

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting – September 28, 2010**

**TIME AND PLACE:** The regular meeting of the Board of Education was held on September 28, 2010, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 6, 2010.

**CALL TO ORDER:** The meeting was called to order by Board President, Mary Ellen Pilch at 7:35 p.m.

Pledge of Allegiance.

**ROLL CALL:**

<b>Present:</b>	Mary Ellen Pilch, President	David Oertle
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Gary Karlsrud	Laurie Willard
	Karen Love-Mathieu	

**DISTRICT ADMINISTRATORS**

**PRESENT:** Rick Falkenstein, Chief School Administrator  
Bobbie Beriont, Business Administrator/Board Secretary

**RECOGNITION OF PUBLIC:**

K. Mohary & R. Vecere - Teachers

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont**

Mrs. Beriont discussed the following informational items:

- NJSBA Convention October 19<sup>th</sup> and 20<sup>th</sup>
- Board Members Mandatory Training

- HCSBA Fall Meeting October 14<sup>th</sup> – Hunterdon PolyTech
- State Affirmative Action Compliance Audit
- US DOE Education Jobs Grant - \$48,073
- Assembly No. 355 – Public School Choice Program

**Action 11-060**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:*

August 31, 2010 – Regular Meeting Minutes\*  
 August 31, 2010 – Executive Minutes

*\*As amended for motion #11-045 for route #8 from \$25,405 to \$25,086 and route #9 from \$21,834 to \$25,405.*

*Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0; Abstain, 1 (Riggio).*

**Action 11-061**

**RESOLUTION**

*Motion to approve the August 2010 Payroll and FICA as follows:*

<i>August 2010 Net Payroll</i>	<i>\$46,769.85</i>
<i>August 2010 Agency</i>	<i>\$25,099.06</i>
<i>August 2010 Board Share FICA</i>	<i>\$5,067.62</i>
<b><i>TOTAL PAYROLL AUGUST 2010:</i></b>	<b><i>\$76,936.53</i></b>

*Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.*

**Action 11-062**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following bill list:*

*September 2010 General Fund.....\$137,147.86*

*Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.*

**Action 11-063**

**RESOLUTION**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of August 2010; and further recommends, in compliance with*

*N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.*

### **CHIEF SCHOOL ADMINISTRATOR'S REPORT** – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Professional Development
- Building
- Meetings Attended

### **Presentation and Discussion of the 2010-2011 Nursing Service Plan**

#### **Action 11-064**

#### **RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the Kingwood Township Nursing Service Plan for the 2010-2011 school year. Moved by K. Bloom, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.*

### **COMMITTEE REPORTS**

#### **EDUCATION COMMITTEE**

#### **Action 11-065**

#### **RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following 2010-2011 Field Trips:*

*Adventure Aquarium – Camden, NJ – Kindergarten  
 RVCC Planetarium – Raritan, NJ – 1<sup>st</sup> Grade  
 Ellis Island, NY – 7<sup>th</sup> Grade  
 Howell Living Farm - Lambertville, NJ – 2<sup>nd</sup> Grade  
 DaVinci Science Center - Allentown, PA – 3<sup>rd</sup> Grade  
 Shop Rite – Flemington, NJ – 3<sup>rd</sup> Grade  
 Heritage Comm., NJ Council of Arts, HCRHS – Flemington, NJ – 3<sup>rd</sup> Grade  
 Newark Museum, Newark, NJ – 2<sup>nd</sup> Grade  
 Liberty Science Center – Jersey City, NJ – 5<sup>th</sup> Grade  
 RVCC Holocaust – Raritan, NJ – 7<sup>th</sup> Grade  
 DVRHS Chorus Festival – Frenchtown, NJ – Music  
 DVRHS Band Festival – Frenchtown, NJ – Music*

*DVRHS Tournament of Champions – Frenchtown, NJ  
Alexandria Jazz Festival – Alexandria Township, NJ – Music  
Trenton Thunder Performance – Trenton, NJ – Music  
Quiet Valley Farm – Stroudsburg, PA – 4<sup>th</sup> Grade  
Sterling Hills Mine – Ogdensburg, NJ – 4<sup>th</sup> Grade*

*Moved by L. Riggio, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-066**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activity:*

*Gertrude Hawk Candy Sale – Music Program\*  
Auntie Anne’s Pretzel Sale – Music Program  
Halloween Costume Tickets – Student Council  
Halloween Goody Bag Sale – Student Council  
Homestead Coffee Sale – 8<sup>th</sup> Grade*

*\*Not during school hours.*

*Moved by L. Riggio, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-067**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts the 2010-2011 REAP Grant in the amount of \$47,134.00. Moved by L. Riggio, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-068**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts a \$256.00 donation for the music program from an anonymous donor. Moved by L. Riggio, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-069**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts \$45.00 from the KTEF for additional funds for the Sterling Hill Mines Grant. Moved by L. Riggio, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**PERSONNEL COMMITTEE**

**Action 11-070**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following 2010-2011 substitutes, pending satisfactory criminal history review, as recommended by the Chief School*

Administrator:

Denise Evans – Teacher/Instructional Aide  
Megan Kries – Teacher/Instructional Aide  
Shannon Plytynski\* – Teacher/Instructional Aide  
Kristine Naumann – Teacher/Instructional Aide  
Carlos Webster - Custodian

\*As an emergent hire.

Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

**Action 11-071**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first year mentor fee, \$2,300.00, with the NJ Leaders to Leaders Mentor Program for Scott Yerger, Assistant Principal, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

**Action 11-072**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to appoint Cindy Pope as Teacher in Charge for the 2010-2011 school year, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

**Action 11-073**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following overnight chaperones for the Fair View Lake Trip:

David Bacon                      Rebecca Vecere  
Tom Zemzik                      Maureen Silva

Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

**Action 11-074**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Laura Hagerstrom to provide Payroll and Pensions Services to other districts within the Delaware Valley Regional School System at an hourly rate of \$35.00 per hour, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

**Action 11-075****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Harry Hansen to provide Technology Services to other districts within the Delaware Valley Regional School System at an hourly rate of \$41.00 per hour, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-076****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Stacey Michalski, Teacher, to provide 1.5 hours of Professional Development Workshops for the 2010-2011 school year at a rate of \$51.00 per hour, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-077****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Tom Zemzik, Guidance Counselor, to oversee NWEA Testing for additional compensation not to exceed \$408.00, as recommended by the Chief School Administrator. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-078****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by D. Oertle, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**OPERATIONS COMMITTEE****Action 11-079****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves a 2010-2011 Shared Service Arrangement with the Delaware Valley Regional Board of Education for the following services:*

*Licensed Electrical and HVAC Services - \$60.00 per hour\*  
Assistant Electrical and HVAC Services - \$50.00 per hour\*  
Parts, Equipment and Materials – Reimbursed at Cost*

*\*Billed portal to portal, plus mileage*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-080****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the Speed Sentry Sign Loan Agreement*

with Hart Commuter Information Services. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

**Action 11-081**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the submittal of Project #2450-050-11-1000, Boiler Conversion, to the New Jersey Department of Education as other capital projects as defined by N.J.A.C. 6A-26; that the five year Long Range Facility Plan be amended, as necessary, to incorporate this project; and that the District will not seek grant funding for this project. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-082**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to waive the building facility use fees for the Outdoor Improvement Committee (PTA) when the building is open during the weekends. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-083**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the disposition of the following obsolete equipment:*

*HP 1200 Laser Jet Printer - #01258  
Brother Fax Machine - #01167*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-084**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the disposition and offer for public donation the following obsolete equipment:*

*(4) Dell GX260/270 Computers - #01294, #01425, #01300, #01309  
(4) Dell GX 150 Computers - #01215, #01212, #01272, #01233  
(1) Apple PowerMac 5200 Computer - #01066  
(1) Apple Mac LC580 Computer - #01068*

*Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**POLICY COMMITTEE** – Update on Meeting.

**Action 11-085**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the second reading of the following regulation:*

*#R5600 – Pupil Discipline/Code of Conduct*

*Moved by G. Karlsrud, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-086**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the first reading of the following policies:*

- #2436 – Activity Participation Fee Program*
- #5111 – Eligibility of Resident/Non-Resident Pupils*
- #5440 – Honoring Pupil Achievement*
- #6360 – Political Contributions*
- #6422 – Budget Transfers*
- #6740 – Reserve Accounts*
- #8420 – Emergency and Crisis Situations*

*Moved by G. Karlsrud, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**Action 11-087**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the first reading of the following regulations:*

- #R2361 – Acceptable Use of Computer Networks, Computers & Resources*
- #R5111 – Eligibility of Resident/Non-Resident Pupils*
- #R5440 – Honoring Pupil Achievement*
- #R6422 – Budget Transfers*
- #R6740 – Reserve Accounts*
- #R8420.1 – Fire and Fire Drills*

*Moved by G. Karlsrud, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**FINANCE COMMITTEE** – No Meeting.

**Action 11-088**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves and adopts the attached Flexible Benefits Plan under Section 125 of the Internal Revenue Code of 1986. Moved by L. Riggio, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.*



**COMMUNICATION COMMITTEE**

**STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

**NEW BUSINESS**

**OLD BUSINESS**

**RECOGNITION  
OF THE PUBLIC:**

K. Mohary & R. Vecere - Teachers

**Action 11-089**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education adjourned the meeting at 8:28 p.m. Moved by D. Oertle, seconded by K. Bloom. Resolution was ADOPTED as follows: ayes 9; nays, 0.*

Respectfully Submitted,

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Bobbie Beriont  
School Business Administrator/Board Secretary

Minutes prepared 09/29/10  
Minutes remain unofficial until Board approval.

Approved:

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Board President