

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – August 28, 2012

TIME AND PLACE: The regular meeting of the Board of Education was held on August 28, 2012, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 3, 2012.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:35 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Gary Karlsrud	Laurie Willard
	Kimberly Malina – arrived 7:50 p.m.	

Absent: Kevin Bloom, Jill Lonergan

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teachers: Eileen Ricardo and Sara Alpaugh

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- Audit Update
- Facilities Update

- Legal Update Notice – Fogarty & Hara – dated August 2, 2012
- Letter Approving CSA’s 2012-2013 Merit Goals – dated July 2, 2102
- Thank You – Mr. A. Ubel – dated August 28, 2012
- Thank You – Kingwood Township Road Department – dated August 28, 2012
- School Board Members – Training Update
- NJSBA Convention – Atlantic City, NJ - October 23rd – 25th
- Ballot Positions

Mrs. Beriont acknowledged Mrs. Emmons and Mrs. Hagerstrom for their exceptional work with regard to the 2011-2012 Audit. Mrs. Beriont also acknowledged Mr. Carr and the custodial staff for all their hard work in getting the school ready for the 2012-2013 school year.

Action 13-001**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to add the following addendum item to the agenda #8.1.11 and amend 6.4 and not move the amendment for 8.2.5. Moved by L. Riggio and seconded by G. Karlsrud. This resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-002**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

June 26, 2012 – Regular Meeting Minutes

Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-003**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the June 2012 and July 2012 Payroll and FICA as follows:

<i>June 2012 Net Payroll</i>	<i>\$236,982.93</i>
<i>June 2012 Agency</i>	<i>\$163,844.43</i>
<i>June 2012 Board Share FICA</i>	<i>\$28,190.24</i>
<i>2012 Board Share DCRP</i>	<i>\$213.94</i>
<i>TOTAL PAYROLL JUNE 2012</i>	<i><u>\$429,231.54</u></i>
<i>July 2012 Net Payroll</i>	<i>\$ 90,697.66</i>
<i>July 2012 Agency</i>	<i>\$ 41,266.58</i>
<i>July 2012 Board Share FICA</i>	<i>\$ 9,254.05</i>
<i>July 2012 Board Share DCRP</i>	<i>\$ 0</i>
<i>TOTAL PAYROLL JULY 2012</i>	<i><u>\$141,218.29</u></i>

Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-004

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

*June 30th Final General Fund....\$693,790.70
July 2012 General Fund.....\$598,517.43
August 2012 General Fund.....\$166,429.56*

Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-005

RESOLUTION

BE IT RESOLVED that the Board of Education approves the June 2012 and July 2012 line-item appropriation transfers attached to and made a part of these minutes. Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-006

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of June 2012 and July 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

2012-2013 School Goals:

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to provide resources to the Superintendent to improve

Kingwood's reputation and "build the brand."

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Staffing Update
- Building Update
- iPad Initiative
- Choice School
- Teachers Schedules
- Teaching Strategies Gold - Kindergarten
- EE4NJ Teacher Evaluation – Charlotte Danielson
- Meetings Attended

Action 13-007

RESOLUTION

BE IT RESOLVED that the Board of Education approves to accept the verification of the 2011-2012 annual district report of violence and vandalism (EVVRS) and authorizes its submission to the NJ Department of Education. Moved by G. Karlsruud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-008

RESOLUTION

BE IT RESOLVED that the Board of Education approves the HIB Investigations, Trainings & Programs (HIB – ITP) Data Collections for July 1, 2011 through December 31, 2011 and January 1, 2012 through June 30, 2012 and authorize its submission to the NJ Department of Education. Moved by G. Karlsruud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

2012-2013 District Goals:

- **Student Achievement:**
 - Develop a continuous writing program for grades K-8
 - Manage iPad implementation
- **Community Relations:**
 - Prepare for School Choice status for 2013-2014
 - Improve Kingwood's reputation
 - Provide recognition for staff at Board of Education Meetings
- **Facilities:**
 - Monitor the items within the Long Range Facilities Plan
 - Partial Replacement of the Roof (completion of repairs, etc.)
- **Operations:**
 - Successfully complete QSAC monitoring with the designation of "high performance district"

