

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – January 24, 2012

TIME AND PLACE: The regular meeting of the Board of Education was held on January 24, 2012, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 19, 2011.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:37 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	Kimberly Malina
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Gary Karlsrud	Laurie Willard
	Jill Lonergan	

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Mr. Eugene Hill thanked the Board for their commitment to the music program and expressed what a wonderful job Ian White has done in building such a successful program. Mr. Hill would like to continue this success and has asked the Board to consider offering music in grades fourth through eighth versus the current offering in grades fifth through eighth.

Teachers – Diane Plytynski and Deb Ross

Shannon Sklodowski – Co-Chairperson of the Kingwood Township PTA

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- School Board Recognition Month
- Letter from KTEF – Re: 2012 KTEF Spring Gala
- Legislative Update – S3148 – Moving the Annual School Election
- Personal/Relative Disclosure Statements due February 28, 2012
- Resolution from Lebanon Borough Municipality
- NJ School Boards Association – Salary Guide Training Program
- NJSBAIG – Anti-Bullying Poster Contest
- NJSBA Workshop – October 22nd - 24th

Action 12-146**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

December 20, 2011 – Regular Meeting Minutes

December 20, 2011 – Executive Session Minutes

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-147**RESOLUTION**

Motion to approve the December 2011 Payroll and FICA as follows:

<i>December 2011 Net Payroll</i>	<i>\$230,795.23</i>
<i>December 2011 Agency</i>	<i>\$154,890.16</i>
<i>December 2011 Board Share FICA</i>	<i>\$26,300.58</i>
<i>December 2011 Board Share DCRP</i>	<i>\$182.98</i>
<i>TOTAL PAYROLL DECEMBER 2011</i>	<i><u>\$412,168.95</u></i>

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-148**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

January 2011 General Fund.....\$250,798.45

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-149**RESOLUTION**

BE IT RESOVED that the Board of Education approves the December 2011 line-item appropriation transfers attached to and made a part of these minutes. Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-150**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2011; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-151**RESOLUTION**

BE IT RESOVED that the Board of Education approves the following resolution:

WHEREAS, P.L. 2011, Chapter 202, Laws of 2012 provides that a local school district may adopt a resolution to eliminate the vote on its annual school budget that is within the statutory cap imposed by the State of New Jersey, and

WHEREAS, the above legislation provides that the above action would require districts to hold their annual election for school board members in November during the regular general election, and

WHEREAS, the Kingwood Township Board of Education has determined that the statutory restrictions on the local levy tax increase for annual school appropriations is appropriate and sufficient to control and maintain a thorough and efficient education for the children of the Kingwood Township School District, and

WHEREAS, the Kingwood Township Board of Education, consistent with the budgetary restrictions expressed above, believes that dispensing with annual school budget votes will save taxpayer dollars, and

WHEREAS, the Kingwood Township Board of Education believes that the school board member elections in November will attract a far greater number of voters than typically vote in April elections, and

WHEREAS, the Kingwood Township Board of Education believes that the elimination of the vote on the school budget and the movement of the board member election to November is in the best interest of the Kingwood Township community, and

WHEREAS, the Kingwood Township Board of Education understands that this decision shall remain in effect for a minimum of four years,

NOW THEREFORE BE IT RESOLVED, that the Kingwood Township Board of Education does hereby determine that it will eliminate the vote on its annual school budget which shall be within the statutory cap and become effective for the 2012-2013 budget, and

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education does hereby determine that the election of school board members will occur at the annual general election in November, 2012.

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- State Reports – NJ School Report Card Narratives
- Technology Interviews conducted with DVRHS
- Professional Development
- Bullying Incident Reports – 0
- Performance Based Assessments with Sending Districts in Music, Health/PE and Art.
- Building Update
- Meetings Attended

Action 12-152

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, Harry Hansen has served the district of Kingwood Township as a dedicated employee since 2007; and

WHEREAS, Harry Hansen has worked diligently, productively, and precisely as the Network Administrator of the Kingwood Township School District; and

***WHEREAS,** Harry Hansen has provided an advanced level of expertise in technology planning, supporting the district's network, computers and other technology equipment; and*

***WHEREAS,** Harry Hansen has assisted in the growth of the technology education program enhancing the academic success of our students; and*

***WHEREAS,** Harry Hansen has provided a great resource to the administrative team and teachers in the utilization and education of hardware and software services; and*

***WHEREAS,** Harry Hansen has devoted his expertise in technology through supporting the staff's requests, such as: "it won't turn on", "I can't get on the internet", "there's no sound", "I can't access the shared drive", and "the printer is jammed"; and*

***WHEREAS,** Harry Hansen has provided a friendly and welcoming manner to all district employees, students, parents, and other professionals regarding computer/technology requests;*

