

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – March 22, 2011

TIME AND PLACE: The regular meeting of the Board of Education was held on March 22, 2011, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on February 3, 2011.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:36 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	David Oertle
	Kevin Bloom, Vice President	Anthony Planer
	Gary Karlsrud	Lance Riggio
	Karen Love-Mathieu	Laurie Willard

Absent: Joseph DePinto

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

PUBLIC HEARING ON THE 2011-2012 PROPOSED BUDGET:

Dr. Falkenstein & Mrs. Beriont presented the 2011-2012 Budget.

RECOGNITION OF PUBLIC:

Teachers – S. Alpaugh and D. Ferlauto
Parents – K. Racile and S. Riggio

Action 11-222**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution to adopt the final budget:

WHEREAS, the 2011-2012 final budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A and N.J.A.C. Title 6 and 6A and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

BE IT RESOLVED the Board of Education approves the 2011-2012 final budget in the amount of \$6,904,213 and authorizes its submission to the Executive County Superintendent of Schools for final approval as follows:

General Operating Expense	\$ 6,566,290
Special Revenue Fund	\$ 85,750
Repayment of Debt	\$ 252,173
Total Expenditures	\$ 6,904,213

BE IT FURTHER RESOLVED, that the 2011-2012 final budget is supported by the following revenues:

Budgeted Fund Balance	\$ 111,179
Local Tax Levy – General Fund	\$ 5,204,122
New Jersey State Aid	\$ 1,187,416
Miscellaneous Revenues	\$ 15,500
Job Education Fund	\$ 48,073
Special Revenues (Grants)	\$ 85,750
Local Tax Levy – Debt Service Fund	\$ 252,173
Total Revenues	\$ 6,904,213

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township Board of Education acknowledges that the 2011-2012 final budget as described above results in a General Fund Tax Levy in the amount of \$5,204,122 and Debt Service Tax Levy in the amount of \$252,173.

Moved by D. Oertle, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

CLOSE THE PUBLIC HEARING ON THE 2011-2012 BUDGET**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont**

Mrs. Beriont discussed the following informational items:

- Diane Morris – Board/CSA Evaluation – April 26, 2011

- On-line BOE/CSA Evaluations – Due by April 5, 2011
- Position Listing of Candidates on the April 27, 2011 Ballot
- Election History

Action 11-223**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*February 22, 2011 – Regular Meeting Minutes
March 1, 2011 – Work Session Minutes*

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0; on the Regular Meeting Minutes and ayes, 7; nays, 0; Abstain 1(Love-Mathieu) on the Work Session Minutes.

Action 11-224**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the February 2011 Payroll and FICA as follows:

<i>February 2011 Net Payroll</i>	<i>\$233,334.15</i>
<i>February 2011 Agency</i>	<i>\$158,084.97</i>
<i>February 2011 Board Share FICA</i>	<i>\$27,690.98</i>
<i>February 2011 Board Share DCRP</i>	<i>\$88.46</i>
<i>TOTAL PAYROLL FEBRUARY 2011:</i>	<i>\$419,198.56</i>

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-225**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

March 2011 General Fund\$364,669.97

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-226**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the February 2011 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-227**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2011; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Love-Mathieu, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- School Calendar
- Professional Development – ATLAS Mapping/Articulation with DVRHS
- Read Across America
- River Union Stage holding Auditions
- Kindergarten Orientation
- Discipline
- Meetings Attended

Special Recognition to:

- Thanked Mr. White and Mrs. Cooney for Music in Our Schools Month with Read Across America
- Kayla Aguilar who will represent KTS at the Regional Finals of the Scripps National Spelling Bee
- The Eric Mintel Quartet and the Kingwood Black Knights Jazz Band

Action 11-228**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Kingwood Township 2011-2012 Local Professional Development Plan for its submission to the County Professional Development Committee for review. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-229**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the revised Kingwood Township School District Food Service Bio Security Management Plan. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-230**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Kingwood Township School District Emergency Crisis Management and Response Plan for the 2010-2011 school year. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2010-2011 School Goals:

- The district will analyze NJ ASK mathematics scores and language arts to identify an area in need of improvement.
- The district will develop a standards-based curriculum through Atlas Mapping software.
- The district will implement a cohesive and systematic process to analyze data to drive instruction.

EDUCATION COMMITTEE - Update on Meeting

Action 11-231**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the ESY (Extended School Year Program) for special needs students to be held at Kingwood Township School from July 5, 2011 thru July 28, 2011, plus transportation, from 9:00 a.m. to 2:00 p.m., Monday through Thursday. Moved by A. Planer, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-232**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the revised 2010-2011 school calendar. Moved by A. Planer, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 11-233**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2011-2012 school calendar. Moved by A. Planer, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 1 (Oertle).

