

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Annual Organization Meeting – April 27, 2010**

**TIME AND PLACE:** The annual organization and regular meeting of the Board of Education was held on April 27, 2010, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

**CALL TO ORDER:** The meeting was called to order by Business Administrator/Board Secretary Bobbie Beriont at 7:33 p.m.

Pledge of Allegiance.

Mrs. Beriont administered the Oath to newly elected school board members Kevin Bloom, Gary Karlsrud and Laurie Willard.

**ROLL CALL:**

<b>Present:</b>	Kevin Bloom	Anthony Planer
	Joseph DePinto	Mary Ellen Pilch
	Gary Karlsrud	Lance Riggio
	Karen Love-Mathieu	Laurie Willard
	David Oertle	

**DISTRICT ADMINISTRATORS**

**PRESENT:** Laura Hartner, Chief School Administrator  
Bobbie Beriont, Business Administrator/Board Secretary

Mrs. Beriont opened the floor to nominations for Board President.

*Motion by K. Love-Mathieu and seconded by G. Karlsrud to nominate Mary Ellen Pilch for Board President for the 2010-2011 school year.*

There being no further nominations from the floor, Mrs. Beriont closed the nominations for Board President.

**Action 10-235**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education appoints Mary Ellen Pilch as Board President for the 2010-2011 school year. Moved by K. Love-Mathieu, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes, 9; nays, 0.*

The meeting was turned over to newly elected Board President Mary Ellen Pilch. Mrs. Pilch opened the floor to nominations for Board Vice-President.

*Motion by L. Riggio and seconded by K. Love-Mathieu to nominate Kevin Bloom for Board Vice-President for the 2010-2011 school year.*

There being no further nominations from the floor, Mrs. Pilch closed the nominations for Board Vice-President.

**Action 10-236**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education appoints Kevin Bloom as Board Vice-President for the 2010-2011 school year. Moved by L. Riggio, seconded by K. Love-Mathieu. Resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-237**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the School Board Meeting Calendar attached to and made a part of these minutes. Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

The Board of Education discussed the proposed committees and potential chairpersons for each committee.

**Action 10-238**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education establishes the following committees, members and chairpersons (\*indicates chair):*

*Communications Committee*

*Gary Karlsrud\**

*Lance Riggio*

*Laurie Willard*

*Finance Committee*

*David Oertle\**

*Joseph DePinto*

*Karen Love-Mathieu*

*Education Committee*

*Lance Riggio\**

*Karen Love-Mathieu*

*Anthony Planer*

*Operations Committee*

*Kevin Bloom\**

*Joseph DePinto*

*Gary Karlsrud*

*Personnel Committee*  
*Mary Ellen Pilch\**  
*Kevin Bloom*  
*David Oertle*

*Policy Committee*  
*Anthony Planer\**  
*Mary Ellen Pilch*  
*Laurie Willard*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-239**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following appointments/re-appointments for the 2010-2011 school year:*

*Business Administrator/Board Secretary.....Bobbie Beriont*  
*Treasurer of School Monies.....Diane Laudenbach, CMFO/CTC*  
*School Attorney.....Fogarty and Hara, Counsellors at Law*  
*School Auditor .....William Colantano*  
*School Physician.....Phillips Barber*  
*School Insurance Agent .....Raymond L. Hughes – Agent*  
*School Health Insurance Agent .....LDP Consulting Group, Inc.*  
*School Plumber.....Richard E. Yard, Plumbing & Heating*  
*School Electrician.....Mt. Salem Electric Co., Inc.*  
*School HVAC/Boilers & Heating Systems.....Hobbie Heat & Power, Inc.*  
*School HVAC/Cooling Systems.....CR Service Co., Inc.*  
*Water & Waste Treatment Plant Lic.Oper. ....Garco Research Company*  
*Architect of Record .....Spiezle Group, Inc.*  
*Engineer for Waste Treatment Plant .....Applied Water Management, Inc.*  
*Physical Therapy Services .....Children’s Therapy Services, Inc.*  
*Occupational Therapy Services .....Therapeutic Intervention, Inc.*  
*Affirmative Action Officer.....Assistant Principal*  
*Labor Relations Officer .....Chief School Administrator/Principal*  
*BSI Representative.....Chief School Administrator/Principal*  
*504 Officer .....Chief School Administrator/Principal*  
*Title IX Coordinator .....Assistant Principal*  
*Attendance Officer .....Assistant Principal*  
*Substance Awareness Coordinator.....Assistant Principal*  
*Liaison to DYFS.....Supervisor of Special Services/Psych.*  
*Right to Know Custodian.....Eric Carr*  
*AHERA Representative .....Eric Carr*  
*Safety Committee Coordinator .....Eric Carr*  
*IPM Coordinator .....Eric Carr*  
*Indoor Air Quality Coordinator.....Eric Carr*  
*Toxic Hazard Preparedness Officer .....Eric Carr*  
*PAD Coordinator.....Cindy Arancio*  
*Public Agency Compliance Officer.....Bobbie Beriont*  
*Purchasing Agent.....Bobbie Beriont*

