

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – June 23, 2009

TIME AND PLACE: The regular meeting of the Board of Education was held on June 23, 2009, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	Gary Karlsrud
	Kevin Bloom, Vice President	Karen Love Mathieu
	Joseph DePinto	David Oertle
	Eugene Hill	Lance Riggio

Mr. Karlsrud arrived at 7:39 p.m.

Absent: Anthony Planer

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Public: Boys Scouts Troop #251

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- Letter from Linda Ormosi dated 5/28/09 – Re: Tournament of Champions
- Thank you letter from Mrs. Lois McKay
- Thank you letter from Mrs. Linda Ormosi
- NJSBA Notice of Resolutions Cutoff Date
- NJQSAC Checklist
- Letter dated June 22, 2009 from Mrs. Butler
- Letter dated June 22, 2009 – NJSBA Union-Backed Bills

Action 09-368**RESOLUTION**

BE IT RESOLVED that the Board of Education approves adding #8.2.10. Moved by E. Hill and seconded by G. Karlsrud. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-369**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*May 26, 2009 – Regular Meeting
May 26, 2009 – Executive Session Minutes
June 9, 2009 – Work Session Minutes*

Moved by L. Riggio, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-370**RESOLUTION**

Motion to approve the May 2009 Payroll and FICA as follows:

<i>May 2009 Net Payroll</i>	<i>\$231,532.93</i>
<i>May 2009 Agency</i>	<i>\$170,812.38</i>
<i>May 2009 Board Share FICA</i>	<i>\$28,577.45</i>
<i>TOTAL PAYROLL MAY 2009</i>	<i>\$430,922.76</i>

Moved by L. Riggio, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-371**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

June 2009 General Fund\$380,106.78

Moved by L. Riggio, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-372

RESOLUTION

BE IT RESOLVED that the Board of Education approves the May 2009 line-item appropriation transfers attached to and made a part of these minutes. Moved by L. Riggio, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-373

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of May 2009; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Riggio, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- 2009 Commencement
- State Assessment and Standardized Test
- Status of staffing for 2009-2010
- Informational Packets for Parents
- Master Schedule for 2009-2010
- Summer Staff Development/Curriculum Work
- QSAC
- State Reports Completed
- Monthly Reports
- Meetings Attended
- Progress Towards Goals

COMMITTEE REPORTS

EDUCATION COMMITTEE

Action 09-374**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the attached list of KTEF Grants, totaling \$13,336.50. Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-375**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts a donation of \$200.00 from the Kingwood Township Parks & Recreation Committee for the Kingwood Township Sportsters Account. Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-376**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activities for the 2009-2010 school year:

<i>School Dances</i>	<i>8th Grade Fundraiser</i>
<i>Tasty Batters</i>	<i>8th Grade Fundraiser</i>
<i>Magazine Sale</i>	<i>8th Grade Fundraiser</i>
<i>Duck Derby</i>	<i>8th Grade Fundraiser</i>

Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

PERSONNEL COMMITTEE – Minutes Attached.

Action 09-377**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2009-2010 Substitute List, as recommended by the Chief School Administrator, pending satisfactory criminal history review. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-378**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the \$500.00 sick day bonuses to the following employees who did not use any sick days in the 2008-2009 school year, as per the negotiated contract:

<i>David Bacon</i>	<i>Delia Gardiner</i>
<i>Susan March</i>	<i>Cynthia Pope</i>
<i>Diane Ferlauto</i>	<i>Bill Richmond</i>
<i>Alice Hansen</i>	<i>Joanne Hyland</i>
<i>Scott Johnson</i>	<i>Donna King</i>
<i>Alyssa Kries</i>	

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-379**RESOLUTION**

BE IT RESOLVED that the Board of Education approves accumulated sick leave pay for the following teachers in the amount of \$8,000.00, as per the negotiated agreement:

*Lillian Hall Lois McKay
Linda Ormosi*

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-380**RESOLUTION**

BE IT RESOLVED that the Board of Education approves authority for the Chief School Administrator to offer employment for vacancies in the name of the Board of Education. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-381**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following teachers to do staff development workshops for the 2009-2010 school year, at a rate of \$51 per hour, not to exceed \$510.00 per teacher, as recommended by the Chief School Administrator:

*Diane Kristel Rebecca Vecere
Sara Alpaugh Peggy Cooney
Aileen Naples Joanne Hyland*

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-382**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following staff summer curriculum work and QSAC review at the contract rate of \$51.00 per hour, as recommended by the Chief School Administrator:

Teacher	# hours	\$51- hour	TOTAL
Bacon, David	15	\$51	\$765
Callanan, Leslie	25	\$51	\$1,275
Cooney, Peggy	12	\$51	\$612
Grassi, Susan	12	\$51	\$612
Griffith, Jen	20	\$51	\$1,020
Hefty, Angela	25	\$51	\$1,275
Hyland, Joanne	24	\$51	\$1,224
Johnson, Scott	15	\$51	\$867
King, Donna	10	\$51	\$510
Kristel, Diane	37	\$51	\$1,887
Kucker, Tara	10	\$51	\$510
March, Susan	12	\$51	\$612
Mohary, Kristin	30	\$51	\$1,530
Opdyke, Lynn	12	\$51	\$612
Pope, Cynthia	25	\$51	\$1,275
Schermerhorn, Loraine	12	\$51	\$612
Tainow, Sarah	15	\$51	\$765
Vecere, Rebecca	15	\$51	\$765
Total			\$16,728

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-383

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form and Teacher Workshop Reimbursement Form. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-384

RESOLUTION

BE IT RESOLVED that the Board of Education approves Sarah Tainow to move on the salary guide effective September 1, 2009 from BA+15 to MA, as per the negotiated agreement. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-385

RESOLUTION

BE IT RESOLVED that the Board of Education approves Lorraine Schumann \$1,500 longevity pay, as per the negotiated agreement, effective July 1, 2009 for twenty years of service. Moved

by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-386

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education (hereinafter referred to as "the Board") is interested in exploring ways to both conserve energy and lower its energy costs, for both the economic and ecological benefits derived therefrom; and

WHEREAS, the Board is of the opinion that it can conserve energy and the costs thereof by reducing its employees' workweek from a five (5) day workweek to a four (4) day workweek during the summer months;

NOW, THEREFORE, BE IT RESOLVED, that the Board's twelve (12) month employees shall each work a four (4) day work week during the summer months, specifically from July 6, 2009 through August 27, 2009, consistent with the Chief School Administrator's June 2, 2009 letter to the staff; and

BE IT FURTHER RESOLVED, that said employees' work hours shall be adjusted by the Chief School Administrator on an individual basis, consistent with her June 2, 2009 letter to the staff and the total amount of hours they are scheduled to work per week as set forth in their employment agreements; and

BE IT FURTHER RESOLVED, that a copy of both this resolution and the Chief School Administrator's June 2, 2009 letter to the staff shall be annexed to the twelve (12) month employees' employment agreements and shall be made part thereof.

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Minutes Attached.

Action 09-387

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2009-2010 ESY transportation routes with the Delaware Valley Regional High School Jointure:

*Kingwood Township - \$4,109.36
Stepping Stone - \$3,286.30*

Moved by E. Hill, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-388**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2009-2010 ESY Transportation Jointure with the Delaware Township School District for student #09-003 at a cost of \$1,350.00. Moved by E. Hill, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE – No Report

FINANCE COMMITTEE – Minutes Attached

Action 09-389**RESOLUTION**

BE IT RESOLVED that the Board of Education authorizes the School Business Administrator to pay bills for the final June 30, 2009 bill list and during the month of July 2009 and that all bills will be presented for Board approval at the next regularly scheduled meeting. Moved by D. Oertle, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-390**RESOLUTION**

BE IT RESOLVED that the Board of Education authorizes the School Business Administrator to make line item transfers in the 2008-2009 school budget that may be necessary prior to closing the fiscal year and in the 2009-2010 school budget that may be necessary during the month of July 2009 to conform with the law and regulations and that all transfers be presented for Board approval at the next regularly scheduled meeting. Moved by D. Oertle, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-391**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to transfer \$135,450.00 from Capital Outlay Fund 12 to the Capital Project Fund 30 for the local share portion of DOE Project #2450-050-09-1001 – Sewer Treatment Facilities Upgrade. Moved by D. Oertle, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 09-392**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and*

***WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and*

***WHEREAS**, the Kingwood Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and*

***WHEREAS**, the Kingwood Township Board of Education has determined that (an amount not to exceed) \$200,000.00 is available for such purpose of transfer;*

***NOW THEREFORE BE IT RESOLVED** by the Kingwood Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.*

Moved by D. Oertle, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

COMMUNICATION COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting – Ms. Pilch was elected President for the 2009-2010 School Year.
- School Boards Association – No Report
- Hunterdon County ESC – Update on Meeting
- KTS PTA – Update on June Meeting
- KTEA – Update on the June Meeting

NEW BUSINESS – None.

OLD BUSINESS

The Board had a discussion on taking in tuition students. At this time they do not wish to take tuition students due to class size and availability of space which may affect the quality of education at Kingwood School.

RECOGNITION

OF THE PUBLIC: - None.

Action 09-393

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:50 p.m. Moved by G. Karlsrud, seconded by D. Oertle. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 06/25/09
Minutes remain unofficial until Board approval.

Approved:

Board President