

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – September 22, 2009

TIME AND PLACE: The regular meeting of the Board of Education was held on September 22, 2009, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:31 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Mary Ellen Pilch, President	Karen Love-Mathieu
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Eugene Hill	David Oertle*
	Gary Karlsrud	

*Left the meeting at 8:45 p.m.

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Kenneth Foy, Principal

RECOGNITION OF PUBLIC:

Mrs. Ferrara, Mrs. Dodds, Mrs. Mount, Mrs. Gover, Mrs. Scricco, Mr. Long and Mr. Krewsun all expressed their concern about the 8th grade class trip and fundraising. Mrs. Hartner would be holding an 8th grade parent meeting to address all of their concerns on Wednesday, September 23, 2009.

Teacher: Mrs. Joanne Hyland

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- Letters to Parents who attended the August 25, 2009 BOE Meeting
- Letter Approving Energy Audit dated August 28, 2009
- Representative from KTS BOE for the Community Relations Committee at DVRHS
- HCSBA – 2009-2010 Calendar

Action 10-046**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to amend #6.4, 8.2.5 and 8.2.8 and add 8.1.5. Moved by E. Hill and seconded by K. Bloom. This resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-047**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*August 25, 2009 – Regular Meeting Minutes
August 25, 2009 – Executive Session Minutes*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0 on the August 25, 2009 Regular Minutes and ayes, 6; nays, 0; abstain 3 (DePinto, Planer, Riggio) on the August 25, 2009 Executive Session Minutes.

Action 10-048**RESOLUTION**

Motion to approve the August 2009 Payroll and FICA as follows:

<i>August 2009 Net Payroll</i>	<i>\$58,448.93</i>
<i>August 2009 Agency</i>	<i>\$34,527.40</i>
<i>August 2009 Board Share FICA</i>	<i>\$6,622.16</i>
<i>TOTAL PAYROLL AUGUST 2009:</i>	<i>\$99,598.49</i>

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-049**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill list:

September 2009 General Fund.....\$192,875.43

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-050

RESOLUTION

BE IT RESOLVED that the Board of Education approves the August 2009 line-item appropriation transfers attached to and made a part of these minutes.

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-051

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of August 2009; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Student Enrollment
- Staff Reports
- Opening of School
- Special Education On Site Monitoring
- QSAC Update
- H1N1 Flu Update
- DelVal Superintendents Articulation
- Meetings attended

Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.
- By June 2010, 90% of all students in the Kingwood Township school District will have increased their personal mathematics proficiency.

Review Board of Education Goal:

By June 2010, the Kingwood Township Board of Education will develop and implement one significant strategy that will actively engage stakeholders in the Kingwood Township School district.

Action 10-052

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Mission Statement for the Kingwood Township School District:

“Our Mission as a school community is to provide a nurturing atmosphere through a program of excellence where all students are challenged to perform their best to learn and apply the knowledge and skills that will allow them to achieve the New Jersey Core Curriculum Standards (NJCCS) at all grade levels and to prepare them for life in the 21st century.”

Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-053

RESOLUTION

BE IT RESOLVED that the Board of Education approves Update of the Uniform State Memorandum of Agreement” between Education and Law Enforcement Officials with no changes or additions to the original agreement. Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

The Chief School Administrator gave a presentation and information on the Kingwood Township School’s 2009-2010 Nursing Service Plan. No discussion took place.

Action 10-054

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township Nursing Service Plan, for the 2009-2010 school year. Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Action 10-055**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2009-2010 Field Trips:

*Adventure Aquarium – Camden, NJ – Kindergarten
 RVCC Planetarium – Raritan, NJ – 1st Grade
 Academy of Natural Sciences - Philadelphia, PA – 1st Grade
 Howell Living Farm - Lambertville, NJ – 2nd Grade
 DaVinci Science Center - Allentown, PA – 3rd Grade
 Shop Rite – Flemington, NJ – 3rd Grade
 Hunterdon Cultural Society Play, HCRHS – Flemington, NJ – 3rd Grade
 Quiet Valley Farm – Stroudsburg, PA – 4th Grade
 Delaware River Steamboat – Lambertville, NJ – 4th Grade
 Liberty Science Center – Jersey City, NJ – 5th Grade
 McCarter Theater – Princeton, NJ – 5th Grade
 Metropolitan Museum of Art – New York, NY – 6th Grade
 Cuentos: Tales – HCRHS – Flemington, NJ – 6th Grade
 RVCC Holocaust – Raritan, NJ – 7th Grade
 DVRHS Chorus Festival – Frenchtown, NJ – Music
 DVRHS Band Festival – Frenchtown, NJ – Music
 Alexandria Jazz Festival – Alexandria Township, NJ – Music
 Trenton Thunder Performance – Trenton, NJ - Music
 Opera Works – HCRHS – Flemington, NJ - Music*

Moved by E. Hill, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-056**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the FY2009 No Child Left Behind Application and authorize its submission to the Hunterdon County Superintendent of Schools and Office of Grants Management:

<i>Title II – Part A</i>	<i>\$10,089</i>
<i>Title IV</i>	<i>\$ 693</i>

Moved by E. Hill, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-057**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activities:

Gertrude Hawk Candy Sale – Music Program
 Auntie Anne’s Pretzel Sale – Music Program**

*CD Sale & Candy Gram – Music Program**
*Bake Sale – Music Program**
Halloween Costume Tickets – Student Council
Valentines Day Product Sales – Student Council
Pictures with Santa – Student Council
Student/Teacher Kickball – Student Council
Pumpkin Painting/Decorating – Student Council
Spirit Products for Spirit Week – Student Council
Sweatshirt Sales – Student Council
T-Shirt Sales – Student Council
Game Night & Make Your Own Sundae – Student Council
Student/Teacher Basketball – Student Council
Mother’s Day Flower Sale – Student Council
Hat Day – Student Council
Pennies for Patients – Student Council

