

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – November 22, 2011

TIME AND PLACE: The regular meeting of the Board of Education was held on November 22, 2011, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 19, 2011.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:31 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	Kimberly Malina
	Kevin Bloom, Vice President	Anthony Planer
	Joseph DePinto	Lance Riggio
	Gary Karlsrud	Laurie Willard
	Jill Lonergan	

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teachers – Many teachers were in attendance.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- Letter from NJDEP – ACO Extension – dated November 7, 2011
- Letter from NJDOE – Ed. Job Fund – dated November 3, 2011

- Letter from NJDOE – “New Jersey First Act” – dated October 20, 2011
- Letter from Kingwood Students – Re: Drama Club
- NJ Monthly – Top 100 Towns – Best Places to Live – Kingwood Township

Action 12-103

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend #6.49. Moved by K. Bloom and seconded by L. Riggio. This resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-104

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*October 18, 2011 – Regular Meeting Minutes
October 18, 2011 – Executive Session Minutes*

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-105

RESOLUTION

Motion to approve the October 2011 Payroll and FICA as follows:

<i>October 2011 Net Payroll</i>	<i>\$223,695.59</i>
<i>October 2011 Agency</i>	<i>\$157,154.22</i>
<i>October 2011 Board Share FICA</i>	<i>\$26,205.94</i>
<i>October 2011 Board Share DCRP</i>	<i>\$182.98</i>
<i>TOTAL PAYROLL OCTOBER 2011</i>	<i><u>\$407,238.73</u></i>

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-106

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

November 2011 General Fund.....\$211,766.61

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-107

RESOLUTION

BE IT RESOLVED that the Board of Education approves the October 2011 line-item appropriation transfers attached to and made a part of these minutes. Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-108**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of October 2011; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by G. Karlsrud, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Professional Development
- Bullying Incident Reports – 7
- Building Update
- District Articulation
- Discipline
- Meetings Attended

COMMITTEE REPORTS

EDUCATION COMMITTEE – Update on Meeting.

Action 12-109**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the KTEF Spring 2012 grant awards, as attached, in the amount of \$5,902.00. Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 12-110**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2011-2012 field trips:

*Crossroads Theater – New Brunswick NJ – Shakespeare Live – 6th Grade
United Nations – New York City, NY – 6th Grade*

Liberty Science Center – Jersey City, NJ – 5th Grade

Moved by K. Bloom, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

PERSONNEL COMMITTEE

Action 12-111

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2011-2012 Substitutes, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

*Ryan Callanan – Instructional Aide/Teacher
Carrie Figel – Instructional Aide/Teacher
Chris Runion – Instructional Aide/Teacher*

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-112

RESOLUTION

BE IT RESOLVED that the Board of Education approves Jennifer Leap, Guidance Counselor, for ten (10) hours of in-service training and evening training at \$51.00 per hour, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-113

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education (hereinafter referred as “KTS”) desires to enter into a joint agreement with the Delaware Valley Regional High School Board of Education (hereinafter referred as “DVRHS”) to provide subcontracted Technology services: and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, KTS and DVRHS are by definition local units under the said law;

NOW THEREFORE BE IT RESOLVED, that KTS and DVRHS hereby agree to enter into the time and material shared services agreement for provision of Technology services in accordance with N.J.S.A 40A:65-1 et seq. at the following hourly rates:

IT Director: \$70.00
Network Specialist: \$60.00
Technician Level 2: \$40.00
Technician Level 1: \$35.00

Materials will be reimbursed at cost.

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-114

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting

The School Bus Emergency Evacuation Drill Statement as stipulated by 6A:27-11.2:

On Monday, October 17, 2011 for routes #1, #2 and #3, on Tuesday, October 18, 2011 for routes #4, #5 and #6 and on Thursday, October 20, 2011 for routes #7, #8, #9 and SP1, the Assistant Principal of Kingwood Township School, Scott Yerger, oversaw the school bus emergency evacuation drills. The drills were held at approximately 8:45 a.m. in the bus unloading area.

Action 12-115

RESOLUTION

BE IT RESOLVED that the Board of Education approves to be included in the New DSW Consolidated Master General Permit for Schools as consistent with N.J.A.C. 7:14A-6.13(d) and forward the acknowledgement to the NJDEP Bureau of Surface Water Permitting. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE – Update on Meeting.

Action 12-116

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following policies:

#5350 – Pupil Suicide Prevention
#8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drugs

Moved by A. Planer, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-117

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following regulations:

#R8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drugs

Moved by A. Planer, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-118

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following policy:

#2431.4 – Prevention and Treatment of Sports – Related Concussions and Head Injuries

Moved by A. Planer, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-119

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following regulation:

#R2431.4 – Prevention and Treatment of Sports – Related Concussions and Head Injuries

Moved by A. Planer, seconded by L. Riggio. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE

Action 12-120

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the additional Federal Supplemental Education Jobs Fund money in the amount of \$1,506 and increase line 18-000-262-110-000-000 Custodial Salaries in the 2011-2012 Budget. Moved by J. Lonergan, seconded by A. Planer. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMUNICATION COMMITTEE – Update on Meeting.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Next Meeting January
- School Boards Association – Update on Meeting
- Hunterdon County ESC – No Update
- KTS PTA – No Update
- KTEA – Update on Meeting

NEW BUSINESS

Ms. Pilch discussed that NJSBA was petitioning the criminal history review of board members to allow for rehabilitation. Also, the board presidents of the sending districts were meeting on December 1, 2011 to discuss unified board goals

Mrs. Beriont discussed running for election to the State Board for NJASBO as the Central Region Vice President and ask for the Board’s support in carrying out the duties of this office over the five year term, if elected. All Board members agreed and encouraged Mrs. Beriont for this position.

OLD BUSINESS - None

RECOGNITION OF THE PUBLIC:

Teachers – Many teachers were in attendance.

Action 12-121

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:10 p.m. Moved by J. Lonergan, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 11/30/11
Minutes remain unofficial until Board approval.

Approved:

Board President