

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – October 20, 2009

TIME AND PLACE: The regular meeting of the Board of Education was held on October 20, 2009, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Mary Ellen Pilch, President	Karen Love-Mathieu
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Eugene Hill	David Oertle
	Gary Karlsrud	

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Kenneth Foy, Principal

RECOGNITION OF PUBLIC:

Mr. William Colantano, School Auditor, gave a presentation of the June 30, 2009 Comprehensive Annual Financial Report. In this presentation, he stated that there were no audit recommendations.

Mrs. Miller expressed concerns about her bus stop and other bus stops within the district when some form of construction is being conducted on the property where the bus stop is located. Mrs. Pilch referred her concerns to the Operations Committee for review.

Teacher: Mrs. Donna King

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- NJSBA Convention – October 28th – 30th
- Letter to Mr. Russano and Mrs. Frey dated October 13, 2009
- 2009 Safety Grant Program Award \$2,675.00
- 2009 Safety Award from NJSBAIG – Letter dated October 7, 2009
- Aquifer Testing Deferred to Summer 2010

Action 10-078

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

September 22, 2009 – Regular Meeting Minutes

Moved by E. Hill, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-079

RESOLUTION

Motion to approve the September 2009 Payroll and FICA as follows:

<i>September 2009 Net Payroll</i>	<i>\$232,380.06</i>
<i>September 2009 Agency</i>	<i>\$168,001.73</i>
<i>September 2009 Board Share FICA</i>	<i>\$28,387.54</i>
<i>TOTAL PAYROLL SEPTEMBER 2009:</i>	<i>\$428,769.33</i>

Moved by E. Hill, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-080

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

October 2009 General Fund.....\$98,180.02

Moved by E. Hill, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-081

RESOLUTION

BE IT RESOLVED that the Board of Education approves the September 2009 line-item appropriation transfers attached to and made a part of these minutes. Moved by E. Hill, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-082

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of September 2009; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by E. Hill, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Student Enrollment
- Staff Reports
- School Violence And Vandalism
- QSAC
- Emergency/Crisis Management and Response Plan
- Summary of Comprehensive Equity Plan for 2008-2009
- Policy Regulations
- Fairview Lake Trip
- October 12, 2009 Staff Development
- Meetings attended

Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.

- By June 2010, 90% of all students in the Kingwood Township school District will have increased their personal mathematics proficiency.

Review Board of Education Goal:

By June 2010, the Kingwood Township Board of Education will develop and implement one significant strategy that will actively engage stakeholders in the Kingwood Township School district.

The Chief School Administrator gave a presentation and information on the Kingwood Township School's vandalism and violence data submitted to the New Jersey Department of Education for the 2008-2009 school year. No discussion took place.

Action 10-083

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution accepting this report:

***WHEREAS** the Kingwood Township Board of Education assures that this public hearing has been specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct public hearings on the report;*

***WHEREAS** the Chief School Administrator has provided the necessary presentation on all acts of violence and vandalism which occurred during the 2008-2009 school year, including a report on the Kingwood Township School's violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the New Jersey Department of Education for the 2008-2009 school year;*

***THEREFORE BE IT RESOLVED** that the Kingwood Township Board of Education authorizes the Board Secretary to forward the written transcript of this public hearing along with a copy of the report on the Kingwood Township School's violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the New Jersey Department of Education for the 2008-2009 school year to the New Jersey Department of Education, Division of Student Services, Office of Program Support Services.*

Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-084

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township School District Emergency Crisis Management and Response Plan for the 2009-2010 school year. Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

The Chief School Administrator gave a presentation on the Quality Single Accountability Continuum (QSAC).

Action 10-085

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS** the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and*

***WHEREAS** the required maintenance activities as listed in the attached document for the various school facilities of the Kingwood Township School District are consistent with these requirements, and*

***WHEREAS** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,*

***THEREFORE BE IT RESOLVED** that the Kingwood Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Kingwood Township School District in compliance with Department of Education requirements.*

Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-086

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution for the Maximum Capital Reserve Amount:

***BE IT RESOLVED**, the Kingwood Township School District has 30 projects identified in its 2005 Five-Year Long Range Facility Plan; and,*

***BE IT RESOLVED**, these projects have an estimated total cost over the five-year period of \$6,197,586; and,*

***BE IT RESOLVED**, it is estimated that the district may be eligible for state debt service of EDA/ROD grant funds for these projects in the amount of \$2,479,034. Accordingly, the estimated local share of these projects is \$3,718,552; and,*

***BE IT RESOLVED**, the Kingwood Township School District has completed and removed several projects within the 2005 Long Range Facility Plan which has resulted in a reduction of \$1,495,234 from the total estimated project costs; and,*

***BE IT RESOLVED**, the local share \$2,821,411, less the current balance of the capital reserve*

\$400,944, equates to \$2,420,467 which represents the maximum the Kingwood Township School District may deposit in its capital reserve fund for the 2010-2011 school year.

