

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – February 26, 2013**

TIME AND PLACE: The regular meeting of the Board of Education was held on February 26, 2013 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 19, 2012.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:37 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Jill Lonergan
	Kevin Bloom, Vice President	Kimberly Malina
	Paymon Jelvani	Anthony Planer
	Gary Karlsrud	Laurie Willard

Absent: L. Riggio

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Scott Yerger, Assistant Principal

RECOGNITION OF PUBLIC:

Public: Mrs. Brogan asked that during power outages if the school could put information on the front sign along with sending information via the phone communication system and web-site.

Teachers: P. Farrar & A. Hansen

The Board discussed the Preliminary 2013-2014 Budget.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- Mary Ann Friedman – Board/CSA Evaluation April 23, 2013
- Instructions for the Online Evaluation Process – Due March 15, 2013
- Financial and Personal Disclosure Forms
- Required Board Member Training
- Eric Mintel Quartet – March 6, 2013 @ 7:00 p.m.

Action 13-177**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to add the following addendum item to the agenda - #8.1.8. Moved by A. Planer and seconded by K. Malina. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-178**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

January 22, 2013 – Regular Meeting Minutes

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-179**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the January 2013 Payroll and FICA as follows:

<i>January 2013 Net Payroll</i>	<i>\$215,096.63</i>
<i>January 2013 Agency</i>	<i>\$165,574.84</i>
<i>January 2013 Board Share FICA</i>	<i>\$26,486.45</i>
<i>January 2013 Board Share DCRP</i>	<i>\$217.46</i>
<i>TOTAL PAYROLL JANUARY 2013</i>	<i><u>\$407,375.38</u></i>

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-180**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

February 2013 General Fund.....\$166,741.62

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-181**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the January 2013 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-182**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of January 2013; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2012-2013 School Goals:

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to provide resources to the Superintendent to improve Kingwood's reputation and "build the brand."

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Overall County Enrollment Has Decreased 1,241 Students or 5.47%
- Reviewing New LA Series
- Bullying Incident Reports - 0 – Discipline – ISS-0, OSS-0
- Professional Development
- The Curriculum Corner
- Meetings Attended

Action 13-183**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the submission of the Harassment, Intimidation and Bullying reporting for the period of September 1, 2012 through December 31, 2012 into the Electronic Violence and Vandalism Reporting System (EVVRS). Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-184**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Addendum to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-185**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the performance review for the Quality Single Accountability System (QSAC) with the following placement scores indicating the designation of "high performing":

<i>Instruction and Program</i>	<i>88%</i>
<i>Fiscal Management</i>	<i>100%</i>
<i>Operations Management</i>	<i>100%</i>
<i>Personnel</i>	<i>100%</i>
<i>Governance</i>	<i>100%</i>

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2012-2013 District Goals:

- **Student Achievement:**
 - Develop a continuous writing program for grades K-8
 - Manage iPad implementation
- **Community Relations:**
 - Prepare for School Choice status for 2013-2014
 - Improve Kingwood's reputation
 - Provide recognition for staff at Board of Education Meetings
- **Facilities:**
 - Monitor the items within the Long Range Facilities Plan
 - Partial Replacement of the Roof (completion of repairs, etc.)

- **Operations:**

- Successfully complete QSAC monitoring with the designation of “high performance district”

EDUCATION COMMITTEE – Update on Meeting.

Action 13-186

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trips for the 2012-2013 school year:

*7th Grade – RVCC Holocaust Program and Wendy’s Restaurant
Chorus – Delaware Valley Regional High School*

Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-187

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following fundraiser for the 2012-2013 school year:

Gertrude Hawk – Spring Candy Sales – 8th Grade Class

Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-188

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2013-2014 rates for the Hunterdon County Educational Services Commission. Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-189

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Revised 2012-2013 School Calendar. Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-190

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the revised KTEF Grant for the Art History Program from \$414.14 to \$566.06. Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-191