*Custodian of Records.....Bobbie Beriont*  
*Official Newspaper.....Hunterdon County Democrat*  
*Alternate Newspapers.....Express Times*  
 .....*The Courier News*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-240**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following delegates/representatives for the 2010-2011 school year:*

*Hunterdon County ESC.....David Oertle*  
*Alternate HCESC.....Anthony Planer*  
*Hunterdon County School Boards Association.....Mary Ellen Pilch*  
*Alternate HCSBA.....Joseph DePinto*  
*New Jersey School Boards Association.....Kevin Bloom*  
*Alternate NJSBA.....Gary Karlsrud*  
*KTS PTA.....Karen Love Mathieu*  
*Alternate KTS PTA.....Lance Riggio*  
*Kingwood Township Education Foundation.....Lance Riggio*  
*Alternate KTEF.....Laurie Willard*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-241**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education authorizes the following signatures on the accounts maintained by the Board of Education for the 2010-2011 school year:*

*Skylands Community Bank:*

*KTS BOE Cafeteria Account (Any 1 Signature).....Chief School Admin./Principal or*  
 .....*Board Secretary*

*KTS BOE General Fund (Any 3 Signatures).....President or Vice-President*  
 .....*Secretary and Treasurer*

*KTS BOE Payroll Net (Any 1 Signature).....President, Vice-President*  
 .....*Secretary, or Treasurer*

*KTS BOE Capital Reserve (Any 3 Signatures).....President or Vice-President*  
 .....*Secretary and Treasurer*

*KTS BOE Capital Checking (Any 3 Signatures).....President or Vice-President  
.....Secretary and Treasurer*

*KTS BOE Payroll Agency (Any 1 Signature).....President, Vice-President  
.....Secretary, or Treasurer*

*KTS BOE Petty Cash (Any 1 Signature).....President, Vice-President  
.....Secretary, or Treasurer*

*KTS BOE Unemployment Trust (Any 1 Signature).....President, Vice-President  
.....Secretary, or Treasurer*

*KTS BOE Prescription Account (Any 1 Signature) .....President, Vice-President  
.....Secretary, or Treasurer*

*KTS BOE Student Activities (Any 2 Signatures).....Chief School Admin./Principal or  
.....President and Secretary*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-242**

**RESOLUTION**

*BE IT RESOLVED, that Skylands Community Bank of New Jersey be designated as the depository of record for the Kingwood Township Board of Education accounts; and*

*BE IT FURTHER RESOLVED, that investments can be secured in any other bank holding a current certificate of eligibility from the State of New Jersey Banking Association.*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-243**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education designates the School Funds Investor as the Board Secretary/Business Administrator pursuant to N.J.S.A. 17:12B-241. Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-244**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education establishes a Petty Cash Fund in the amount of \$1,500.00 for the 2010-2011 school year and appoints Bobbie Beriont, School Business Administrator/Board Secretary as custodian of the same. Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-245****RESOLUTION**

*BE IT RESOLVED that the combined statement of results of the 2010 school election be made a part of the organization meeting minutes as follows:*

*Members to the Board of Education for 3-Year Terms:*

<i>Kevin Bloom.....</i>	<i>412</i>
<i>Gary Karlsrud.....</i>	<i>363</i>
<i>Laurie Willard.....</i>	<i>399</i>

