

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – March 26, 2013**

TIME AND PLACE: The regular meeting of the Board of Education was held on March 26, 2013 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 19, 2012.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:36 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Lance Riggio
	Kevin Bloom, Vice President	Anthony Planer
	Gary Karlsrud	Laurie Willard
	Jill Lonergan	

Absent: P. Jelvani, K. Malina

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

PUBLIC HEARING ON THE 2013-2014 PROPOSED BUDGET:

Dr. Falkenstein & Mrs. Beriont presented the 2013-2014 Budget.

RECOGNITION OF PUBLIC:

Teachers: S. Alpaugh & M. Bill
Parent: B. Combs

Action 13-214**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the 2013-2014 final budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A and N.J.A.C. Title 6 and 6A and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

BE IT RESOLVED the Board of Education approves the 2013-2014 final budget in the amount of \$6,993,483 and authorizes its submission to the Executive County Superintendent of Schools for final approval as follows:

General Operating Expense	\$ 6,658,433
Special Revenue Fund	\$ 88,000
Repayment of Debt	\$ 247,050
Total Expenditures	\$ 6,993,483

BE IT FURTHER RESOLVED, that the 2013-2014 final budget is supported by the following revenues:

Budgeted Fund Balance	\$ 104,184
Local Tax Levy – General Fund	\$ 5,263,158
New Jersey State Aid	\$ 1,274,091
Miscellaneous Revenues	\$ 17,000
Special Revenues (Grants)	\$ 88,000
Local Tax Levy – Debt Service Fund	\$ 247,050
Total Revenues	\$ 6,993,483

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education acknowledges that the 2013-2014 final budget as described above results in a General Fund Tax Levy in the amount of \$5,263,158 and Debt Service Tax Levy in the amount of \$247,050.

Moved by G. Karlsrud, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Close the Public Hearing on the 2013-2014 Budget – Recognition of Public on Regular Business.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- On-line BOE/CSA Evaluations
- Letter from Little Angels Preschool – February 22, 2013

Action 13-215

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend the following addendum item to the agenda - #6.4, #8.1.7, #8.1.8 and #8.2.1. Moved by K. Bloom and seconded by J. Lonergan. This resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-216

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

- February 26, 2013 – Regular Meeting Minutes*
- February 26, 2013 – Executive Session Minutes*
- March 5, 2013 – Work Session Minutes*

Moved by L. Willard, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0; Abstain 1 (Riggio on February 26, 2013 Minutes) and ayes, 7; nays 0; on the March 5, 2013 minutes.

Action 13-217

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2013 Payroll and FICA as follows:

<i>February 2013 Net Payroll</i>	<i>\$213,917.00</i>
<i>February 2013 Agency</i>	<i>\$165,533.28</i>
<i>February 2013 Board Share FICA</i>	<i>\$26,395.39</i>
<i>February 2013 Board Share DCRP</i>	<i>\$217.46</i>
<i>TOTAL PAYROLL FEBRUARY 2013:</i>	<i>\$406,063.13</i>

Moved by L. Willard, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-218

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

March 2013 General Fund.....\$179,624.63

Moved by L. Willard, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-219

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2013 line-item appropriation transfers attached to and made a part of these minutes. Moved by L. Willard, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-220**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2013; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Willard, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Professional Development – In Service Day – March 18th
- Full Day Pre-School Proposal
- KTS Alumni
- Kindergarten Screening
- Pre-Algebra Virtual School
- Read Across America
- 2013-2014 Proposed School Calendar
- Bullying Incident Reports - 1 – Discipline – ISS-2, OSS-1
- Meetings Attended

Dr. Falkenstein reported to the Board of Education on one bullying incident as per the attached HIB Board Report Summary within the CSA report.

Action 13-221**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Kingwood Township 2013-2014 Local Professional Development Plan. Moved by A. Planer, seconded by L. Willard. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

EDUCATION COMMITTEE**Action 13-222****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the ESY (Extended School Year

Program) for special needs students to be held at Kingwood Township School from July 1, 2013 thru July 29, 2013, plus transportation, from 9:00 a.m. to 2:00 p.m., Monday through Thursday. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-223**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 7th Grade trip to Fairview Lake YMCA Camp & Conference Center, October 9 – 11, 2013. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-224**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following fundraisers:

*KTS Music Program – T-Shirt Sale for Dorney Park
The Knights Challenge – 8th Grade Class*

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-225**RESOLUTION**

BE IT RESOLVED that the Board of Education approves transportation cost for the students who are eligible to participate in the Inter-County Final Race – Solar Sprints at Ridgedale Avenue School, Florham Park, NJ at a cost of \$428.35. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-226**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a Full Day Preschool Program for the 2013-2014 school year. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-227**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a contract with Staff Development Workshops, Lakewood, NJ for two training session at \$1,500.00 per session on June 24-25, 2013. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-228**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2013-2014 School Calendar, as amended, to add February 14, 2014 as school closed in the body of the calendar. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7;

nays, 0.

