

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – October 26, 2010

TIME AND PLACE: The regular meeting of the Board of Education was held on October 26, 2010, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 6, 2010.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	David Oertle
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Gary Karlsrud	Laurie Willard
	Karen Love-Mathieu	

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Mr. William Colantano, School Auditor, gave a presentation of the June 30, 2010 Comprehensive Annual Financial Report. In this presentation, he stated that there were no audit recommendations.

Ms. Pilch thanked Mrs. Beriont and her staff for all their efforts in running the finances of the district.

N. Kapsimalis & K. Taffera - Teachers

Action 11-094**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the September 2010 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 11-095**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of September 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 11-096**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Agreement with New Jersey School Boards Association – Labor Relations Department to provide assistance in structuring salary guides. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Professional Development
- On-line Discipline Managing System
- Building
- Meetings Attended

The Chief School Administrator gave a presentation and information on the Kingwood Township School's vandalism and violence data submitted to the New Jersey Department of Education for the 2009-2010 school year. No discussion took place.

Action 11-097**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS** the Kingwood Township Board of Education assures that this public hearing has been specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct public hearings on the report;*

***WHEREAS** the Chief School Administrator has provided the necessary presentation on all acts of violence and vandalism which occurred during the 2009-2010 school year, including a report on the Kingwood Township School's violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the New Jersey Department of Education for the 2009-2010 school year;*

***THEREFORE BE IT RESOLVED** that the Kingwood Township Board of Education authorizes the Board Secretary to forward the written transcript of this public hearing along with a copy of the report on the Kingwood Township School's violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the New Jersey Department of Education for the 2009-2010 school year to the New Jersey Department of Education, Division of Student Services, Office of Program Support Services.*

Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 11-098**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and*

***WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the Kingwood Township School District are consistent with these requirements, and*

***WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,*

***THEREFORE BE IT RESOLVED**, that the Kingwood Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Kingwood Township School District in compliance with Department of Education requirements.*

Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 11-099**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***BE IT RESOLVED**, the Kingwood Township School District has 30 projects identified in its 2005 Five-Year Long Range Facility Plan; and,*

***WHEREAS**, these projects have an estimated total cost over the five-year period of \$6,197,586; and,*

***WHEREAS**, the District may be eligible for up to forty percent of state debt service or EDA/ROD grant funds for these projects in the amount of \$2,479,034. Accordingly, the estimated local share of these projects is \$3,718,552; and,*

***WHEREAS**, the Kingwood Township School District has completed and removed several projects within the 2005 Long Range Facility Plan which has resulted in a reduction of \$2,137,094 from the total estimated project costs; and,*

***WHEREAS**, the revised estimated total cost of projects to be completed is \$4,060,492 of which \$2,436,295 represents the local share; and,*

***NOW, THEREFORE, BE IT RESOLVED**, the revised local share of \$2,436,295, less the current balance of the capital reserve \$541,372, equates to \$1,894,923 which represents the maximum the Kingwood Township School District may deposit in its capital reserve fund for the 2011-2012 school year; and,*

***BE IT FURTHER RESOLVED**, the Kingwood Township Board of Education approves the attached Statement of Certification which represents the Maximum Capital Reserve Amount.*

Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 11-100**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Kingwood Township School Maintenance Budget Amount Worksheet (Form M-1) and the detailed actual expenditure worksheet and authorizes its submission to the Executive County Superintendent. Moved by K. Bloom, seconded by K. Love-Mathieu. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

COMMITTEE REPORTS

EDUCATION COMMITTEE – Update on Meeting.

Action 11-101**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2010-2011 Field Trips:

- *“A Mid-Summer Night Dream” at the Crossroads Theatre, New Brunswick, NJ – 6th Grade*
- *Philadelphia Museum of Art, Philadelphia, PA – 5th Grade*

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL COMMITTEE**Action 11-102****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-103**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the resignation of Thomas Zemzik, Guidance Counselor, effective October 14, 2010. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-104**RESOLUTION**

BE IT RESOLVED that the Board of Education approves an unpaid leave of absence for Reina Bowers, Cafeteria Aide, from January 25, 2011 through February 25, 2011. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-105**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2010-2011 substitutes, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

*Jeffrey Weinhold – Teacher/Instructional Aide
Richard Gimson – Teacher/Instructional Aide
Justin Marsh – Custodian*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-106**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to hire Jennifer Leap as the Part-Time Guidance Counselor, PCN# CST EL COUN NA 1, at (.6) Step 3 MA+15 - \$29,484.00 – pro-rated, effective November 15, 2010, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-107**RESOLUTION**