RESOLUTION

BE IT RESOLVED that the Board of Education approves KDH Enterprises, LLC, 319

Meadowbrook Road, Robbinsville, NJ, as a Consultant for Autism Spectrum Disorders based on the attached fee schedule, not to exceed \$5,000.00. Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-192**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to establish an Elementary Special Education Class Program, Autism, as per the attached criteria. Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 13-193**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the submission of a Toilet Room Facilities Early Intervention, Pre-Kindergarten and Kindergarten Classrooms Application for the 2013-2014 school year pertaining to a Kindergarten classroom. The District elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.2 (h), 4ii, by providing a toilet room adjacent to or outside the classrooms in lieu of individual toilet rooms in each classroom. Moved by L. Willard, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE**Action 13-194****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the Kingwood Township Board of Education, (hereinafter referred to as the "Board") has the authority pursuant to N.J.S.A. 18A:11-1(c) to create positions within the Kingwood school system; and*

***WHEREAS**, the Board desires to create a full time Instructional Aide Position (PCN# SPT-EL-SPEC-FL-1); and*

***NOW, THEREFORE, BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, hereby creates a full-time Instructional Aide Position (PCN# SPT-EL-SPEC-FL-1), effective February 26, 2013, and*

***BE IT FURTHER RESOLVED** that the Board authorizes the Chief School Administrator to advertise for candidates to fill the full-time Instructional Aide Position for the balance of the 2012-2013 school year.*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-195**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Sara Alpaugh, Teacher, for a Pre-Algebra Virtual Meeting for Parents at the contractual rate of \$51 per hour, not to exceed two (2) hours, as recommend by the Chief School Administrator. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-196**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Lara Calo, Maternity Leave Replacement Teacher, effective April 8, 2013 through June 30, 2013, at an annual salary of \$46,900.00 – prorated to start date, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-197**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Anthony Lorenzi, Maternity Leave Replacement Teacher, effective April 17, 2013 through June 30, 2013, at an annual salary of \$46,900.00 – prorated to start date, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-198**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following chaperones for the 8th grade overnight Washington, D.C., trip at a rate of \$192 per night, as per the negotiated agreement:

*Margaret McPherson
Scott Johnson
Kristin Mohary*

*David Bacon
Scott Yerger*
Rebecca Lancaster*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-199**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.

Action 13-200**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a lawn care maintenance agreement

with Pat's Lawn Care, 402 Kingwood-Locktown Rd., Flemington, NJ for \$345.00 per cut, for the fiscal year 2013. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-201**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Kingwood Township Park to be procured as the practice site for the boys' baseball team, including transportation costs. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-202**RESOLUTION**

BE IT RESOLVED that the Board of Education approves all home boys' baseball games at the away team's field, including transportation costs. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-203**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached contract with Spiegle Architectural Group, Architect of Record, to provide architectural services for the removal and replacement of roofs in the amount of \$24,800.00. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-204**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached contract with Spiegle Architectural Group, Architect of Record, for architectural services to update the Kingwood Township School District's Long Range Facility Plan, as required by the New Jersey Department of Education in the amount of \$3,800.00. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 13-205**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the disposal of the following damaged equipment and use as spare parts:

2 iPads – FA# 01735 & FA# 01725

Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE – Update on Meeting.

Action 13-206

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Bylaw/Policies/Regulations:

- #0151 – Organization Meeting - Bylaw*
- #2415 – No Child Left Behind Programs*
- #2431 – Athletic Competitions*
- #3281 – Inappropriate Staff Conduct*
- #R2431.1 - Emergency Procedures for Athletic Practices and Competitions*
- #R3281 – Inappropriate Staff Conduct*

Moved by K. Malina, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE – Update on Meeting.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – Update on Meeting
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

NEW BUSINESS - None

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Teachers: P. Farrar & A. Hansen

Action 13-207

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 9:50 p.m. to discuss a legal issue concerning special education. Moved by K. Bloom, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes, 8; nays, 0.

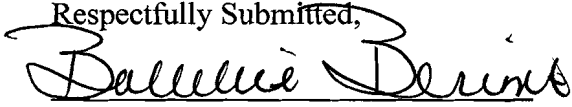
The Board returned to open session at 10:11 p.m. All Board members were present.

Action 13-208

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 10:12 p.m. Moved by K. Bloom, seconded by K. Malina. Resolution was ADOPTED as follows: ayes 8; nays, 0.


Respectfully Submitted,



Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 02/27/13
Minutes remain unofficial until Board approval.

Approved:


Board President