

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting – August 25, 2009**

**TIME AND PLACE:** The regular meeting of the Board of Education was held on August 25, 2009, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

**CALL TO ORDER:** The meeting was called to order by Board President, Mary Ellen Pilch at 7:31 p.m.

Pledge of Allegiance.

**ROLL CALL:**

<b>PRESENT:</b>	Mary Ellen Pilch, President	Karen Love-Mathieu
	Kevin Bloom*, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Eugene Hill	David Oertle
	Gary Karlsrud	

\*Arrived at 8:13 p.m.

**DISTRICT ADMINISTRATORS**

**PRESENT:** Laura Hartner, Chief School Administrator  
Bobbie Beriont, Business Administrator/Board Secretary  
Kenneth Foy, Principal

**RECOGNITION OF PUBLIC:**

Mr. & Mrs. Oldenberg expressed their concern about their daughter's bus stop  
Mrs. Ludwig expressed her concern about the length of time her children must be on the bus.

Mrs. Pilch referred their concerns to the Operations Committee.

Teacher: Mrs. Eileen Ricardo

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT** – B. Beriont

Mrs. Beriont discussed the following information items:

- Audit Update
- NJSBA Convention – Trump Plaza – October 28<sup>th</sup> – 30<sup>th</sup>
- School District Accountability Act – Training
- Memo from C. Yard, County Administrator, dated 6/23/2009
- Memo from L. Walker – dated 6/24/2009
- 2009-2010 Equalization Aid funded with ARRA Funds - \$81,646.00
- Thank you to the PTA Outdoor Improvement Committee

Mrs. Beriont acknowledged Mrs. Emmons and Mrs. Hagerstrom for their exceptional work with regard to the 2008-2009 Audit. Mrs. Beriont also acknowledged Mr. Carr and the custodial staff for all their hard work in getting the school ready for the 2009-2010 school year.

**Action 10-001****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to amend #6.4. Moved by E. Hill and seconded by G. Karlsrud. This resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 10-002****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:*

*June 23, 2009 – Regular Meeting Minutes*

*Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 10-003****RESOLUTION**

*Motion to approve the June 2009 and July 2009 Payroll and FICA as follows:*

<i>June 2009 Net Payroll</i>	<i>\$235,174.50</i>
<i>June 2009 Agency</i>	<i>\$172,054.21</i>
<i>June 2009 Board Share FICA</i>	<i>\$28,924.72</i>
<b><i>TOTAL PAYROLL JUNE 2009:</i></b>	<b><i>\$436,153.43</i></b>

<i>July 2009 Net Payroll</i>	<i>\$105,014.03</i>
<i>July 2009 Agency</i>	<i>\$56,897.72</i>
<i>July 2009 Board Share FICA</i>	<i>\$11,521.00</i>
<b><i>TOTAL PAYROLL JULY 2009:</i></b>	<b><i>\$173,432.75</i></b>

*Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 10-004****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following bill lists:*

*June 30<sup>th</sup> Final General Fund....\$326,025.58  
 July 2009 General Fund .....\$372,707.36  
 August 2009 General Fund.....\$189,625.37*

*Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 10-005****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the June 2009 and July 2009 line-item appropriation transfers attached to and made a part of these minutes. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 10-006****RESOLUTION**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of June 2009 and July 2009; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 10-007****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 2009-2010 District Goals. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**CHIEF SCHOOL ADMINISTRATOR'S REPORT** – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Staff Reports
- Update on Staffing for the 2009-2010 School Year

- District and School Goals
- Student Assessments
- School Calendar/Parent Handbook
- Staff Handbook/Emergency Crisis Manual
- Summer Curriculum Work
- Pandemic Preparedness
- Meetings attended

