at Board of Education Meetings
- **Facilities:**
 - Monitor the items within the Long Range Facilities Plan
 - Partial Replacement of the Roof (completion of repairs, etc.)
- **Operations:**
 - Successfully complete QSAC monitoring with the designation of "high performance district"

EDUCATION COMMITTEE**Action 13-164****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following field trip for the 2012-2013 school year:

Union City Park & Performing Arts Center & McDonalds – 6th Grade

Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 13-165**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts a \$100 donation from the Frenchtown Veterans of Foreign War Post 7857 to purchase library books. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 13-166**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the revised KTEF Grant for the Lenape Lifeways Assembly from \$390.00 to \$395.00. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 13-167**RESOLUTION**

BE IT RESOLVED that the Board of Education approves "The Doctor Is In" located in Flemington, NJ for drug screening based on the attached list of medical services and prices. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

PERSONNEL COMMITTEE**Action 13-168****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2012-2013 Substitutes, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

*Jenna Nixon – Teacher/Aide
Jeff Drake – Teacher/Aide
Richard Erlandson - Custodian*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 13-169**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a maternity leave for Jeni Losch, Teacher, effective April 8, 2013 through June 21, 2013 utilizing the following:

*Disability Leave – 04/08/13 – 04/23/13 – 12 sick days
FMLA – 04/24/13 – 06/21/13 – 9 weeks
NJFMLA – 06/05/13 – 06/21/13 – 3 weeks
Contractual Leave – N/A*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 13-170**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a maternity leave for Angela Hefty, Teacher, effective April 17, 2013 through November 15, 2013 utilizing the following:

*Disability Leave – 04/17/13 – 04/29/13 – 9 sick days
FMLA – 04/30/13 – 09/27/13 – 12 weeks*

*NJFMLA – 06/17/13 – 11/15/13 – 12 weeks
Contractual Leave – N/A*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 13-171

RESOLUTION

BE IT RESOLVED that the Board of Education approves the revised maternity leave for Allison Larthey, Teacher, effective November 5, 2012 through April 11, 2013 utilizing the following:

*Disability Leave – 11/05/12 – 12/04/12 – 20 sick days
FMLA – 12/05/12 – 03/01/13 – 12 weeks
NJFMLA – 01/11/13 – 03/29/13 – 12 weeks
Contractual Leave – 04/01/13 – 04/11/2013 – 2 weeks*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 13-172

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Maternity Leave Replacement Teacher Contract for Amy C. Miller, at Step 1 BA, from the period of November 12, 2012 through March 22, 2013 to November 12, 2012 through April 11, 2013, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 13-173

RESOLUTION

BE IT RESOLVED that the Board of Education approves Ian White, Teacher, movement across the guide effective September 1, 2013 from BA+15 to BA+30, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 13-174

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE

Action 13-175

RESOLUTION

BE IT RESOLVED that the Board of Education approves disposal of the following outdate/obsolete equipment:

2 – LifePak – Defibrillators – Fixed Asset #01438 & #01413

Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE

FINANCE COMMITTEE

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – No Update
- KTEA – No Update

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF THE PUBLIC:

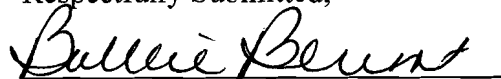
Teachers - N. Kapsimalis and C. Pope

Action 13-176

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:45 p.m. Moved by G. Karlsrud, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.

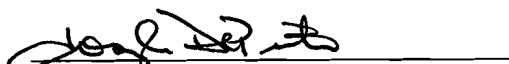
Respectfully Submitted,



Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 01/23/13
Minutes remain unofficial until Board approval.

Approved:



Board President