

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – January 27, 2009

TIME AND PLACE: The regular meeting of the Board of Education was held on January 27, 2009, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Delaware Valley News* and the *Hunterdon County Democrat* on April 24, 2008.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:35 p.m.

Pledge of Allegiance.

ROLL CALL:

| | | |
|-----------------|-----------------------------|--------------------|
| Present: | Mary Ellen Pilch, President | Karen Love-Mathieu |
| | Kevin Bloom, Vice-President | Traci PeterPaul |
| | Lawrence Cascio | Lance Riggio |
| | Eugene Hill | David Oertle |
| | Gary Karlsrud | |

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Bobbie Beriont, School Business Administrator
Kenneth Foy, Principal

RECOGNITION OF PUBLIC:

No one from the public was present.

Action 09-171**RESOLUTION**

BE IT RESOLVED that the Board of Education entered Executive Session at 7:36 p.m. to discuss matters of a pending lawsuit. Moved by E. Hill, seconded by D. Oertle. Resolution was ADOPTED as follows: ayes, 9; nays, 0.

Mrs. PeterPaul and Mr. Riggio excused themselves from the Executive Session.

The Board returned to open session at 7:50 p.m. All Board members were present.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Informational Items:

- School Board Recognition Month
- Letter from the DEP dated December 17, 2008
- NJSBA Survey
- Budget Workshop Meeting – February 10, 2009
- Copy of Kingwood Twp. BOE Board Minutes dated September 7, 1895
- Receipt of ROD Grant for the Upgrade to the Waste Treatment Plant
- Safety Grant Opportunity for NJSBAIG/ERIC West

Action 09-172**RESOLUTION**

BE IT RESOLVED that the Board of Education approves adding addendum item #6.8, #6.9 and #8.3.2. Moved by K. Bloom and seconded by L. Riggio. This resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-173**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*December 16, 2008 – Regular Meeting Minutes
November 25, 2008 – Regular Meeting Minutes as amended for the following:*

- *Action # 09-150 revised the first reading to the second reading*

Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 5; nays, 0; Abstain, 4(Hill, Casio, Love-Mathieu, PeterPaul).

Action 09-174**RESOLUTION**

Motion to approve the December 2008 Payroll and FICA as follows:

| | |
|----------------------------------|---------------------|
| <i>December 2008 Net Payroll</i> | <i>\$226,883.86</i> |
|----------------------------------|---------------------|

| | |
|---------------------------------------|----------------------------|
| <i>December 2008 Agency</i> | <i>\$176,475.55</i> |
| <i>December 2008 Board Share FICA</i> | <i>\$28,024.36</i> |
| TOTAL PAYROLL DECEMBER 2008: | <u>\$431,383.77</u> |

Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-175**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

January 2008 General Fund.....\$292,527.89

Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-176**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the December 2008 line-item appropriation transfers attached to and made a part of these minutes. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-177**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2008; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-178**RESOLUTION**

BE IT RESOLVED that the Board of Education establishes polling hours for the 2009 annual school election from 7:00 a.m. until 9:00 p.m. in conformity with the Delaware Valley Regional High School polling hours. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-179**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to cancel the February 10, 2009 Kingwood Township Budget Work Session Board of Education Meeting and discuss the budget at the scheduled February 24, 2009 Board of Education Meeting. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-180**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to re-schedule the Kingwood Township Regular Board of Education Meeting and hold the Public Hearing on the 2009-2010 Budget from Tuesday, March 24, 2009 to Tuesday, March 31, 2009 at 7:30 p.m. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Student Enrollment
- Staff Attendance
- December Staff Reports
- Meetings Attended
- Progress Towards Board Goals
- Policies and Regulations
- Professional Development Plan
- Draft of the 2009-2010 School Calendar
- NJQSAC Preparations
- Attainment of 2007-2008 Objectives
- DOE approval of 2008-2009 Objectives
- C. Pope to Present at NJASA's Techspo & NEEC
- Letter from Commissioner Davy dated 1/16/09

Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2009, district staff will be trained in learning how to collect and analyze student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics and science.
- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.

By June 2009, the Kingwood Township School District will have expanded and improved its science program as measured by staff development and improved scores on the NJ ASK 4/8 and the NWEA Measures of Academic Achievement for grades 3-7.

Review Board of Education Goal:

By June 2009, the Kingwood Township Board of Education will assure that all district policies and by-laws are in compliance with the law.