*Appropriations:*

	<u><i>Amount</i></u>	<u><i>For</i></u>	<u><i>Against</i></u>
<i>General Fund Tax Levy</i>	<i>\$5,247,767</i>	<i>225</i>	<i>547</i>

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-246****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the policies, by-laws, and administrative procedures of the Kingwood Township Board of Education for the ensuing school year. Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-247****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the existing curriculum and textbooks for implementation in the ensuing school year. Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-248****RESOLUTION**

*BE IT RESOLVED that the Board of Education authorizes the Chief School Administrator and the Business Administrator to implement the 2010-2011 budget, once certified and finalized, pursuant to local and state policies and regulations. Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-249****RESOLUTION**

*BE IT RESOLVED that the Board of Education authorizes certified school personnel to collect and maintain the following types of pupil records as required by N.J.A.C. 6A:32-7.1 – 6A:32-8.3 and Board of Education Policy 8330 "Pupil Records". Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

In accordance with Bylaw 0142 "Code of Ethics" and N.J.S.A, 18A:12-21.1, the Board of Education discussed the Board Member Code of Ethics. Each member signed documentation that he/she has received a copy of it and has read and understood it.

**Action 10-250**

**RESOLUTION**

***BE IT RESOLVED*** that the Board of Education approves the following resolution:

***WHEREAS***, the Procurement Law 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;

***WHEREAS***, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;

***WHEREAS***, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate the bid threshold in a contract year, may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;

***WHEREAS***, 18A:18A-3 also authorizes a Board of Education to establish a bid threshold of \$29,000 if they employ a purchasing agent as determined by the Department of Community Affairs, and;

***WHEREAS***, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

***NOW THEREFORE BE IT RESOLVED***, that the Kingwood Township School District Board of Education pursuant to the statutes cited above hereby appoints Bobbie Beriont, Business Administrator & Board Secretary as its duly authorized purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the Kingwood Township School District, and;

***BE IT FURTHER RESOLVED***, that Bobbie Beriont is hereby authorized to award contracts on behalf of the Kingwood Township School District Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, and;

***BE IT FURTHER RESOLVED***, that Bobbie Beriont is hereby authorized to seek competitive quotations, when applicable and practicable and award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold, and;

**BE IT FURTHER RESOLVED**, that Bobbie Beriont is hereby authorized as a purchasing agent as determined by the Department of Community Affairs and holds a certificate attesting to same which authorizes her to issue contracts up to \$29,000 without soliciting competitive bids.

Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

**Action 10-251**

**RESOLUTION**

**BE IT RESOLVED** that the Board of Education approves the following resolution:

**WHEREAS**, the Kingwood Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Kingwood Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Kingwood Township Board of Education intends to enter into contracts with the following Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**THEREFORE BE IT RESOLVED**, that the Kingwood Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from the following approved New Jersey State Contract Vendors for the 2010-2011 school year pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the Kingwood Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Kingwood Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2010 to June 30, 2011.

- BFI ..... Furniture
- Tanner of North Jersey ..... Furniture
- Allied Equipment ..... Furniture
- Dean Equipment ..... Furniture
- Konica/Minolta ..... Copy Machines & Supplies
- Emtec ..... Technology
- Dell Computers ..... Technology



<i>Apple Computers</i> .....	<i>Technology</i>
<i>Tom Caine &amp; Associates</i> .....	<i>Technology</i>
<i>Lenovo, Inc.</i> .....	<i>Technology</i>
<i>AV Business Communications</i> .....	<i>Technology</i>
<i>Certified Chemical</i> .....	<i>Maintenance Items</i>
<i>Stempler's Drapery &amp; Carper</i> .....	<i>Drapery &amp; Carpet</i>
<i>Hunterdon County Educational Svcs</i> .....	<i>Supplies &amp; Furniture</i>
<i>BCI Burke</i> .....	<i>Playground Equip.</i>
<i>School Specialty Products</i> .....	<i>Classroom Supplies/Furn.</i>
<i>Kurtz Brothers</i> .....	<i>Classroom Supplies/Furn.</i>
<i>Lakeshore Learning Materials</i> .....	<i>Classroom Supplies/Furn.</i>
<i>Staples</i> .....	<i>Classroom/Office Supplies/Furn. &amp; Equip.</i>