***NOW, THEREFORE, BE IT RESOLVED** that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Harry Hansen for his exceptional service and dedication to the district of Kingwood Township; and*

***BE IT FURTHER RESOLVED** that a copy of this resolution shall be presented to Harry Hansen and spread upon the minutes of the January 24, 2012 meeting of the Kingwood Township Board of Education.*

Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-153

RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the following resolution:*

***WHEREAS,** the New Jersey School Boards Association and the National School Boards Association have declared January 2012 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and*

***WHEREAS,** the Kingwood Township Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and*

***WHEREAS,** the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and*

***WHEREAS,** New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and*

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

NOW, THEREFORE, BE IT RESOLVED, that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2012 as **SCHOOL BOARD RECOGNITION MONTH**; and

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was **ADOPTED** as follows ayes, 9; nays, 0.

Action 12-154

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2011-2012 School and Chief School Administrator's Goals. Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was **ADOPTED** as follows ayes, 9; nays, 0.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Action 12-155

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trips for the 2011-2012 school year:

Howell Living History Farm – Titusville, NJ – 3rd Grade
 Sterling Hill Mining Museum – Ogdensburg, NJ – 3rd Grade
 Shop Rite – Flemington, NJ – 3rd Grade
 Bowman's Wildflower Preserve – New Hope, PA - 5th Grade
 Bridgewater-Raritan Middle School – NJ – Music
 Institute for Holocaust Studies, RVCC – 7th Grade

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was **ADOPTED** as follows ayes, 9; nays, 0.

Action 12-156**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following fundraisers for the 2011-2012 school year:

*Pennies for Patients, Leukemia & Lymphoma Society - Student Council
Valentine's Day Carnation Sale – Student Council*

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-157**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2012-2013 rates for the Hunterdon County Educational Services Commission. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-158**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts a book donation, "The Kinesthetic Classroom," from the Book Garden in Frenchtown, NJ, valued at \$50.00 for the 4th Grade. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-159**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached shared services agreement for technology services between Delaware Valley Regional High School District Board of Education and Kingwood Township Board of Education from February 1, 2012 through June 30, 2012. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

PERSONNEL COMMITTEE**Action 12-160****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2011-2012 Substitutes, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

*Ashley Regan – Teacher/Aide
Thomas Yannarella – Teacher/Aide*

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-161**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Sara Alpaugh for six hours at the contractual rate of \$51.00 per hour, not to exceed \$306, for analyzing the NJ ASK scores for Language Arts. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-162**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached revised Job Descriptions for the following:

*Executive Secretary
Elementary School Counselor
Assistant Principal*

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-163**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts, with regret, the resignation of Lori McHugh, Lunchroom Aide, effective February 3, 2012. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-164**RESOLUTION**

BE IT RESOLVED that the Board of Education approves David Bacon as the 2011-2012 Play Director, at the contractual rate, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-165**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the revised maternity leave date for Kristen Grieco, Teacher, to November 7, 2011 through April 4, 2012, using 36 days of paid disability and enacting both the Family Medical Leave Act and the New Jersey Family Leave Act, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-166**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE**Action 12-167****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached contract with De Sapio Construction, Inc. to provide salt spreading on drives and parking areas, on an as needed basis. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE – Update on Meeting.

Action 12-168**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of the following policies:

*#6150 – Tuition Income
#9180 – School Volunteers*

Moved by J. Lonergan, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 1(Bloom) for Policy #6150 and ayes, 9; nays 0 for Policy #9180.

Action 12-169**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies/Bylaw:

*Bylaw #0142 – Board Members Qualifications, Prohibited Acts and Code of Ethics
Policy #5519 – Dating Violence at School
Policy #6424 – Emergency Contracts
Policy #6472 – Tuition Assistance
Policy #8505 – School Nutrition*

Moved by J. Lonergan, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-170**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following regulations:

*R#5519 – Dating Violence at School
R#5600 – Pupil Discipline*

Moved by J. Lonergan, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE – Update on Meeting.

COMMUNICATION COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

NEW BUSINESS – None.

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Mr. Eugene Hill - Parent
Teachers – Diane Plytynski and Deb Ross
Shannon Sklodowski – Co-Chairperson of the Kingwood Township PTA

Action 12-171

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 9:02 p.m. to discuss the negotiations with the KTEA. Moved by L. Riggio, seconded by K. Malina. Resolution was ADOPTED as follows: ayes, 9; nays, 0.

The Board returned to open session at 9:09 p.m. All Board members were present.

Action 12-172

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:10 p.m. Moved by L. Riggio, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully Submitted,

Bobbie Beriont, School Business Administrator/Board Secretary

Minutes prepared 01/25/12
Minutes remain unofficial until Board approval.

Approved:

Board President