

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting – March 30, 2010**

**TIME AND PLACE:** The regular meeting of the Board of Education was held on March 30, 2010, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

**CALL TO ORDER:** The meeting was called to order by Board President, Mary Ellen Pilch at 7:32 p.m.

Pledge of Allegiance.

**ROLL CALL:**

<b>PRESENT:</b>	Mary Ellen Pilch, President	Karen Love-Mathieu
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Eugene Hill	David Oertle
	Gary Karlsrud	

Mr. Hill arrived at 8:11 p.m.

**DISTRICT ADMINISTRATORS**

**PRESENT:** Laura Hartner, Chief School Administrator  
Bobbie Beriont, Business Administrator/Board Secretary

**PUBLIC HEARING ON THE 2010-2011 PROPOSED BUDGET:**

Mrs. Hartner & Mrs. Beriont presented the 2010-2011 Budget.

**RECOGNITION OF PUBLIC:**

Mr. Scricco, Mrs. Bella, Mr. Hill, Mrs. Kager, Mrs. Racile, Mrs. Drake and Mrs. Rauch asked questions pertaining to the budget and voiced their concerns.

**Action 10-206****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following resolution to adopt the final budget:*

*WHEREAS, the 2010-2011 final budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A and N.J.A.C. Title 6 and 6A and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;*

*BE IT RESOLVED the Board of Education approves the 2010-2011 final budget in the amount of \$6,818,344 and authorizes its submission to the Executive County Superintendent of Schools for approval as follows:*

General Operating Expense	\$ 6,485,171
Special Revenue Fund	\$ 80,300
Repayment of Debt	\$ 252,873
<b>Total Expenditures</b>	<b>\$ 6,818,344</b>

*BE IT FURTHER RESOLVED, that the 2010-2011 final budget is supported by the following revenues:*

Budgeted Fund Balance	\$ 100,371
Local Tax Levy – General Fund	\$ 5,247,767
New Jersey State Aid	\$ 1,121,533
Miscellaneous Revenues	\$ 15,500
Special Revenues (Grants)	\$ 80,300
Local Tax Levy – Debt Service Fund	\$ 252,873
<b>Total Revenues</b>	<b>\$ 6,818,344</b>

*NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township Board of Education acknowledges that the 2010-2011 final budget as described above results in a General Fund Tax Levy in the amount of \$5,247,767 and Debt Service Tax Levy in the amount of \$252,873.*

*Moved by L. Riggio and seconded by D. Oertle. This resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**CLOSE THE PUBLIC HEARING ON THE 2010-2011 BUDGET** – Recognition of the Public on to Regular Business:

Recognition of Debra Ross – Teacher of the Year

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT** – B. Beriont

Mrs. Beriont discussed the following informational items:

- Board of Education Meeting April 13, 2010 – BOE/CSA Evaluations
- Approval of Appeal for 2009-2010 State Aid - \$103,951
- Letter from Commissioner Schundler dated March 16, 2010
- Letter from Governor Christie dated March 23,

**Action 10-207**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to amend #8.2.2 and #8.2.4. Moved by G. Karlsrud and seconded by K. Bloom. This resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-208**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:*

*February 23, 2010 – Regular Meeting Minutes  
March 18, 2010 – Work Session Minutes*

*Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain 1 (Hill on February 23, 2010); ayes 8; nays 0; abstain 1 (Mathieu on March 18, 2010).*

**Action 10-209**

**RESOLUTION**

*Motion to approve the February 2010 Payroll and FICA as follows:*

<i>February 2010 Net Payroll</i>	<i>\$232,627.69</i>
<i>February 2010 Agency</i>	<i>\$168,058.99</i>
<i>February 2010 Board Share FICA</i>	<i>\$28,416.41</i>
<b><i>TOTAL PAYROLL FEBRUARY 2010:</i></b>	<b><i>\$429,103.09</i></b>

*Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-210**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following bill list:*

*March 2010 General Fund .....\$246,186.60*

*Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-211****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the February 2010 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-212****RESOLUTION**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**CHIEF SCHOOL ADMINISTRATOR'S REPORT** – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Student Enrollment
- Staff Reports
- Teacher of the Year – Deb Ross
- School Calendar
- Professional Development Plan
- Regional Articulations
- Recognition of Peggy Cooney for Reading Incentive Programs
- Recognition of Cindy Pope as Presenter at the NJ Assoc. of Gifted Children Conference
- Recognition of Ian White, Deb Snyder, Amber Gale and our Students for their displays and performances at the DelVal Regional Arts Festival
- Recognition of David Bacon, Rebecca Vecere and Scott Johnson for attending the National Science Teacher Convention
- Meetings Attended
- Progress Towards Goals

**Action 10-213****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following resolution:*

**WHEREAS**, *Deb Ross has served the students of Kingwood Township School as a dedicated and outstanding educator for primary grade students since September, 1995; and*

**WHEREAS**, *Deb Ross continues to show her passion for teaching by creating a “magical” environment for her young students by offering a program of learning where students are enthusiastic, engaged, and eager to study; and*

**WHEREAS**, *Deb Ross constructs an encouraging foundation for all of her students by using a variety of skills and techniques which focuses on individual learners and offers “contracts”, hands-on learning, and motivating activities to increase their success; and*