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-252**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following resolution:*

***WHEREAS***, *the Kingwood Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and*

***WHEREAS***, *N.J.S.A. 18A:11-12 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and*

***WHEREAS***, *a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-14, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and*

***WHEREAS***, *the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500.00 per employee as described in N.J.A.C. 6A:23A-7.3B and where prior Board approval shall not be required unless this annual threshold is exceeded in a given school year (July 1 through June 30); and*

***WHEREAS***, *the Board of Education finds that a mileage reimbursement rate equal to that of the NJOMB mileage reimbursement rate is a reasonable rate; and*

***THEREFORE BE IT RESOLVED*** *the Board of Education approves the amounts set forth for regular district business travel and statutorily authorizes travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-253**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following 2010-2011 Tax Shelter Annuities:*

<i>The Equitable Equi-vest Unit Annuity Collections PO Box 13463 Newark, NJ 07188-0463</i>	<i>Variable Annuity Life Insurance Company c/o Chase Bank of Texas PO Box 200777 Houston, TX 77216-0777</i>
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*Lincoln Investment Planning, Inc.  
Quick Mail  
Lincoln Investment Planning, Inc.  
18 Glenside Avenue  
Wyncote, PA 19095-1595*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Conclusion of Board Organization. On to Regular Business.**

**Recognition of Public – P. Farrar, L. Opdyke, D. Snyder - Teachers**

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont**

Mrs. Beriont discussed the following information items:

- Election History
- NJSBA Delegation Assembly - May 15, 2010
- NJDEP – Notice of Violation dated April 11, 2010
- Board Member Profile
- Letter from Governor Christie to the Board President & CSA

**Action 10-254**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves adding Addendum item #7.1. Moved by K. Bloom and seconded by J. DePinto. This resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-255**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:*

*March 30, 2010 – Public Hearing on the Budget/Regular Meeting Minutes  
 April 13, 2010 – Work Session Minutes  
 April 13, 2010 – Executive Session Minutes*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain 1; (Willard).*

**Action 10-256****RESOLUTION**

*Motion to approve the March 2010 Payroll and FICA as follows:*

<i>March 2010 Net Payroll</i>	<i>\$233,710.01</i>
<i>March 2010 Agency</i>	<i>\$164,603.69</i>
<i>March 2010 Board Share FICA</i>	<i>\$28,238.80</i>
<b><i>TOTAL PAYROLL MARCH 2010:</i></b>	<b><i>\$426,552.50</i></b>

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-257****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following bill list:*

*April 2010 General Fund..... \$174,338.12*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-258****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the March 2010 line-item appropriation transfers attached to and made a part of these minutes. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-259****RESOLUTION**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of March 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been*

*overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-260**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following contracts for professional services for the 2010-2011 school year as per attached:*

*Attorney: Fogarty and Hara Esq.  
16-00 Route 208 South  
Fair Lawn, NJ 07410*

*Architect Spiezle Group  
120 Sanhican Drive  
Trenton, NJ 08618*

*Auditor: William Colantano  
100 Route 31 North  
Washington, NJ 07882*

*Water & Waste Treatment Operator:  
Garco Research Company  
PO Box 404  
Annadale, NJ 08801*

*Physician: Phillips-Barber Family Health  
72 Alexander Avenue  
Lambertville, NJ 08530*

*Occupational Therapist:  
Therapeutic Intervention, Inc.  
1389 Plymouth Road  
Bridgewater, NJ 08807*

*Physical Therapist: Children's Therapy Services, Inc.  
121 Fairview Avenue  
Milford, NJ 08848*

*Waste Treatment Engineer:  
Applied Water Management, Inc.  
2 Clerico Lane  
Hillsborough, NJ 08844*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-261****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following quotes for professional services and contractors the 2010–2011 school year:*