EDUCATION COMMITTEE – Update on Meeting.**Action 13-009****RESOLUTION**

BE IT RESOLVED that the Board of Education approves 2012-2013 School Based Youth Services Program with the Hunterdon Medical Center, 2100 Wescott Drive, Flemington, NJ 08822. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-010**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2012-2013 Textbook List. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-011**RESOLUTION**

BE IT RESOLVED that the Board of Education approves shared service with Hunterdon Central Regional High School for the Danielson Model framework for teacher evaluation at a cost of \$704.52. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-012**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the elimination of the Multiple Disabilities Special Education Program for the 2012-2013 school year. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-013**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached K-8 Language Arts Curriculum and K-8 Physical Education Curriculum. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-014**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activities:

*Water Sale/Glow Necklaces @ Community Day – 8th Grade
“The Knight’s Challenge” – 8th Grade
School Dances – Tickets & Snacks – 8th Grade*

Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-015**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts and make application for the 2012-2013 No Child Left Behind Grant Award for Title I - \$11,758.00 and Title II Part A - \$8,365.00. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-016**RESOLUTION**

BE IT RESOLVED that the Board of Education accept and make application for the 2012-2013 IDEA B Grant Award for \$79,452.00 and the 2012-2013 IDEA Pre-School Grant Award for \$3,721.00. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-017**RESOLUTION**

BE IT RESOLVED that the Board of Education approves participation in the National Instructional Materials Access Center (NIMAC) for the 2012-2013 school year. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-018**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the 2012 REAP Grant in the amount of \$37,696.00. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 13-019**RESOLUTION**

BE IT RESOLVED that the Board of Education approves three tuition contracts for 2 first graders and 1 second grader at the approved tuition rate for 2012-2013 school year of \$3,000.00. Moved by L. Riggio, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

PERSONNEL COMMITTEE**Action 13-020****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following as 2012-2013 Substitute, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

Jennifer Ricardo - Instructional Aide/Teacher

Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-021**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution, as recommended by the Chief School Administrator:

WHEREAS, the Kingwood Township Board of Education (hereinafter referred to as the ("Board")) currently employs a full-time Speech Teacher (Position Control Number TCH-EL-SPCH-FL-1); and

WHEREAS, the Board has determined that the Kingwood Township School District's needs can be adequately served by two part-time Speech Teachers, one at .2 FTE or 7.25 hours per week and one at .46 FTE or 16.5 hours per week; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby abolishes the full-time Speech Teacher (Position Control Number TCH-EL-SPCH-FL-1) for reason of efficiency and economy; and

BE IT FURTHER RESOLVED that the Board hereby creates two part-time Speech Teacher Positions, one for .2 FTE or 7.25 hours per week (Position Control Number TCH-EL-SPCH-FL-2) and one for .46 FTE or 16.5 hours a week (Position Control Number TCH-EL-SPCH-FL-3) effective September 1, 2012.

Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-022**RESOLUTION**

BE IT RESOLVED that the Board of Education approves as an emergent hire, Angela Caccese, Part-time Speech Teacher – PCN# TCH-EL-SPCH-FL-2, effective September 1, 2012 at (.2) Step 2 BA - \$9,480.00, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-023**RESOLUTION**

BE IT RESOLVED that the Board of Education approves as an emergent hire, Denise Cathro, Part-time Speech Teacher – PCN# TCH-EL-SPCH-FL-3, effective September 1, 2012 at (.46) Step 9 MA - \$25,730.00, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-024**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a maternity leave for Kathryn Taffera, Teacher, effective October 25, 2012 through March 22, 2013 utilizing the following:

Disability Leave – 10/25/12 – 11/28/12 – 21 sick days

*FMLA – 11/29/12 – 2/22/13 – 12 weeks – As Amended
NJFMLA – 12/31/12 – 3/22/13 – 12 weeks*

Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-025

RESOLUTION

BE IT RESOLVED that the Board of Education approves Scott Johnson or Joanne Hyland for homebound instruction for student #13-002 for ten (10) hours a week starting September 6, 2012 through October 19, 2012, at the contractual rate of \$51.00 per hour, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-026