THEREFORE BE IT RESOLVED, the Kingwood Township Board of Education approves the attached Statement of Certification as submitted as part of the 2009 QSAC.

Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-087

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township School Maintenance Budget Amount Worksheet (Form M-1) and the detailed actual expenditure worksheet and authorizes its submission to the Hunterdon County Superintendent as part of the 2009 QSAC. Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-088

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education in the County of Hunterdon is undergoing evaluation under NJ QSAC for the 2009-2010 school year; and

WHEREAS, N.J.A.C. 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process; and

WHEREAS, the Kingwood Township Board of Education in the County of Hunterdon has reviewed the districts DPR responses and Statement of Assurance and hereby approves these documents.

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

Moved by E. Hill, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMITTEE REPORTS

EDUCATION COMMITTEE – Minutes Attached.

PERSONNEL COMMITTEE

Action 10-089**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2009-2010 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

Teacher/Instructional Aides:

<i>Elizabeth Genne'-Bacon</i>	<i>Amber Bucior</i>	<i>Kelly Darish</i>
<i>Christina DiPaolo</i>	<i>Linda Fennelly</i>	<i>Janet Huber</i>
<i>Michelle Jarmicki</i>	<i>Tara Klamik</i>	<i>Lindsay Klesney</i>
<i>Emily Krause</i>	<i>Janine Orrico</i>	<i>Melissa Tremaine</i>
<i>John Wasicko</i>		

Nurses:

<i>Patricia Collins</i>	<i>Patricia Lippincott</i>	<i>Lynn Yanulevich</i>
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Lunch Aides:

<i>Jennifer Kager*</i>	<i>Donna Whitehead*</i>
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**As an Emergent Hire*

Moved by G. Karlsrud, seconded by K. Love Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-090**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Service Learning Volunteers from Raritan Valley Community College:

<i>Sara Konnecke</i>	<i>Elora Ponter</i>
<i>Jaclyn Cleaver</i>	<i>Stephen Pastore</i>
<i>Stephanie Seymour</i>	

Moved by G. Karlsrud, seconded by K. Love Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-091**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by G. Karlsrud,

seconded by K. Love Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-092

RESOLUTION

BE IT RESOLVED that the Board of Education approves Bridget Oldenburg, Teacher, as a maternity leave replacement for PCN# TCH-EL-LNGA-FL-1, effective November 23, 2009 through June 30, 2010, at Step 1 MA - \$46,204, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by K. Love Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-093

RESOLUTION

BE IT RESOLVED that the Board of Education approves Judith Pignatello, Instructional Aide, three days leave without pay for October 28, 2009 through October 30, 2009, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by K. Love Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-094

RESOLUTION

*BE IT RESOLVED that the Board of Education approves to extend the Family Leave Medical Act for Harry Hansen from October 28, 2009 until January 4, 2010.**

**Mr. Hansen may return earlier and with limited hours pending medical release to return to work.*

Moved by G. Karlsrud, seconded by K. Love Mathieu. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE

Action 10-095

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Administrative Consent Order Amendment dated September 29, 2009 between the New Jersey Department of Environmental Protection and the Kingwood Township Board of Education. Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-096

RESOLUTION

BE IT RESOLVED that the Board of Education approves the disposal and public donation of the following fixed asset:

Fixed Asset #01232 – Television

Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE**Action 10-097****RESOLUTION**

BE IT RESOLVED that the Board of Education approves to remove from table and approve the second reading of the following Regulations:

#R5410 – Promotion and Retention

#R5600 – Pupil Discipline/Code of Conduct

Moved by G. Karlsruud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-098**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of the following Regulation:

#R5200 – Attendance

Moved by G. Karlsruud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE**Action 10-099****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2010-2011 Budget Calendar.

Moved by E. Hill, seconded by G. Karlsruud. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-100**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the June 30, 2009 Comprehensive Annual Financial Report (CAFR), with no audit recommendations. Moved by E. Hill, seconded by G. Karlsruud. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-101**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Corrective Action Plan for the June 30, 2009 Comprehensive Annual Financial Report (CAFR), with no audit recommendations. Moved by E. Hill, seconded by G. Karlsruud. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMUNICATION COMMITTEE – Minutes Attached.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Monthly Meeting
- KTEA – Update on Monthly Meeting

NEW BUSINESS - None.

OLD BUSINESS – None.

RECOGNITION

OF THE PUBLIC: - Mrs. Donna King - Teacher

Action 10-102

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:25 p.m. Moved by E. Hill, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 10/28/09
Minutes remain unofficial until Board approval.

Approved:

Board President