**Not during school hours.*

Moved by E. Hill, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-058

RESOLUTION

BE IT RESOLVED that the Board of Education accept the 2009-2010 REAP Grant in the amount of \$46,561.00. Moved by E. Hill, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-059

RESOLUTION

BE IT RESOLVED that the Board of Education approves Angela Fordham-Lewis to re-certify and train staff members for restraint training at a cost of \$165.00 for re-certification and \$180.00 for new trainees, not to exceed \$1,500.00. Moved by L. Riggio, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL COMMITTEE

Action 10-060

RESOLUTION

BE IT RESOLVED that the Board of Education approves an instructional aide position, PCN#SPT-EL-SPEC-FL-5, for October 1, 2009 through June 30, 2010, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-061

RESOLUTION

BE IT RESOLVED that the Board of Education approves to hire, as an emergent hire, Judith Pignatello for the Instructional Aide Position - PCN#SPT-EL-SPEC-FL-5, at an annual salary of

\$19,591.00 – pro-rated, effective October 1, 2009, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-062**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached contract with Judith Pignatello, Instructional Aide, effective October 1, 2009 through June 30 2010, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-063**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to charge one hundred percent of the salary, \$20,358.00, for Maureen Staudle, Instructional Aide, to the 2009-2010 Basic IDEA Grant, account # 20-250-100-101, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-064**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Service Learning Volunteers from Raritan Valley Community College:

<i>Caitlin Romanowski</i>	<i>Holly Rice</i>
<i>Joseph Fenneman</i>	<i>Melissa Jablonski</i>
<i>Chelsea Ruhland</i>	<i>Kristina Wengryn</i>
<i>Oriana Calo</i>	

Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-065**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a maternity leave for Alyssa Kries, Teacher, effective November 30, 2009 through June 30, 2009, using 40 days of paid disability and enacting the New Jersey Family Leave Act and the child-rearing leave according to Article XXI of the collective bargaining agreement. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-066**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a medical leave for Harry Hansen, Technology Assistant of Instruction, effective September 28, 2009 through October 28, 2009, enacting the Federal Medical Leave Act. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-067**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Minutes attached.

Action 10-068**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey Department of Education has determined that State Project #2450-050-09-1002, Replacement of gymnasium lights with high efficiency light fixtures for a total project cost of \$26,626.00, qualifies as a school facilities project eligible for State support under the Regular Operating District Grant pursuant to the Educational Facilities Construction and Financing Act, P.L. > 2000, c. 72, as amended; and

WHEREAS, the New Jersey Department of Education has approved the Final Eligible Costs for this project to be 13.0174% and the State share will be equal to 100% of that percentage, except that it will not be less than 40% of final eligible costs,

THEREFORE, the Kingwood Township Board of Education, accepts the Final Eligible Costs, \$10,650.40, and agrees to locally fund any excess costs; and

WHEREAS, the Kingwood Township Board of Education has selected to construct the school facilities project; and

THEREFORE BE IT RESOLVED, that the Board of Education approves “Authorizing Execution and Delivery of the Grant Agreement”, Section 15, in the amount of \$10,650.40, for the DOE Project# 2450-050-09-1002, Gymnasium Lighting Replacement.

Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-069**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Spiezle Architectural Group, Architect of Record, to provide architectural services for the design and construction documents phase for DOE Project # 2450-050-09-1002, Gymnasium Lighting Replacement for the amount of \$9,000.00. Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0; Abstain 1(Hill).

Action 10-070**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the “Delegation of Authority to Bobbie Beriont, School Business Administrator, for Supervision of the School Facilities Project #2450-050-09-1002”, Gymnasium Light Replacement. Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-071**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Access Agreement with Gilmore Associates, Inc. for the performance of the aquifer test being performed by Block 19 Lot 5, at no cost to the Kingwood Township Board of Education. Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-072**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the revised 2009-2010 Joint Transportation Agreement with the Delaware Valley Regional High School District to provide special education transportation service to the Stepping Stone School in the amount of \$5,491.00, effective September 1, 2009. Moved by E. Hill, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE**Action 10-073****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following regulations:

- #R5410 – Promotion and Retention*
- #R5600 – Pupil Discipline/Code of Conduct*

Moved by E. Hill, seconded by G. Karlrud. There were pages missing from the regulations.

Action 10-074**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to lay on the table the second reading of the following regulations:

- #R5410 – Promotion and Retention*
- #R5600 – Pupil Discipline/Code of Conduct*

Moved by E. Hill, seconded by G. Karlrud. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE

Action 10-075

RESOLUTION

BE IT RESOLVED that the Board of Education approves to transfer \$15,975.60 from the Capital Reserve Account to the Capital Project Fund 30 account for the local share portion of the DOE Project #2450-050-09-1002 – Gymnasium Light. Moved by L. Riggio, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 10-076

RESOLUTION

BE IT RESOLVED that the Board of Education approves and adopts the attached Flexible Benefits Plan under Section 125 of the Internal Revenue Code of 1986. Moved by L. Riggio, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

COMMUNICATION COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Monthly Meeting
- KTEA – Update on Monthly Meeting

NEW BUSINESS - None.

OLD BUSINESS – None.

RECOGNITION

OF THE PUBLIC: - Mrs. Joanne Hyland

Action 10-077

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:06 p.m. Moved by G. Karlsrud, seconded by E. Hill. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 09/30/09
Minutes remain unofficial until Board approval.

Approved:

Board President