**WHEREAS**, *Deb Ross makes technology use a daily occurrence in her classroom, utilizing the Smart Board, computers, support media, and a class website. She also employs technology to communicate with the parents of her students to ensure that they are active partners in the role of their child’s learning process; and*

**WHEREAS**, *Deb Ross works in a true team-teaching model with the special needs teacher assigned to her class and ensures that her students’ special needs are met. She also willingly shares her knowledge and experiences with her colleagues, helps new teachers assimilate into their new classroom roles, and takes student teachers under her wing; and*

**WHEREAS**, *Deb Ross is regarded by her colleagues as a teacher who is not only “caring, compassionate, relevant, dedicated, inspiring, and knowledgeable in her grade level subject areas but also in connecting with elementary students”; and*

**WHEREAS**, *Deb Ross has served our school community through membership on Grade Level and other Committees and as a liaison to the Kingwood Township Education Foundation (KTEF) and PTA, and has received numerous grants from the KTEF to offer her students a variety of exciting experiences; and*

**WHEREAS**, *Deb Ross has been selected as “Kingwood Township School’s Teacher of the Year” for these and other reasons; and*

**NOW, THEREFORE IT BE RESOLVED** *that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Deb Ross for her exceptional service and dedication to the children of Kingwood Township; and*

**BE IT FURTHER RESOLVED** *that a copy of this resolution shall be presented to Deb Ross and spread upon the minutes of the March 30, 2010 meeting of the Kingwood Township Board of Education.*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-214****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the Kingwood Township 2010-2011 Local Professional Development Plan for its submission to the County Professional Development Committee for review. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

## Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.
- By June 2010, 90% of all students in the Kingwood Township school District will have increased their personal mathematics proficiency.

## Review Board of Education Goal:

By June 2010, the Kingwood Township Board of Education will develop and implement one significant strategy that will actively engage stakeholders in the Kingwood Township School district.

**COMMITTEE REPORTS****EDUCATION COMMITTEE****Action 10-215****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following fundraisers:*

*Auntie Anne's Pretzel Sale – Music*

*“4Paws for Ability” – 3<sup>rd</sup> Grade Field Trip:*

*Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-216****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the ESY (Extended School Year) program for special needs students to be held at Kingwood Township School from July 5, 2010 thru July 29, 2010, plus transportation, from 9:00 a.m. to 2:00 p.m., Monday through Thursday. Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-217****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 2010-2011 school calendar. Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-218****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached Social Skills Peer Relations Program at a cost not to exceed \$1,524.00. Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-219****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the Hunterdon County Educational Services Commission 2010-2011 service rates. Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-220****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the Kingwood Township Board of Education to sponsor a \$100.00 bond, accompanied by a plaque (costing \$12.00), recognizing the "Highest Academic Achievement" of an eighth grade student. Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-221****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves home schooling for one student at \$51.00 per hour for five hours a week for the remainder of the 2009-2010 school year. Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-222****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts the following revision to the 2009-2010 KTEF Grant:*

*5<sup>th</sup> Grade Liberty Science Center Trip – from \$441.50 to \$479.50*

*Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**PERSONNEL COMMITTEE****Action 10-223****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following teachers for home instruction at the contract rate of \$51.00, as recommended by the Chief School Administrator:*

*Jen Griffith                      Susan Grassi  
Kristen Mohary*

*Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-224**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form and Teacher Workshop Reimbursement Form. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-225**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following athletic position for the 2009-2010 school year, as recommended by the Chief School Administrator:*

*Girls Softball Coach – Charles Shlimbaum - \$2,092.00*

*Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-226**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to revise the Maternity Leave Replacement Contract for Mary Bill – Teacher with an effective date of January 11, 2010 through May 20, 2010 to January 11, 2010 through June 30, 2010, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-227**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves a maternity leave for Angela Hefty, Teacher, effective April 27, 2010 through November 18, 2010, using 28 days of paid disability and enacting both the Family Medical Leave Act and the New Jersey Family Leave Act. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-228**

**RESOLUTION**



*BE IT RESOLVED that the Board of Education accept, with regret, the resignation of Carlos Webster, Part-Time Custodian, effective March 12, 2010. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**OPERATIONS COMMITTEE** – Minutes Attached.

**Action 10-229**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached resolution to participate in the Coordinated Transportation with the Hunterdon County Educational Services Commission for the 2010-21011 School Year. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**POLICY COMMITTEE**

**Action 10-230**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education rejected the first reading of the following Bylaw:*

*Bylaw# 0155 – Board Committees*

*Moved by E. Hill, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 1; nays, 8.*

**FINANCE COMMITTEE** – Next Meeting April 13, 2010.

**COMMUNICATION COMMITTEE**

**STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Monthly Meeting
- KTEA – Update on Monthly Meeting

**NEW BUSINESS**

Board President Mary Ellen Pilch thanked the Administration and Finance Committee for their efforts in putting the Budget together in such a short amount of time.

**OLD BUSINESS** – None.

**RECOGNITION**

**OF THE PUBLIC:**

**Action 10-231**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education adjourned the meeting at 9:00 p.m. Moved by K. Bloom, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.*

Respectfully Submitted,

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Bobbie Beriont  
School Business Administrator/Board Secretary

Minutes prepared 04/7/10  
Minutes remain unofficial until Board approval.

Approved:

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Board President