**Action 10-008****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts the verification of the 2008-2009 annual district report of violence and vandalism (EVVRS) and authorize its submission to the NJ Department of Education. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-009****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the School's Goals for the 2009-2010 school year for submission to the Executive County Superintendent. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-010****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the status of attainment of the 2008-2009 School Objectives. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**COMMITTEE REPORTS****EDUCATION COMMITTEE****Action 10-011****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves 2009-2010 School Based Youth Services Program with the Hunterdon Medical Center, 2100 Wescott Drive, Flemington, NJ 08822. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-012****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached 2009-2010 Textbook List. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-013****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts and makes application of the 2009-2010 IDEA B Grant Award for \$80,607.00 and the 2009-2010 IDEA Pre-School Grant Award for \$3,644.00. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-014****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to participate in the National Instructional Materials Access Center (NIMAC) for the 2009-2010 school year. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-015****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts and makes application for the 2009-2010 No Child Left Behind Grant Award for Title II - \$10,232.00 and Title IV - \$650.00. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-016****RESOLUTION**

*BE IT RESOLVED that the Board of Education accept and make application for the 2009-2011 ARRA IDEA B Grant Award for \$92,665.00 and 2009-2011 ARRA IDEA Pre-School Grant Award for \$3,353.00. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1(Pilch).*

**Action 10-017****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached Pre-School Tuition Contracts for the 2009-2010 school year. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-018****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the agreement with Curriculum Travel of America for the 8<sup>th</sup> grade trip to Washington D.C. – June 2, 2010 – June 4, 2010. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-019****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to withdrawal from the Central Jersey Instructional Media Service for the 2010-2011 school year. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**PERSONNEL COMMITTEE****Action 10-020****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following as 2009-2010 Substitute Teachers/Instructional Aides, pending satisfactory criminal history review, as recommended by the Chief School Administrator:*

<i>Brianne DeVries</i>	<i>Judy Jones</i>
<i>Evan King</i>	<i>Alissa McInerney</i>
<i>Kasey Miller</i>	<i>Jessica Richardson</i>
<i>Kendra Seneca</i>	<i>Nicholas Tommaro</i>

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-021****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves John Scricco as a Substitute Custodian for the 2009-2010 school year, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-022****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves, as an emergent hire, Travis Mitkewich as a summer/substitute custodian, for the 2009-2010 school year, effective July 15, 2009, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-023****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Kelly Cihanowyz as a Substitute Secretary for the 2009-2010 school year at a rate of \$13.71 per hour, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-024****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Sharon Stein to participate in the National Writing Project for (4) four days, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-025****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves, as an emergent hire, Charles Shlimbaum as a Teacher - PCN# TCH EL SOCS FL-1, Step 2 MA - \$46,804.00, effective September 1, 2009, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-026****RESOLUTION**

*BE IT RESOLVED that the Board of Education appoints Charles Shlimbaum the Girls' Basketball Coach for the 2009-2010 school year at a stipend rate of \$2,638.00, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-027****RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts, with regret, the resignation of Lorraine Schumann – Teacher, effective November 1, 2009. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-028****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves an elementary teaching position, PCN# TCH EL TCHR 01-1, for September 1, 2009 through October 31, 2009 to assist with the continuity of educational programming, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-029****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to hire Deanna Fleming – Teacher, at Step 3 BA - \$44,304.00, effective September 1, 2009, as recommended by the Chief School Administrator.*

*PCN # TCH EL TCHR 01-1 – September 1, 2009 – October 31, 2009*

*PCN# TCH EL TCHR 01-3 – November 1, 2009 – June 30, 2009*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-030****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves movement on the guide for Susan March from Step 5 BA+15 to Step 5 BA+30, effective September 1, 2009, as recommended by*

*the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-031**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves movement on the guide for Ian White from Step 7 BA to Step 7 BA+15, effective September 1, 2009, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-032**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Sara Alpaugh from withdrawing from the following Graduate Course at Rider University:*

*Seminar In Special Ed. – Spring 2010 - \$1770.00*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-033**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to revise the following Graduate Courses for William Richmond at Holy Family University:*

*Contemporary Ed. Theory, Fall 2009, from \$333.00 to \$1,950.00*

*Mgmt. & Prgm. for Low Incidence Pop., Spring 2011, from \$2,050.00 to \$1,150.00*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-034**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Sara Alpaugh for the following Graduate Course at Rider University:*