Action 13-229

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2012-2013 field trip:

*Bowman's Wildflower Preserve & Tower – New Hope, PA – 5th Grade
and Dilley's Ice Cream Restaurant
Six Flags Great Adventure – Jackson, NJ - Student Council*

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

PERSONNEL COMMITTEE – Update on Meeting.

Action 13-230

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitute for the 2012-2013 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

*Lisa Oertle – Teacher/Instructional Aide
Amy Miller – Teacher/Instructional Aide*

Moved by A. Planer, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-231

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-232

RESOLUTION

BE IT RESOLVED that the Board of Education approves to hire Michael Matlack, Instructional Aide, PCN#SPT-EL-SPEC-FL-1, effective March 27, 2013, at an annual salary of \$21,260.00, pro-rated to the start date, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-233

RESOLUTION

BE IT RESOLVED that the Board of Education approves to revise the following 2012-2013 extra-curricular compensation for the Sports Director, as recommended by the Chief School Administrator:

Angela Hefty - \$1,710.75
Charles Shlimbaum - \$570.25

Moved by A. Planer, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-234

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following teachers to attend the summer curriculum workshop, at the contractual rate of \$51.00 per hour, not to exceed \$306.00 per teacher, as recommended by the Chief School Administrator:

<i>Mary Bill</i>	<i>Allison Larthey</i>
<i>Patricia Farrar</i>	<i>Stacey Michalski</i>
<i>Diane Ferlauto</i>	<i>Deanna Mizin</i>
<i>Angela Guenther</i>	<i>Diane Plytynski</i>
<i>Alice Hansen</i>	<i>Eileen Ricardo</i>
<i>Joanne Hyland</i>	<i>Deb Ross</i>
<i>Ella Hurley</i>	<i>Maureen Silva</i>
<i>Scott Johnson</i>	<i>Deborah Snyder</i>
<i>Kathryn Taffera</i>	

Moved by A. Planer, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-235

RESOLUTION

BE IT RESOLVED that the Board of Education approves summer curriculum work for the following teachers, at the contractual rate of \$51.00 per hour, not to exceed \$510.00 per teacher, as recommended by the Chief School Administrator:

<i>Sara Alpaugh</i>	<i>Diane Kristel</i>
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Moved by A. Planer, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

OPERATIONS COMMITTEE

Action 13-236

RESOLUTION

BE IT RESOLVED that the Board of Education approves the disposal of the following obsolete/outdated fixed assets:

FA# 01400 – Milk Cooler
FA# 01336 – Network Switch
FA# 01282 – Network Switch

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-237

RESOLUTION

BE IT RESOLVED that the Board of Education approves disposal of the following damaged fixed assets and use for spare parts:

*FA# 01853 – iPad2
FA# 01837 – iPad2
FA# 01833 – iPad2
FA# 01704 – iPad2*

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

POLICY COMMITTEE – Update on Meeting.

Action 13-238

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies/Regulations:

*#2468 - Independent Educational Evaluations
#3230 - Outside Activities
#3282 - Use of Social Networking Sites
R#2431.2 – Medical Examinations to Determine Fitness for Participation in Athletics
R#3230 – Outside Activities*

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-239

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Bylaw/Policies/Regulations:

*#0151 – Organization Meeting - Bylaw
#2415 – No Child Left Behind Programs
#2431 – Athletic Competitions
#3281 – Inappropriate Staff Conduct
#R2431.1 - Emergency Procedures for Athletic Practices and Competitions
#R3281 – Inappropriate Staff Conduct*

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

FINANCE COMMITTEE – Update on Meeting.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – No Update
- KTEA – Update on Meeting

NEW BUSINESS - The Board discuss the board calendar for the upcoming year.

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Teachers: S. Alpaugh & M. Bill
Parent: B. Combs

Action 13-240

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 9:00 p.m. to discuss a grievance with the KTEA on salary movement on the guide, a legal issue concerning due process, renewal of the Chief School Administrator's and the School Business Administrator's contracts. Moved by A. Planer, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes, 7; nays, 0.

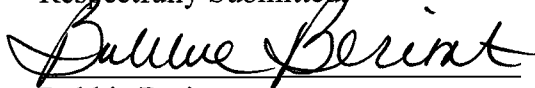
The Board returned to open session at 9:36 p.m. All Board members were present.

Action 13-241

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:37 p.m. Moved by A. Planer, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 7; nays, 0.

Respectfully Submitted,

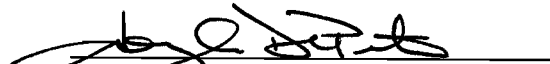


Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 03/27/13

Minutes remain unofficial until Board approval.

Approved:


Board President