

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – February 23, 2010

TIME AND PLACE: The regular meeting of the Board of Education was held on February 23, 2010, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:35 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Mary Ellen Pilch, President	Karen Love-Mathieu
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Eugene Hill	David Oertle
	Gary Karlsrud	

Mr. Hill left the meeting at 7:50 p.m.

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Kenneth Foy, Principal

RECOGNITION OF PUBLIC:

The Board recognized Kyle McNally for the mural he painted as his Eagle Scout Project.

Teachers: Mrs. Sara Alpaugh and Mrs. Stacey Michalski

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- Diane Morris – Board/CSA Evaluation – April 13, 2010
- Financial and Personal Disclosure Forms – Due
- Code of Ethics for School Board Members – Due
- Board Self Evaluation and CSA Evaluation – Due March 19, 2010
- Legal & Practical Perspectives of Effective Boardmanship – March 11, 2010
- State School Aid Reduction for 2009-2010
- Attended ELC Breakfast Meeting with Senator Doherty
- Memo from Hunterdon County Board of Freeholders – dated February 17, 2010
- Learn @ Lunch NJSBA – March 3, 2010

Action 10-173

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend #6.4 and add #8.5.1. Moved by L. Riggio and seconded by G. Karlsrud. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-174

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

January 26, 2009 – Regular Meeting Minutes

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-175

RESOLUTION

Motion to approve the January 2010 Payroll and FICA as follows:

<i>January 2010 Net Payroll</i>	<i>\$235,337.08</i>
<i>January 2010 Agency</i>	<i>\$169,588.51</i>
<i>January 2010 Board Share FICA</i>	<i>\$28,717.50</i>
<i>TOTAL PAYROLL JANUARY 2010:</i>	<i>\$433,643.09</i>

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-176

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

February 2010 General Fund.....\$206,913.50

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-177

RESOLUTION

BE IT RESOLVED that the Board of Education approves the January 2010 line-item appropriation transfers attached to and made a part of these minutes. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-178

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of January 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-179

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following dates:

March 10, 2010 @ 2:00 p.m.

To set the drawing for the position of candidates for the April 20, 2010 election.

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Student Enrollment
- Staff Reports
- Meetings Attended
- Kyle McNally – Eagle Scout Project
- NJ School Report Card – Review
- CSA Evaluation – On-line
- Cognitive Abilities Test Replacement
- KTS Parent Survey on School Quality

- Professional Development
- NJ Core Curriculum Contents Standards
- Rubicon Atlas Curriculum Development/Mapping Program
- Diabetes Regulations
- Safety & Fire Drill Requirements
- Residency Requirements
- Kindergarten Screening
- Progress Towards Goals

Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.
- By June 2010, 90% of all students in the Kingwood Township school District will have increased their personal mathematics proficiency.

Review Board of Education Goal:

By June 2010, the Kingwood Township Board of Education will develop and implement one significant strategy that will actively engage stakeholders in the Kingwood Township School district.

COMMITTEE REPORTS

EDUCATION COMMITTEE – Minutes Attached.

Action 10-180

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Field Trip:

6th Grade Metropolitan Museum of Art, NYC to include Art Club

Moved by J. DePinto, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-181

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Cognitive Abilities Test (CogCAT), Form 6 as the measure to use for a group administered ability test battery for the 2010-2011 school year at an initial cost of \$3,000.00. Moved by J. DePinto, seconded by L. Riggio. On roll

call, resolution was *ADOPTED* as follows: ayes, 8; nays, 0.

Action 10-182

RESOLUTION

BE IT RESOLVED that the Board of Education approves Software Licensing Agreement with Atlas Curriculum Management System in the amount of \$4,000.00. Moved by J. DePinto, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-183

RESOLUTION

BE IT RESOLVED that the Board of Education approves home schooling for one student at \$51.00 per hour for five hours a week for the remainder of the 2009-2010 school year. Moved by J. DePinto, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-184

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the following revisions to the 2009-2010 KTEF Grants:

Metropolitan Museum of Art Trip – from \$826.00 to \$1010.00

Theatre at McCarter, Princeton NJ – from \$500.00 to \$840.00

The Culture of India – from \$285.00 to \$405.00

Moved by J. DePinto, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 10-185

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the resignation of Sarah Tainow, Teacher, effective March 15, 2010. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-186

RESOLUTION

BE IT RESOLVED that the Board of Education approves as an emergent hire for the 2009-2010 school year, Jenna Lawall, Teacher Position #TCH-EL-MATH-FL2 - Step 1 MA - \$46,204.00 pro-rated, effective March 10, 2010, as recommended by the Chief School Administrator, pending satisfactory criminal history review. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-187