*Neurological and Audiological Evaluations:*

*Developmental Pediatric Associates*

*Psychiatric & Neuropsychiatric Evaluations:*

*Dr. Pamela F. Moss, M.D., LLC,*

*Psychiatric & Neuropsychiatric Evaluations:*

*Dr. Jay D. Kuris, M.D., and Associates*

*Plumber:*

*Richard E. Yard, Plumbing & Heating, Inc.*

*58 Pine Hill Rd.*

*Stockton, NJ 08559*

*HVAC/Boiler:*

*Hobbie Heat & Power, Inc.*

*Heating Service*

*104 Parker Street*

*Chester, NJ 07930*

*HVAC/Cooling*

*CR Service Co., Inc.*

*Service:*

*26 Bulger Road*

*Columbia, NJ 07832*

*Electric:*

*Mt. Salem Electric Co., Inc.*

*79 Mt. Salem Road*

*Pittstown, NJ 08867*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**CHIEF SCHOOL ADMINISTRATOR'S REPORT** – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Congratulations to New Board Members
- School Budget Defeat
- Staff Enrollment
- Monthly Reports
- Student Awards
- CSA Resignation
- School Calendar
- Technology Plan

- Assessments
- Meetings Attended
- Progress Towards Goals

**Action 10-262****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the performance review for the Quality Single accountability System (QSAC) with the following placement scores indicating the designation of “high performing”:*

<i>Instruction and Program</i>	<i>92%</i>
<i>Fiscal Management</i>	<i>100%</i>
<i>Operations Management</i>	<i>88%</i>
<i>Personnel</i>	<i>90%</i>
<i>Governance</i>	<i>100%</i>

*Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

## Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.
- By June 2010, 90% of all students in the Kingwood Township school District will have increased their personal mathematics proficiency.

## Review Board of Education Goal:

By June 2010, the Kingwood Township Board of Education will develop and implement one significant strategy that will actively engage stakeholders in the Kingwood Township School district.

**COMMITTEE REPORTS****EDUCATION COMMITTEE****Action 10-263****RESOLUTION**

*BE IT RESOLVED that the Board of Education established the student activity fee for the 2010-2011 school year at \$50 per student for sports activities and \$30 for co-curricular activities. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as*

*follows: ayes, 9; nays, 0.*

**Action 10-264**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following extended school year programs and receiving tuition rates as follows:*

*Pre-K (H) - \$1,000 (1/2 day session)*

*Elementary Program (1/2 day) - \$1,000*

*Tuition rates exclude speech services, occupational and physical therapy.*

*Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-265**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 8<sup>th</sup> Grade dance to be held at Razberry's on June 10, 2010. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-266**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the Three-Year Local School district Technology Plan for July 1, 2010 through June 30, 2013. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-267**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the revised 2010-2011 School Calendar. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-268**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves additional home instruction for two students, not to exceed 10 hours for each student, for the purpose of completing the NJ ASK Assessment. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-269**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following field trip:*

*Delaware Valley High School – Tournament of Champions*

*Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as*

*follows: ayes, 9; nays, 0.*

**Action 10-270**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following fundraisers:*

*Sale of Book Sox – Class of 2011  
Cookie Dough Sale – Class of 2011  
Magazine Sales – Class of 2011*

*Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-271**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 2010-2011 10-month receiving tuition rate for the following:*

<i>Pre-School – Disability</i>	<i>\$8,000 (1/2 Day Session)</i>
<i>Pre-School – Regular</i>	<i>\$3,000 (1/2 Day Session)</i>
<i>Grades 1 - 8</i>	<i>\$10,000</i>
<i>Multiple Disability</i>	<i>\$20,000</i>

*Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-272**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following chaperones for the 8<sup>th</sup> grade overnight Washington, D.C., trip at a rate of \$177.00 per night, as per the negotiated agreement:*

<i>Nina Kapsimalis</i>	<i>Deb Snyder</i>
<i>Margaret McPherson</i>	<i>David Bacon</i>
<i>Thomas Zemzik</i>	<i>Kenneth Foy*</i>

*\*Excluded from the overnight rate, teachers only.*

*Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**PERSONNEL COMMITTEE**



**Action 10-273****RESOLUTION**

*BE IT RESOLVED that the Board of Education entered Executive Session at 8:00 p.m. to discuss matters of personnel to offer employment and the CSA Search. Moved by J. DePinto, seconded by K. Bloom. Resolution was ADOPTED as follows: ayes, 9; nays, 0.*

The Board returned to open session at 8:55 p.m. All Board members were present.