BE IT RESOLVED that the Board of Education rescinds the offer of the 2010-2011 Girls' Basketball Coach to Charles Shlimbaum at a stipend rate of \$2,751.00, as recommended by the Chief School Administrator. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-108**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Athletic Positions for the 2010-2011 school year, as recommended by the Chief School Administrator:

Boys' Basketball Coach – Charles Shlimbaum - \$2,751.00

Girls' Basketball Coach – Jeffrey Weinhold - \$2,751.00

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-109**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***BE IT RESOLVED** that, pursuant to N.J.S.A. 18A:30-7, the Kingwood Township Board of Education (hereinafter referred to as the "Board") approves a paid leave of absence for Sandra Miller (hereinafter referred to as "Miller"), together with medical insurance coverage from the period beginning October 26, 2010 through November 25, 2010; and*

***BE IT FURTHER RESOLVED** that the Board accepts Miller's letter of resignation effective November 25, 2010; and*

***BE IT FURTHER RESOLVED** that the Board President and School Business Administrator/Board Secretary are hereby authorized and directed to execute any documents necessary to effectuate said leave of absence and resignation.*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.**Action 11-110****RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the final incentive check in the amount of \$5,122.50 from New Jersey's Clean Energy Program for reimbursement of the Local Government Energy Audit Program. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-111**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Omni Environmental LLC, Princeton NJ, to evaluate the Wastewater Treatment Plant in reference to Ammonia-Nitrogen and perform two additional effluent samples for the Copper and Zinc Study at a fixed cost of \$2,420.00. Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-112**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the disposition and offer for public donation the following fixed asset:

Fixed Asset #00169 – Desk

Moved by G. Karlsrud, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE – Update on Meeting.**Action 11-113****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following policies:

- #2436 – Activity Participation Fee Program*
- #5111 – Eligibility of Resident/Non-Resident Pupils*
- #5440 – Honoring Pupil Achievement*
- #6360 – Political Contributions*
- #6422 – Budget Transfers*
- #6740 – Reserve Accounts*
- #8420 – Emergency and Crisis Situations*

Moved by K. Love-Mathieu, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-114**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following regulations:

- #R2361 – Acceptable Use of Computer Networks, Computers & Resources*
- #R5111 – Eligibility of Resident/Non-Resident Pupils*
- #R5440 – Honoring Pupil Achievement*
- #R6422 – Budget Transfers*
- #R6740 – Reserve Accounts*
- #R8420.1 – Fire and Fire Drills*

Moved by K. Love-Mathieu, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE**Action 11-115****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2011-2012 Budget Calendar. Moved by L. Riggio, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-116**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the June 30, 2010 Comprehensive Annual Financial Report (CAFR), with no audit recommendations. Moved by L. Riggio, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-117**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Corrective Action Plan for the June 30, 2010 Comprehensive Annual Financial Report (CAFR), with no audit recommendations. Moved by L. Riggio, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-118**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON, NEW JERSEY (i) AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:24-61 THROUGH 62 FOR APPROVAL TO ISSUE REFUNDING SCHOOL BONDS TO REFUND ALL OR

A PORTION OF ITS OUTSTANDING 2002 SCHOOL BONDS AND (ii) APPROVING A REFUNDING SCHOOL BOND ORDINANCE IN CONNECTION THEREWITH

WHEREAS, The Board of Education of the Township of Kingwood in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$3,370,000 aggregate principal amount of tax-exempt school bonds in 2002 (the “2002 School Bonds”) to finance a voter-approved school facilities project; and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for the taxpayers of the Township of Kingwood through the issuance by the Board of Refunding School Bonds, Series 2010 (the “Refunding School Bonds”) to refund all or a portion of its outstanding callable 2002 School Bonds in the amount of \$2,195,000 maturing on July 15, 2013 through July 15, 2023 (the “Refundable Bonds”); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$2,600,000, the net proceeds of which shall be used to refund the Refundable Bonds in accordance with their terms; and

WHEREAS, in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, the Board has determined to make application (the “Application”) to the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs (the “LFB”) for approval to adopt the Refunding Bond Ordinance and to issue the Refunding School Bonds (collectively, the “Refinancing”); and

WHEREAS, the Board believes that:

- (a) it is in the public interest to accomplish the Refinancing;*
- (b) the Refinancing is for the health, wealth, convenience or betterment of the inhabitants of the Township of Kingwood;*
- (c) the amounts to be expended for the Refinancing are not unreasonable or exorbitant; and*
- (d) the Refinancing is an efficient and feasible means of reducing the costs of providing services for the needs of the inhabitants of the Township of Kingwood and will not create an undue financial burden to be placed upon such municipality.*

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON, NEW JERSEY as follows:

Section 1. *The preparation of the Application and the filing of same with the LFB for its approval are hereby approved, and the school officials and officers, including but not limited to, the Board President and Vice President, the Superintendent, the Business Administrator/Board Secretary and any other Board representative, together with bond counsel, Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey (“Bond Counsel”) are each hereby authorized and directed to represent the Board in such matters pertaining thereto.*

Section 2. *The LFB is hereby respectfully requested to consider the Application and to record its findings, recommendations and/or approvals as provided by N.J.S.A. 18A:24-61 through 62.*

Section 3. *The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of pending ordinance of the Refunding Bond Ordinance in the Hunterdon Democrat, in the form and at the time required by N.J.S.A. 18A:24-61.4.*

Section 4. *This resolution shall take effect immediately.*

Moved by L. Riggio, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0; Abstain 2 (DePinto, Oertle).

Action 11-119

RESOLUTION

BE IT RESOLVED that the Board of Education approves following resolution:

EXHIBIT A

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING 2002 SCHOOL BONDS AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,600,000 PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS, SERIES 2010 OF THE BOARD OF EDUCATION TO EFFECT SUCH REFUNDING

WHEREAS, The Board of Education of the Township of Kingwood in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board)

issued \$3,370,000 aggregate principal amount of tax-exempt school bonds in 2002 (the "2002 School Bonds") to finance a voter-approved school facilities project; and

WHEREAS, *the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for the taxpayers of the Township of Kingwood through the issuance by the Board of Refunding School Bonds, Series 2010 (the "Refunding School Bonds") to refund all or a portion of its outstanding callable 2002 School Bonds in the amount of \$2,195,000 maturing on July 15, 2013 through July 15, 2023 (the "Refundable Bonds"); and*

WHEREAS, *in efforts to realize such taxpayer savings, the Board now desires to adopt a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$2,600,000, the net proceeds of which shall be used to refund all or a portion of the Refundable Bonds in accordance with their terms.*

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON, NEW JERSEY *(not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:*

Section 1. *The Board is hereby authorized to refund all or a portion of its outstanding callable 2002 School Bonds in the amount of \$2,195,000 maturing on July 15, 2013 through July 15, 2023. The 2002 School Bonds may be redeemed on or after July 15, 2012, upon proper notice as required therein (a "Redemption Date") at the redemption price of 100% plus accrued interest to the Redemption Date.*

Section 2. *In order to finance the cost of the purpose set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$2,600,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62.*

Section 3. *An aggregate amount not exceeding \$75,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance thereof, including printing, advertising, accounting, financial, legal and other expenses in connection therewith.*

Section 4. *The purpose of the issuance of the Refunding School Bonds is to realize net interest cost savings for the Board (net of all costs of issuance of the Refunding School Bonds).*

Section 5. *A certified copy of this Refunding Bond Ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director") prior to final adoption hereof, together with a complete statement in the form prescribed by such Director and signed by the Business Administrator/Board Secretary, as chief financial*

officer of the Board, as to the 2002 School Bonds to be refinanced by the issuance of the Refunding School Bonds authorized herein.

Section 6. *The supplemental debt statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Township of Kingwood and in the Office of the Business Administrator/Board Secretary of the Board as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate thereof has been filed in the Office of the Director and such statement shows that the gross debt of the Township of Kingwood is increased by the authorization of the Bonds by \$405,000.*

Section 7. *The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.*

Section 8. *This Refunding Bond Ordinance shall take effect upon final adoption hereof, after the consent of the Local Finance Board has been endorsed upon a certified copy hereof.*

Moved by L. Riggio, seconded by K. Bloom. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0; Abstain (DePinto/Oertle).

COMMUNICATION COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

NEW BUSINESS

OLD BUSINESS

RECOGNITION OF THE PUBLIC:

N. Kapsimalis & K. Taffera - Teachers

Action 11-120

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:26 p.m. Moved by G. Karlsrud, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 10/28/10
Minutes remain unofficial until Board approval.

Approved:

Board President