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form and Teacher Workshop Reimbursement Form. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-027

RESOLUTION

BE IT RESOLVED that the Board of Education approves extra compensation at the contractual rate of \$51.00 per hour for the following teachers, as recommended by the Chief School Administrator:

*Diane Kristel – 5 hours – Writing Analysis
Jen Leap – 6 hours – Crisis Manual Revision
David Moscovitz – 6 hours – Crisis Manual Revision
Sara Alpaugh – 12 hours – NJ ASK Data Analysis
Deb Snyder – 13 hours – Kindergarten Reading Assessment Develop.
Eileen Ricardo – 13 hours – Kindergarten Reading Assessment Develop.*

Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

OPERATIONS COMMITTEE

Action 13-028

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2012-2013 bus routes. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-029**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2012-2013 Joint Transportation Agreement with the Delaware Valley Regional High School District to provide regular and special education transportation service:

<i>Kingwood Route 1</i>	<i>\$28,041.00</i>	<i>Kingwood Route 8</i>	<i>\$24,552.00</i>
<i>Kingwood Route 2</i>	<i>\$25,312.00</i>	<i>Kingwood Route 9</i>	<i>\$25,515.00</i>
<i>Kingwood Route 3</i>	<i>\$20,122.00</i>	<i>Kingwood KS1</i>	<i>\$16,695.00</i>
<i>Kingwood Route 4</i>	<i>\$30,181.00</i>	<i>Kingwood SHLI</i>	<i>\$44,132.00</i>
<i>Kingwood Route 5</i>	<i>\$26,826.00</i>		
<i>Kingwood Route 6</i>	<i>\$26,644.00</i>		
<i>Kingwood Route 7</i>	<i>\$26,323.00</i>		

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-030**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Annual Facilities Checklist Health and Safety Evaluation of School Buildings. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-031**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Change Order #GC-1 for the Roofing Project to install Garland Slope material to a depression at a cost of \$3,105.58. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-032**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached obsolete/damaged equipment to dispose and/or offer for public donation. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 13-033**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to waive the facility use fee for Habitat for Humanity for Saturday, October 6th & 13th. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

POLICY COMMITTEE – Update on Meeting

Action 13-034**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of the following policies:

- #5512.01 – Harassment, Intimidation, and Bullying*
- #2363 – Pupil Use of Privately Owned Technology*
- #2415.04 – Title I – District-Wide Parental Involvement*

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

FINANCE COMMITTEE**Action 13-035****RESOLUTION**

BE IT RESOLVED that the Board of Education approves transferring \$3,618.47 from surplus and increase line 11-000-270-513-200 in the 2012-2013 Budget for the 2011-2012 Non-Public Transportation received in July 2012. Moved by G. Karlsrud, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

COMMUNICATIONS COMMITTEE

Gary Karlsrud thanked Dr. Falkenstein, Melissa Kramer and the rest of the board members on the Communication Committee in all their efforts in putting together the Kingwood Choice School Campaign.

Gary Karlsrud gave a power point presentation and showed a video to kick off the campaign.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Hunterdon County Presidents Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – No Update
- KTEA – No Update

NEW BUSINESS

Mary Ellen Pilch thanked Bobbie Beriont and her staff on a terrific job with the audit.

OLD BUSINESS

Bobbie Beriont discussed working with the NJ Department of Education on a new web based budget software.

**RECOGNITION
OF THE PUBLIC:**

Teacher: Eileen Ricardo and Sara Alpaugh

Action 13-036

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:05 p.m. Moved by A. Planer, seconded by K. Malina. Resolution was ADOPTED as follows: ayes 7; nays, 0.

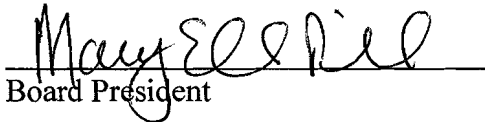
Respectfully Submitted,



Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 08/30/12
Minutes remain unofficial until Board approval.

Approved:



Board President