**Action 10-274****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Laura Hartner, Chief School Administrator, effective July 1, 2010. Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-275****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Sharon Stein, Teacher, effective July 1, 2010. Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-276****RESOLUTION**

*BE IT RESOLVED that the Board of Education extends Alyssa Kries' Child Care Leave of Absence, as per the negotiated agreement, through June 30, 2011. Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-277****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves a Family Leave of Absence for Scott Johnson, Teacher, effective May 20, 2010 through June 4, 2010 enacting both the Family Medical Leave Act and the New Jersey Family Leave Act. Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-278****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following substitutes for the 2009-2010 school year:*

*Laura Beidelman – Teacher/Instructional Aide  
 Claire Duffy – Teacher/Instructional Aide  
 Anthony Lorenzi – Teacher/Instructional Aide  
 Kyle Kolvites\* - Custodian*

*Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-279****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following resolution:*

***WHEREAS**, the Kingwood Township Board of Education (hereinafter referred to as the "Board") currently employs a Chief School Administrator/Director of Special Services and a Principal; and*

***WHEREAS**, the Board has determined that an administrative reorganization is in the best interests of the District; and*

***WHEREAS**, for reasons of efficiency and economy, the Board has determined to abolish the positions of Chief School Administrator/Director of Special Services and Principal (PCN# ADM-EL-PRIN-NA-1); and*

***WHEREAS**, the Board has determined to create the combined position of Chief School Administrator/Principal/Director of Special Services, the job description of which is attached hereto and made a part hereof; and*

***NOW, THEREFORE, BE IT RESOLVED** that the Board hereby abolishes the positions of Chief School Administrator/Director of Special Services and Principal PCN# ADM-EL-PRIN-NA-1), both effective July 1, 2010; and*

***BE IT FURTHER RESOLVED** that the Board authorizes the Board Secretary to advertise for candidates to fill the Chief School Administrator/Principal/Director of Special Services position for the 2010-2011 school year.*

*Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-280****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following resolution:*

***WHEREAS**, the Kingwood Township Board of Education, (hereinafter referred to as the "Board") has the authority pursuant to N.J.S.A. 18A:11-1(c) to create administrative positions within the Kingwood school system; and*

***WHEREAS**, the Board has determined that an administrative reorganization is in the best interests of the District; and*

***WHEREAS**, the Board desires to create the position of Assistant Principal (PCN# ADM-EL-APRN-NA-1) to assist the Chief School Administrator in the effective administration of the school district, the job description of which is attached hereto and made a part hereof; and*

***NOW, THEREFORE, BE IT RESOLVED*** that the Board, upon the recommendation of the Chief School Administrator, hereby creates the position of Assistant Principal (PCN# ADM-EL-APRN-NA-1), effective July 1, 2010, and approves the attached job description for the position; and

***BE IT FURTHER RESOLVED*** that the Board authorizes the Chief School Administrator to advertise for candidates to fill the Assistant Principal position for the 2010-2011 school year.

*Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-281**

**RESOLUTION**

*BE IT RESOLVED* that the Board of Education approves the following resolution:

***WHEREAS***, the Kingwood Township Board of Education (hereinafter referred to as the "Board") currently employs a School Psychologist; and

***WHEREAS***, for reasons of efficiency and economy, the Board has determined to abolish the position of School Psychologist (PCN# CST-EL-PSYC-NA-1); and

***WHEREAS***, the Board has determined that it is in the best interest of the school district to create the combined position of Supervisor of Special Services/Psychologist (PCN# CST-EL-SPSY-NA-1), the job description of which is attached hereto and made a part hereof; and

***NOW, THEREFORE, BE IT RESOLVED*** that the Board hereby abolishes the position of School Psychologist (PCN# CST-EL-PSYC-NA-1), effective July 1, 2010; and

***BE IT FURTHER RESOLVED*** that the Board hereby creates the position of Supervisor of Special Services/Psychologist (PCN# CST-EL-SPSY-NA-1), effective July 1, 2010, and approves the attached job description; and

***BE IT FURTHER RESOLVED*** that the Board hereby authorizes the Chief School Administrator to advertise for candidates to fill the Supervisor of Special Services/Psychologist position for the 2010-2011 school year.

*Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-282**

**RESOLUTION**

*BE IT RESOLVED* that the Board of Education approves the following resolution:

**WHEREAS**, the Kingwood Township Board of Education (hereinafter referred to as the ("Board")) employs a full-time School Guidance Counselor; and

**WHEREAS**, the Board has determined that the Kingwood Township School District's needs can be adequately served by a part-time School Guidance Counselor three fifths (3/5) position; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby abolishes the full-time School Guidance Counselor effective June 30, 2010 for reason of efficiency and economy; and

**BE IT FURTHER RESOLVED** that the Board hereby creates a part-time three fifths (3/5) School Guidance Counselor position effective July 1, 2010; and

**BE IT FURTHER RESOLVED** that the individual presently employed full-time in the position of School Guidance Counselor shall be provided notice of such reduction in force in accordance with the terms of his individual employment contract; shall be offered employment in a three fifths (3/5) position for the 2010-2011 school year; and shall be placed on a preferred eligibility list in accordance with his tenure and seniority rights.

Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

### **Action 10-283**

### **RESOLUTION**

**BE IT RESOLVED** that the Board of Education approves the following resolution:

**WHEREAS**, the Kingwood Township Board of Education (hereinafter referred to as the "Board") currently employs three Teachers of Physical Education/Health; and

**WHEREAS**, for reasons of efficiency and economy, the Board has determined to abolish one of these positions a Teacher – Physical Education/Health (PCN# TCH – MS-PHYS-FL-1/TCH-EL-PHYS-FL-1); and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby abolishes the position Teacher – Physical Education/Health (PCN # TCH-MS-PHYS-FL-1/TCH-EL-PHYS-FL-1), effective July 1, 2010.

Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

### **Action 10-284**

### **RESOLUTION**

**BE IT RESOLVED** that the Board of Education approves to offer employment to the KTS tenured teaching/certified staff the 2010-2011 school year as per the following list, as recommended by the Chief School Administrator. (All employees have been issued a Rice Notice)

