

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – January 25, 2011

TIME AND PLACE: The regular meeting of the Board of Education was held on January 25, 2011, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 6, 2010.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:36 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	David Oertle
	Kevin Bloom, Vice President	Anthony Planer
	Gary Karlsrud	Lance Riggio
	Karen Love-Mathieu	Laurie Willard

Absent: Joseph DePinto

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

D. Mizin & S. Michalski

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- School Board Recognition Month
- Letter from the NJDEP - dated January 6, 2011

- Letter from Senator Doherty – dated December 22, 2010
- NJSBA Legislative Meeting – February 10, 2011

Action 11-163**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to add #6.8, #6.9, #7.2, #8.1.3 and #8.1.4. Moved by G. Karlsrud and seconded by L. Riggio. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-164**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

December 21, 2010 – Regular Meeting Minutes

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-165**RESOLUTION**

Motion to approve the December 2010 Payroll and FICA as follows:

<i>December 2010 Net Payroll</i>	<i>\$225,929.07</i>
<i>December 2010 Agency</i>	<i>\$163,138.74</i>
<i>December 2010 Board Share FICA</i>	<i>\$27,509.95</i>
<i>December 2010 Board Share DCRP</i>	<i>88.46</i>
<i>TOTAL PAYROLL DECEMBER 2010:</i>	<i><u>\$416,666.22</u></i>

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-166**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

January 2011 General Fund.....\$219,220.45

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-167**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the December 2010 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-168**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-169**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to establish polling hours for the 2011 annual school election to be held on Wednesday, April 27, 2011 from 2:00 p.m. until 9:00 p.m. in conformity with the Delaware Valley Regional High School polling hours. Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-170**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following revisions to the 2010-2011 Board of Education Meeting Schedule:

Add: Tuesday, March 1, 2011 @ 6:30 p.m. – To Adopt the Preliminary 2011-2012 Budget

Cancel – Tuesday, April 5, 2011 – Public Hearing on the 2011-2012 Budget

Revise – Tuesday, March 22, 2011 – To include the Public Hearing on the 2011-2012 Budget

Reschedule – Tuesday, May 3, 2011 – Reorganization Meeting to Tuesday, May 10, 2011 – Reorganization Meeting/Regular Meeting

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-171**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Revised 2010-2011 Board of Education Committees:

Operations Committee

Kevin Bloom – Chairperson

Personnel Committee

Mary Ellen Pilch – Chairperson

Gary Karlsrud
David Oertle

Kevin Bloom
Joseph DePinto

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Update on the January 17th Staff In-Service Day
- Recognition of Jen Griffith for the Chilean Mine Project
- Building Activities
- Recognition of the 8th Grade Advisory Committee for the “Winter Ball”
- Meetings Attended

Action 11-172

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

***WHEREAS**, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and*

***NOW, THEREFORE, BE IT RESOLVED**, that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2011 as **SCHOOL BOARD RECOGNITION MONTH**; and*

***BE IT FURTHER RESOLVED**, that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.*

*Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was **ADOPTED** as follows ayes, 8; nays, 0.*

Action 11-173

RESOLUTION

*BE IT RESOLVED that the Board of Education approves the attached 2010-2011 School and Chief School Administrator Goals. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was **ADOPTED** as follows ayes, 8; nays, 0.*

EDUCATION COMMITTEE - Update on Meeting

Action 11-174

RESOLUTION

BE IT RESOLVED that the Board of Education approved the following 2010-2011 field trip:

Music – Princeton Jazz Fest, Princeton Performing Arts Center, Princeton, NJ

*Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was **ADOPTED** as follows ayes, 8; nays, 0.*

Action 11-175

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following co-curricular fundraising activities:

- Student Council – Valentine’s Day Flower/Note Sale – Susan B. Koman*
- Student Council – Student/Faculty Basketball Game*

*Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was **ADOPTED** as follows ayes, 8; nays, 0.*

Action 11-176**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Revised 2010-2011 School Calendar. Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-177**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the River Union Stage, Frenchtown, NJ for a theatrical production for students in grades 5-8 at a cost not to exceed \$3,700.00. Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE – Update on Meeting**Action 11-178****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2010-2011 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

Christine Miller – Teacher/Aide

Oriana Calo – Teacher/Aide

Michael Miklosey – Teacher/Aide

Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-179**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-180**RESOLUTION**

BE IT RESOLVED that the Board of Education approves as an emergent hire, Lisa Marie Clough - School Secretary – PCN#SEC-EL-SCHS-NA-2, effective January 26, 2011, at a pro-rated salary of \$35,000.00, as recommended by the Chief School Administrator, pending satisfactory criminal history review. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-181**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2010-2011 employment contract with Lisa Marie Clough, School Secretary, effective January 26, 2011, pro-rated, as

recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-182

RESOLUTION

BE IT RESOLVED that the Board of Education approves to extend the contractual leave for Alyssa Kries, Teacher, from September 1, 2011 to January 1, 2012, as per the negotiated agreement between the Board of Education and the KTEA. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.

Action 11-183

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the Clean Energy Grant in the amount of \$840.00 towards the Gym Lighting Project. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE – Update on Meeting

Action 11-184

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies:

- #0146 – Board Member Authority*
- #0171 – Duties of the Board President and Vice President*
- #0173 – Duties of the Public School Accountant*
- #3144 – Certification of Tenure Charges*
- #5516 – Use of Electronic Communications & Recording Devices*
- #6112 – Reimbursement of Federal & Other Grant Expenditures*
- #8310 – Public Records*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-185

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Regulations:

- #3144 – Certification of Tenure Charges*
- #6112 – Reimbursement of Federal & Other Grant Expenditures*
- #8310 – Public Records*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-186**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies:

- #1140 – Affirmative Action Program*
- #1523 – Comprehensive Equity Plan*
- #1530 – Equal Employment Opportunities*
- #1550 – Affirmative Action Program for Employment and Contract Pract.*
- #2260 – Affirmative Action Program for School and Classroom Pract.*
- #2415 – Academic Standards, Academic Assessments and Accountability*
- #2423 – Bilingual and ESL Education*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-187**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following Regulations:

- #1530 – Equal Employment Opportunities*
- #1550 – Affirmative Action Program for Employment and Contract Pract.*
- #2423 – Bilingual and ESL Education*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE**Action 11-188****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached contract for payroll services with R&L Data Centers beginning February 1, 2011 through June 30, 2011, as the original term, and automatically renew for a one year period under the same terms, at a rate of \$233 per payroll or \$5,592 on an annual basis. Moved by D. Oertle, seconded by A. Planer. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Next Meeting February 10th – Clinton Twp.
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – No Update

NEW BUSINESS - None

OLD BUSINESS

Mr. Planer asked if any schools have been accepted as a “Choice School” and at this time there has not been any announcement. Frenchtown and Alexandria schools have applied to be a “Choice School”.

**RECOGNITION
OF THE PUBLIC:**

D. Mizin & S. Michalski - Teachers

Board Member L. Riggio left the meeting at 8:35 p.m.

Action 11-189

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 8:36 p.m. to discuss matters of negotiations with the Kingwood Township Education Association. Moved by D. Oertle, seconded by G. Karlrud. Resolution was ADOPTED as follows: ayes 7; nays, 0.

The Board returned to Open Session at 8:50 p.m. All Board Members were present.

Action 11-190

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:51 p.m. Moved by K. Love-Mathieu, seconded by D. Oertle. Resolution was ADOPTED as follows: ayes 7; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 01/26/11
Minutes remain unofficial until Board approval.

Approved:

Board President