Action 11-234**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Hunterdon County Educational Services Commission 2011-2012 service rates. Moved by A. Planer, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE**Action 11-235****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2010-2011 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

*Nickolas Moustakas – Teacher/Aide
Victoria Szeplaki – Teacher/Aide
Deborah Scanlan – Teacher/Aide
Barbara Hess – Teacher/Aide/Nurse
Oriana Calo – Nurse
Joseph Egidio – Custodian*

Moved by K. Love-Mathieu, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-236**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to revise the shared service arrangement for the following services to include other school districts outside the Delaware Valley Regional School Districts:

*Payroll & Pensions Services - \$45 per hour, plus mileage reimbursement
Technology Service - \$50 per hour, plus mileage reimbursement*

Moved by K. Love-Mathieu, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.**Action 11-237****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Agreement for a Cooperative Pricing System with the Middlesex Regional Education Services Commission effective March 22, 2011. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-238**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached application for the New

Jersey School Boards Association Insurance Group – ERIC West Sub-Fund – 2011-2012 Safety Grant in the amount of \$5,300.00. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-239**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the renewal of a 51 month lease agreement with Pitney Bowes, Stamford, CT, for a postal mailing machine system at a rate of \$151.00 per month. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-240**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a three-year service agreement for the period beginning July 1, 2011 through June 30, 2014 between the Delaware Valley Regional Consortium (Delaware Valley Regional High School Board of Education shall serve as the Lead Education Authority and Host District) and Pentele Data (Service Provider), Palmerton, PA, to provide 40 Mbps Internet Bandwidth with 10 Mbps point to point transport for Alexandria Township School District, Kingwood Township School District, Frenchtown Elementary School District, Milford Borough School District and the Delaware Valley Regional High School District at a monthly cost of \$4090.00 (e-rated to \$2,454.00) apportioned as follows:

<u>Monthly Cost per District</u>		<u>Monthly Cost</u>	<u>E-rated</u>
Alexandria	25%	\$956.00	\$573.60
Frenchtown	0% nte	\$133.00	\$79.80
Kingwood	25%	\$956.00	\$573.60
Milford	0% nte	\$133.00	\$79.80
DVRHS	50%	\$1,912.00	\$1,147.20
Total Monthly Cost	100%	\$4,090.00	\$2,454.00

Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE**Action 11-241****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies:

- #2415.04 – Title I – District Wide Parental Involvement*
- #5512.01 – Harassment, Intimidation and Bullying*
- #6360 – Political Contributions*
- #6362 – Contributions to Board Members and Contract Awards*
- #8420 – Emergency and Crisis Situations*
- #9320 – Cooperation with Law Enforcement Agencies*

Moved by K. Love-Mathieu, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-242

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Regulations:

- #8420 – Emergency and Non Fire Evacuation Plan*
- #8420.2 – Bomb Threats*
- #8420.3 – Natural Disasters and Man Made Catastrophes*
- #8420.4 – Kidnapping*
- #8420.5 – Asbestos Release*
- #8420.6 – Accidents to and from School*
- #8420.7 – Lockdown Procedures*
- #8420.10 – Active Shooter*

Moved by K. Love-Mathieu, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE

Action 11-243

RESOLUTION

BE IT RESOLVED that the Board of Education approves to transfer \$96,850.00 from the Capital Reserve Account to the Capital Project Fund 30 Account for the total amount of the approved DOE Other Capital Project #2450-050-11-1000 – Boiler Conversion Project. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 11-244

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Skylands Community Bank Account and transfer the funds, \$1.02, to the Capital Reserve Money Market Account:

Capital Reserve Checking Account #00109006232

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Next Meeting April 5, 2011
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting

- KTEA – Update on Meeting

Action 11-245

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 8:36 p.m. to discuss negotiations with the KTEA. Moved by D. Oertle, seconded by K. Love-Mathieu. Resolution was ADOPTED as follows: ayes, 8; nays, 0.

The Board returned to open session at 8:55 p.m. All Board members were present.

NEW BUSINESS

Board President Mary Ellen Pilch thanked Karen Love-Mathieu and David Oertle for all their efforts and time with working with the Board of Education since she will not be at the April meeting when the two will be formally recognized.

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

No public was present.

Action 11-246

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:58 p.m. Moved by K. Bloom, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 03/31/11
Minutes remain unofficial until Board approval.

Approved:

Board President