

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – January 26, 2010

TIME AND PLACE: The regular meeting of the Board of Education was held on January 26, 2010, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Mary Ellen Pilch, President	Karen Love-Mathieu
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Eugene Hill	David Oertle
	Gary Karlsrud	

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Kenneth Foy, Principal

RECOGNITION OF PUBLIC:

Teachers: Mrs. Eileen Ricardo and Mrs. Loraine Schermerhorn

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- School Board Recognition Month
- Holiday Greeting from Spieze Architectural Group

- Letter from Bruce Riggio – dated December 23, 2009
- NJSBA – Passing Your Budget – January 29, 2010
- Update of Individual Board Member’s Training Transcripts

Action 10-154**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to amend #8.1.1 and add #6.8. Moved by K. Bloom and seconded by E. Hill. This resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-155**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*December 15, 2009 – Regular Meeting Minutes
December 15, 2009 – Executive Session Minutes
January 19, 2010 – Work Session Minutes*

Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9 (December 15th Meeting Minutes Only); nays, 0; Abstain, 1 (Riggio on January 19th Meeting Minutes).

Action 10-156**RESOLUTION**

Motion to approve the December 2009 Payroll and FICA as follows:

<i>December 2009 Net Payroll</i>	<i>\$236,013.13</i>
<i>December 2009 Agency</i>	<i>\$162,811.40</i>
<i>December 2009 Board Share FICA</i>	<i>\$27,660.07</i>
<i>TOTAL PAYROLL DECEMBER 2009:</i>	<i>\$426,484.60</i>

Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-157**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

January 2010 General Fund.....\$329,789.67

Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-158**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the December 2009 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-159**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2009; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-160**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to schedule the Kingwood Township Board of Education Work Session Meeting for Thursday, March 18, 2010 at 6:30 p.m. Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Student Enrollment
- Staff Reports
- Meetings Attended
- Race to the Top Grant
- Facebook Issue
- Unpacking the Mission Statement
- Surveys – Parent Satisfaction/Staff Development
- Progress Towards Goals

Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.
- By June 2010, 90% of all students in the Kingwood Township school District will have increased their personal mathematics proficiency.

Review Board of Education Goal:

By June 2010, the Kingwood Township Board of Education will develop and implement one significant strategy that will actively engage stakeholders in the Kingwood Township School district.

The Chief School Administrator gave a presentation and information on the Kingwood Township School's vandalism and violence data submitted to the New Jersey Department of Education for the 2008-2009 school year. No discussion took place.

Action 10-161

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the following resolution:

WHEREAS, the New Jersey School Boards Association and the National School Boards Association have declared January 2010 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

NOW, THEREFORE, BE IT RESOLVED, that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2010 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Moved by L. Riggio, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes, 9; nays, 0; Abstain 0.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Action 10-162

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2009-2010 field trips:

*Grade 7 – adding to stop at McDonalds, Flemington NJ – RVCC Trip
Grade 2 - Raritan Valley Community College – “Nate the Great”*

Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0; Abstain 1 (Love-Mathieu).

Action 10-163

RESOLUTION

BE IT RESOLVED that the Board of Education approves the 7th grade trip to Fairview Lake YMCA Camp & Conference Center, October 6-8, 2010. Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0; Abstain 0.

Action 10-164

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following co-curricular fundraising activities:

*Student Council – Collect Money/UNICEF Disaster Fund
Destination Imagination – Collect Pet Supplies & Money for Mylestone*

Equine Rescue & SPCA

Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0; Abstain 0.

PERSONNEL COMMITTEE

Action 10-165

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2009-2010 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

*Amy Honchar – Teacher/Aide
Rebecca Zielinski – Teacher/Aide
Jena Hopp – Teacher/Aide*

Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-166

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Minutes Attached.

Action 10-167

RESOLUTION

BE IT RESOLVED that the Board of Education approves to waive the facility use fee for Kingwood Township Municipality on February 20, 2010 from 10:00 a.m. to 12:00 p.m. for a workshop on Township Open Space & Recreation Plan. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-168

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached contract for Spiegle Architectural Group in the amount of \$13,600.00 for architectural and engineering services for the Main Office HVAC Upgrade. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE**Action 10-169****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies:

#2415.03	<i>Highly Qualified Teachers</i>
#2423	<i>Bilingual and ESL Education</i>
#2560	<i>Live Animals in School</i>
#3126	<i>Induction Program for Provisional Teachers</i>
#3240	<i>Professional Development</i>
#3281	<i>Inappropriate Staff Conduct – Teaching Staff</i>
#3431.3	<i>NJFL Insurance Program – Teaching Staff</i>
#4281	<i>Inappropriate Staff Conduct – Support Staff</i>
#4431.3	<i>NJFL Insurance Program – Support Staff</i>

Moved by E. Hill, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0; Abstain 1 (Oertle).

Action 10-170**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of the following Regulations:

#2423	<i>Bilingual and ESL Education</i>
#2560	<i>Live Animals in School</i>
#3126	<i>Induction Program for Provisional Teachers</i>
#3240	<i>Professional Development</i>
#3281	<i>Inappropriate Staff Conduct – Teaching Staff</i>
#4281	<i>Inappropriate Staff Conduct – Support Staff</i>

Moved by E. Hill, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0; Abstain 1 (Oertle).

FINANCE COMMITTEE – Minutes Attached.

Action 10-171**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Business Associate Agreement between LDP Consulting Group, Inc. and the Kingwood Township Board of Education. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMUNICATION COMMITTEE – Minutes Attached.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Next Meeting January 27, 2010
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Monthly Meeting
- KTEA – No Update

NEW BUSINESS - None.

OLD BUSINESS – None.

**RECOGNITION
OF THE PUBLIC:**

Teachers: Mrs. Eileen Ricardo and Mrs. Loraine Schermerhorn

Action 10-172

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:57 p.m. Moved by D. Oertle, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 02/01/10
Minutes remain unofficial until Board approval.

Approved:

Board President