Action 09-181

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the New Jersey School Boards Association and the National School Boards Association have declared January 2009 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and*

***WHEREAS**, the Kingwood Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and*

***WHEREAS**, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and*

***WHEREAS**, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and*

***WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and*

***WHEREAS**, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and*

***WHEREAS**, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and*

***NOW, THEREFORE, BE IT RESOLVED**, that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2009 as **SCHOOL BOARD RECOGNITION MONTH**; and*

Action 09-186**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2009-2010 school year, and*

***WHEREAS**, the Kingwood Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on projection of the District's available SEMI reimbursement for the 2009-2010 budget year.*

***NOW, THEREFORE BE IT RESOLVED**, that the Kingwood Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the NJAC 6A:23A-5.3 for the 2009-2010 school year.*

Moved by D. Oertle, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-187**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the 2008-2009 No Child Left Behind Grant Award for the following:

| | |
|------------------|--------------------|
| <i>Title IIA</i> | <i>\$10,089.00</i> |
| <i>Title IV</i> | <i>\$ 693.00</i> |

Moved by D. Oertle, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-188**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the 2008-2009 IDEA-B and IDEA Preschool Award for the following:

| | |
|------------------------|--------------------|
| <i>IDEA-B</i> | <i>\$81,591.00</i> |
| <i>IDEA- Preschool</i> | <i>\$ 3,655.00</i> |

Moved by D. Oertle, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL COMMITTEE – No Meeting.

Action 09-189

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2008-2009 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

- Richard Beatty – Teacher/Aide*
- Mary Bill* – Teacher/Aide*
- Linda Rae Krov – Teacher/Aide*
- Mechea Medine – Teacher/Aide*
- Lisa Montana – Teacher/Aide*
- Donna Leach – Nurse*
- Marianne Nelson - Nurse*
- Tara Jo Grunden – Nurse*
- Shannon Davis* – Lunch Aide*
- John Scricco* - Custodian*

**As an Emergent Hire*

Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-190

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-191

RESOLUTION

BE IT RESOLVED that the Board of Education approves William Richmond for the following Graduate course work at Holy Family University, PA, for the 2009-2010 school year:

Contemporary Ed. Theory - \$333.00

Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-192

RESOLUTION

BE IT RESOLVED that the Board of Education approves William Richmond for the following Graduate course work at Holy Family University, PA, for the 2010-2011 school year:

*Instruction and Remediation in Special Ed. – \$2,050.00
Mgmt. & Programming for Low Incidence Populations - \$2,050.00*

Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-193

RESOLUTION

BE IT RESOLVED that the Board of Education approves to revise the disability leave for Cynthia Arancio to December 10, 2008 through January 29, 2009 and enacting the NJFMLA on January 30, 2009 through March 30, 2009. Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Minutes Attached.

Action 09-194

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Stream Visual Assessment Protocol and submit to the New Jersey Department of Environmental Protection. Moved by K. Bloom, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-195

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the New Jersey Department of Education has determined that State Project #2450-050-09-1001, Upgrade to the Sewer Treatment Plant/Equalization Tank, qualifies as a school facilities project eligible for State support under the Regular Operating District Grant pursuant to the Educational Facilities Construction and Financing Act, P.L. > 2000, c. 72, as amended; and*

***WHEREAS**, the New Jersey Department of Education has approved the Preliminary Eligible Costs for this project to be 13.0174% and the State share will be equal to 100% of that percentage, except that it will not be less than 40% of final eligible costs,*

***THEREFORE**, the Kingwood Township Board of Education, accepts the Preliminary Eligible Costs, \$90,300.00, and agrees to locally fund any excess costs; and*

***WHEREAS**, the Kingwood Township Board of Education has selected to construct the school facilities project and accepts the New Jersey Department of Education's determination on inconsistent spaces; and*

***WHEREAS**, the Kingwood Township Board of Education elects to State funding support in the form of a Grant; and*

***WHEREAS**, the Kingwood Township Board of Education will not appeal the Preliminary*

Eligible Costs;

THEREFORE BE IT RESOLVED, the Kingwood Township Board of Education authorized the Superintendent to sign "Attachment A" and forward to the New Jersey Department of Education, Office of School Facilities.

Moved by K. Bloom, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE

Action 09-196

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies:

Policy #8601 – Student Supervision after School Dismissal

Policy #8330 – Pupil Records

Policy #8660 – Transportation by Private Vehicle

Moved by E. Hill, seconded by T. PeterPaul. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 09-197

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policy:

Policy # 6470 – Payment of Claims

Moved by E. Hill, seconded by T. PeterPaul. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE – Minutes Attached.

Action 09-198

RESOLUTION

BE IT RESOLVED that the Board of Education approves to open a Certificate of Deposit Account for the General Fund. Moved by L. Riggio, seconded by L. Cascio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMUNICATION COMMITTEE – No Meeting.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Meeting Canceled.
- School Boards Association – No Update
- Hunterdon County ESC – No Update

- KTS PTA – Update on Monthly Meeting
- KTEA – Update on Monthly Meeting

NEW BUSINESS – None.

OLD BUSINESS – None.

**RECOGNITION
OF THE PUBLIC:**

No one from the public was present.

Action 09-199

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:50 p.m. Moved by E. Hill, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 02/04/09
Minutes remain unofficial until Board approval.

Approved:

Board President