RESOLUTION

BE IT RESOLVED that the Board of Education approves Jenna Lawall a personal leave of absence for 1.5 days without pay. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-188

RESOLUTION

BE IT RESOLVED that the Board of Education approves Deanna Fleming as a Tech Coach for the remainder of the 2009-2010 school year at an amount not to exceed \$1,122.00, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-189

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-190

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following teachers for Home Instruction at the rate of \$51.00 per hour, as recommended by the Chief School Administrator:

Dee Gardiner Nina Kapsimalis

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-191

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes the 2009-2010 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

*Maryann Sajor – Teacher/Instructional Aide
Justin Marsh – Custodian*

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE

Action 10-192

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township Park to be procured as the practice site for the boys' baseball team, including transportation costs. Moved by K. Bloom, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows:

ayes, 8; nays, 0.

Action 10-193

RESOLUTION

BE IT RESOLVED that the Board of Education approves all home boys' baseball games at the away team's field, including transportation costs. Moved by K. Bloom, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-194

RESOLUTION

BE IT RESOLVED that the Board of Education approves the disposition and disposal/public donation of the following obsolete/damaged fixed assets:

- 7 – Dell GX150 Computers*
- 1 – Dell GX1 - Computer*
- 1 – Meridan Data CD Tower*
- 1 – Apple LC550 Computer*
- 1 – Compaq Switch – Server Equipment*

Moved by K. Bloom, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-195

RESOLUTION

BE IT RESOLVED that the Board of Education approves a lawn care maintenance agreement with Copper Creek Landscape Management, Inc., 1106 State Hwy. 12, Frenchtown, NJ for \$350.00 per cut and trim, for fiscal year 2010. Moved by K. Bloom, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-196

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached contract with Applied Water Management, Inc., 2 Clerico Lane, Hillsborough, NJ, to evaluate the Waste Water Treatment Plant to determine additional upgrades in order to achieve compliance with the ammonia nitrogen limit, as per the Administrative Consent Order with NJDEP, in an amount not to exceed \$16,250.00. Moved by K. Bloom, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-197

RESOLUTION

BE IT RESOLVED that the Board of Education approves to extend the contract for long distance telephone service with XTel communications, 10 Lake Center Executive Park, Marlton, NJ, effective July 1, 2010 through June 30, 2012, as part of the Alliance for Competitive Telecommunications bid award. Moved by K. Bloom, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE**Action 10-198****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies:

#2415.03	<i>Highly Qualified Teachers</i>
#2423	<i>Bilingual and ESL Education</i>
#2560	<i>Live Animals in School</i>
#3126	<i>Induction Program for Provisional Teachers</i>
#3240	<i>Professional Development</i>
#3281	<i>Inappropriate Staff Conduct – Teaching Staff</i>
#3431.3	<i>NJFL Insurance Program – Teaching Staff</i>
#4281	<i>Inappropriate Staff Conduct – Support Staff</i>
#4431.3	<i>NJFL Insurance Program – Support Staff</i>

Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0; Abstain 1 (Oertle).

Action 10-199**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following Regulations:

#2423	<i>Bilingual and ESL Education</i>
#2560	<i>Live Animals in School</i>
#3126	<i>Induction Program for Provisional Teachers</i>
#3240	<i>Professional Development</i>
#3281	<i>Inappropriate Staff Conduct – Teaching Staff</i>
#4281	<i>Inappropriate Staff Conduct – Support Staff</i>

Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0; Abstain 1 (Oertle).

FINANCE COMMITTEE – Update on Meeting held February 23, 2010**Action 10-200****RESOLUTION**

BE IT RESOLVED that the Board of Education approves filing an appeal with the Hunterdon County Department of Education objecting to the State Aid reduction of 25% of the Capital Reserve Account on the basis that the Kingwood Township Board of Education is in an Administrative Consent Order with NJDEP and is committed to upgrading the waste treatment facility and, therefore, these funds are not available to support current operational costs. Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

COMMUNICATION COMMITTEE – Minutes Attached.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – Update on Meeting
- KTS PTA – Update on Monthly Meeting
- KTEA – Update on Monthly Meeting

NEW BUSINESS - None.

OLD BUSINESS – None.

**RECOGNITION
OF THE PUBLIC:**

Teachers: Mrs. Sara Alpaugh and Mrs. Stacey Michalski

Action 10-201

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:55 p.m. Moved by G. Karlsrud, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 02/25/10
Minutes remain unofficial until Board approval.

Approved:

Board President