<i>Last Name</i>	<i>First Name</i>	<i>10-11 Step</i>	<i>Degree</i>	<i>10-11 Salary</i>
<i>Alpaugh</i>	<i>Sara</i>	<i>9</i>	<i>BA+30</i>	<i>\$ 57,457</i>
<i>Arancio</i>	<i>Cynthia</i>	<i>8</i>	<i>BA+15</i>	<i>\$ 53,954</i>
<i>Bacon</i>	<i>David</i>	<i>14</i>	<i>BA+30</i>	<i>\$ 72,380</i>
<i>Farrar</i>	<i>Patricia</i>	<i>9</i>	<i>MA+15</i>	<i>\$ 58,917</i>
<i>Ferlauto</i>	<i>Diane</i>	<i>8</i>	<i>BA</i>	<i>\$ 52,654</i>
<i>Gale</i>	<i>Amber</i>	<i>7</i>	<i>MA</i>	<i>\$ 53,835</i>
<i>Gardiner</i>	<i>Delia</i>	<i>14</i>	<i>(.8) MA</i>	<i>\$ 58,384</i>
<i>Grassi</i>	<i>Susan</i>	<i>14</i>	<i>BA</i>	<i>\$ 73,780</i>
<i>Griego</i>	<i>Kristen</i>	<i>7</i>	<i>BA</i>	<i>\$ 50,635</i>
<i>Griffith</i>	<i>Jennifer</i>	<i>8</i>	<i>BA</i>	<i>\$ 52,654</i>
<i>Guenther</i>	<i>Angela</i>	<i>14</i>	<i>BA+30</i>	<i>\$ 72,380</i>
<i>Hansen</i>	<i>Alice</i>	<i>12</i>	<i>BA+15</i>	<i>\$ 63,945</i>
<i>Hefty</i>	<i>Angela</i>	<i>7</i>	<i>BA</i>	<i>\$ 50,635</i>
<i>Hyland</i>	<i>Joanne</i>	<i>11</i>	<i>BA</i>	<i>\$ 59,578</i>
<i>Johnson</i>	<i>Scott</i>	<i>12</i>	<i>MA</i>	<i>\$ 65,845</i>
<i>Kapsimalis</i>	<i>Nina</i>	<i>12</i>	<i>MA+30</i>	<i>\$ 67,845</i>
<i>King</i>	<i>Donna</i>	<i>13</i>	<i>BA+15</i>	<i>\$ 67,280</i>
<i>Kristel</i>	<i>Diane</i>	<i>11</i>	<i>MA+30</i>	<i>\$ 64,778</i>
<i>Kucker</i>	<i>Tara</i>	<i>7</i>	<i>BA</i>	<i>\$ 50,635</i>
<i>Losch</i>	<i>Jeni</i>	<i>6</i>	<i>MA</i>	<i>\$ 51,904</i>
<i>Mann</i>	<i>Catherine</i>	<i>14</i>	<i>BA</i>	<i>\$ 69,780</i>
<i>Michalski</i>	<i>Stacey</i>	<i>7</i>	<i>BA</i>	<i>\$ 50,635</i>
<i>Naples</i>	<i>Aileen</i>	<i>8</i>	<i>BA</i>	<i>\$ 52,654</i>
<i>Plytynski</i>	<i>Diane</i>	<i>10</i>	<i>MA</i>	<i>\$ 60,363</i>
<i>Ricardo</i>	<i>Eileen</i>	<i>12</i>	<i>BA+30</i>	<i>\$ 65,245</i>
<i>Richmond</i>	<i>William</i>	<i>6</i>	<i>BA+15</i>	<i>\$ 50,004</i>
<i>Ross</i>	<i>Debra</i>	<i>11</i>	<i>BA+30</i>	<i>\$ 62,178</i>
<i>Schermerhorn</i>	<i>Loraine</i>	<i>8</i>	<i>BA+30</i>	<i>\$ 55,254</i>
<i>Silva</i>	<i>Maureen</i>	<i>12</i>	<i>BA</i>	<i>\$ 62,645</i>
<i>Snyder</i>	<i>Deborah</i>	<i>14</i>	<i>MA+15</i>	<i>\$ 73,840</i>
<i>Taffera</i>	<i>Kathryn</i>	<i>11</i>	<i>BA</i>	<i>\$ 59,578</i>
<i>White</i>	<i>Ian</i>	<i>8</i>	<i>BA+15</i>	<i>\$ 53,954</i>
<i>Zemzik</i>	<i>Thomas</i>	<i>13</i>	<i>(.6) MA+15</i>	<i>\$ 42,024</i>

*Moved by G. Karlsrud, seconded by J. DePinto. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**OPERATIONS COMMITTEE****Action 10-285****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 2010-2011 YMCA School Age Child Care Program Contract with a facility use charge of \$25.00 per day. Moved by K. Bloom, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 1(Bloom).*

**Action 10-286****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to increase the facility use fees, as per Regulation #7510 - Use of Facilities, to \$50 per hour for weekdays and Saturdays and \$100 per hour for Sundays, effective July 1, 2010. Moved by K. Bloom, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-287****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves a facility use fee for Ronald Heck Karate Program for the 2010-2011 school year at a rate of \$25 per hour for weekdays, as per Regulation # 7510 – Use of Facilities. Moved by K. Bloom, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-288****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves voluntary student accident insurance coverage with Bollinger Insurance for the 2010-2011 school year. Moved by K. Bloom, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**POLICY COMMITTEE****FINANCE COMMITTEE** – Minutes Attached**Action 10-289****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached resolution to enter into a Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission. Moved by K. Love-Mathieu, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**COMMUNICATION COMMITTEE****STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – Spring Meeting – June 1, 2010
- School Boards Association – Meeting May 15, 2010.

- Hunterdon County ESC – No Update
- KTS PTA – Update on April meeting.
- KTEA – Update on April meeting.

**NEW BUSINESS** –None

**OLD BUSINESS** – None.

**RECOGNITION**

**OF THE PUBLIC:** - P. Farrar, L. Opdyke, D. Snyder - Teachers

**Action 10-290**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education adjourned the meeting at 10:03 p.m. Moved by G. Karlsrud, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.*

Respectfully Submitted,

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Bobbie Beriont  
School Business Administrator/Board Secretary

Minutes prepared 05/04/10  
Minutes remain unofficial until Board approval.

Approved:

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Board President