*Instructional Practices for Students w/ Mild Dis. - Summer 2010 - \$900.00*

*Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-035**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by D. Oertle,*



seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

**OPERATIONS COMMITTEE** – Updated on Meeting held 8/25/09

**Action 10-036**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 2009-2010 bus routes. Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain 1 (Planer).*

**Action 10-037**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached resolution to participate in the Alliance for Competitive Energy Services (ACES) to purchase electric generation services from August 25, 2009 through May 2014. Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-038**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the disposal and donation of the following obsolete equipment:*

*Fixed Asset #00092 – TV/VCR Combo  
Fixed Asset #01004 – TV/VCR Combo*

*Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-039**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves approve the following 2009-2010 Joint Transportation Agreement with the Delaware Valley Regional High School District to provide regular and special education transportation service:*

<i>Kingwood Route 1</i>	<i>\$25,638.00</i>	<i>Kingwood Route 8</i>	<i>\$24,475.00</i>
<i>Kingwood Route 2</i>	<i>\$20,806.00</i>	<i>Kingwood Route 9</i>	<i>\$25,638.00</i>
<i>Kingwood Route 3</i>	<i>\$26,645.00</i>	<i>Kingwood KK-1</i>	<i>\$16,661.00</i>
<i>Kingwood Route 4</i>	<i>\$28,965.00</i>	<i>Kingwood KK-2</i>	<i>\$18,831.00</i>
<i>Kingwood Route 5</i>	<i>\$25,509.00</i>	<i>Kingwood KK-3</i>	<i>\$15,923.00</i>
<i>Kingwood Route 6</i>	<i>\$22,629.00</i>	<i>Kingwood SP3</i>	<i>\$35,592.00</i>
<i>Kingwood Route 7</i>	<i>\$26,091.00</i>	<i>Stepping Stone SP15</i>	<i>\$15,124.00</i>

*Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain 1 (Planer).*

**POLICY COMMITTEE** – Minutes Attached**Action 10-040****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the first reading of the following regulations:*

*#R5410 – Promotion and Retention*

*#R5600 – Pupil Discipline/Code of Conduct*

*Moved by E. Hill, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**FINANCE COMMITTEE****Action 10-041****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves transferring \$25,054.00 from surplus and increase line 11-212-100-610 in the 2009-2010 Budget for the 2008-2009 Extraordinary Aid received in August 2009. Moved by G. Karlsrud, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-042****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves transferring \$4,862.00 from surplus and increase line 11-000-270-513-200 in the 2009-2010 Budget for the 2008-2009 Non-Public Transportation received in July 2009. Moved by G. Karlsrud, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 10-043****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to transfer all interest earned in the Capital Project Fund - 30 to the General Fund - 10. Moved by G. Karlsrud, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**COMMUNICATION COMMITTEE** – Meeting Update.**STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – No Report
- School Boards Association – No Report
- Hunterdon County ESC – No Report
- KTS PTA – Update on July Meeting
- KTEA – No Report

**Action 10-044**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education entered Executive Session at 8:45 p.m. to discuss litigation concerning the CCD lawsuit. Moved by D. Oertle, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Mr. DePinto, Mr. Planer and Mr. Riggio excused themselves from executive session.

The Board returned to open session at 8:54 p.m. All Board members were present.

**NEW BUSINESS** – None.

The Board discussed the Gifted & Talented, Honors and Advanced Placement Programs offered at the Delaware Valley Regional High School.

Operations Committee will meet after the meeting to discuss the busing issues.

**OLD BUSINESS** – None.

**RECOGNITION**

**OF THE PUBLIC:** - Mrs. Eileen Ricardo

**Action 10-045**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education adjourned the meeting at 9:03 p.m. Moved by G. Karlsrud, seconded by D. Oertle. Resolution was ADOPTED as follows: ayes 9; nays, 0.*

Respectfully Submitted,

\_\_\_\_\_  
Bobbie Beriont  
School Business Administrator/Board Secretary

Minutes prepared 08/27/09  
Minutes remain unofficial until Board approval.

Approved:

\_\_\_\_\_  
Board President