

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – November 27, 2007

TIME AND PLACE: The regular meeting of the Board of Education was held on November 27, 2007, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Delaware Valley News* and the *Hunterdon County Democrat* on April 27, 2007.

CALL TO ORDER: The meeting was called to order by Board President Mary Ellen Pilch at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	Eugene Hill
	Phillip Lubitz, Vice-President	Gary Karlsrud
	Kevin Bloom	David Oertle
	Kristine Bryer	Traci PeterPaul
	Lawrence Cascio	

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Ken Foy, Principal
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teachers: Mrs. Lois McKay and Mr. Scott Johnson

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- NJSBA – Delegate Assembly, November 17, 2007

- Kingwood Township Safety Plaque
- HCSBA – A Meeting with the Executive County Superintendent
- Board Committee’s 2008-2009 Budget – Recommendations due to CSA
- Strategic Crisis Leadership Checklist – NJSBAIG
- Summary of Recent Legislation as it Relates to Local School Districts

Action 08-112

RESOLUTION

BE IT RESOLVED that the Board of Education approves amending item #8.2.2. Moved by P. Lubitz, seconded by E. Hill. This resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-113

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

October 16, 2007 – Regular Meeting Minutes as amended for the following:

- *Action #08-102 for revised hire date from November 19, 2007 to November 1, 2007*
- *Action #08-110 to read “with no audit recommendations”*

Moved by E. Hill, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-114

RESOLUTION

BE IT RESOLVED that the Board of Education approves the October 2007 Payroll and FICA as follows:

<i>October 2007 Net Payroll</i>	<i>\$223,715.53</i>
<i>October 2007 Agency</i>	<i>\$173,182.30</i>
<i>October 2007 Board Share FICA</i>	<i>\$28,335.78</i>
<i>TOTAL PAYROLL OCTOBER 2007:</i>	<i>\$425,233.61</i>

Moved by E. Hill, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-115

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

<i>November 2007 Prescription Bill List</i>	<i>\$192.92</i>
<i>November 2007 General Fund.....</i>	<i>\$281,678.88</i>

Moved by E. Hill, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-116

RESOLUTION

BE IT RESOLVED that the Board of Education approves the October 2007 line-item appropriation transfers attached to and made a part of these minutes. Moved by E. Hill, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-117

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of October 2007; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by E. Hill, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-118

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the attached Flexible Benefits Plan under Section 125 of the Internal Revenue Code of 1986. Moved by E. Hill, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-119

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

***Whereas,** New Jersey Public School Districts face increasing budgetary challenges to maintain effective and high quality educational programs, and*

***Whereas,** greater budgetary constraints (caps) imposed by recent legislation (Assembly Bill A1 and formally known as P.L. 2007, c.62) force many school districts to present high quality educational programs to district voters by means of special questions, and*

***Whereas,** P.L. 2007, c.62 imposes an unprecedented 60% majority vote requirement for a special question to be successful and further declares that school districts have no right of appeal to the local municipality or the Commissioner of Education should such questions fail, and*

Whereas, low voter turnout (often less than 15%) for school budgetary questions often means that success or failure is often based on very low margins, and

Whereas, this requirement violates all principles of majority rule and gives those persons who vote in the negative greater voice and control in their respective communities,

Now Therefore Be It Resolved, that the Kingwood Township Board of Education requests its legislative representatives and Governor Jon Corzine to amend Chapter 62 to eliminate the provision of a super-majority (60%) vote for school district special questions and restore the principle of “one person, one vote” in the State of New Jersey, and

Be It Further Resolved, that a copy of this resolution be sent to our local legislative representatives in the General Assembly and Senate, the Governor of the State of New Jersey, and to the New Jersey School Board’s Association.

Moved by E. Hill, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 1(Lubitz).

CHIEF SCHOOL ADMINISTRATOR’S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- School Enrollment
- Staff Attendance
- Monthly Reports
- Staffing Updates
- Professional Development
- Cancellation of Ski Club & Cheerleading
- Meetings Attended
- Review Progress Towards District Goals

Review District Goals:

By December 31, 2007, the Kingwood Township School District will select a method of collecting data that measures student success from grade level to grade level in the areas of language arts, mathematics, and science.

By June 2008, the Kingwood Township School District will expand its science program through staff development to include hands-on experiences.

COMMITTEE REPORTS

EDUCATION COMMITTEE – Minutes Attached.

Action 08-120

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the KTEF Fall 2007 grant awards, as attached, in the amount of \$9,985.63. Moved by E. Hill, seconded by K. Bryer. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-121

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2007-2008 field trips:

*Hillsborough Movie Theater – Mr. Magorium’s Wonder Emporium
Hillsborough, NJ – 3rd Grade*

Moved by E. Hill, seconded by K. Bryer. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-122

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following cash donations for the music club:

*Mr. & Mrs. Martin DeSapio - \$25.00
Mr. & Mrs. Mark Bydalek - \$50.00
Mr. & Mrs. Craig Norgard - \$25.00*

Moved by E. Hill, seconded by K. Bryer. On roll call, resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL COMMITTEE – Minutes Attached.

Action 08-123

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2007-2008 substitute, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

Kyle Schermerhorn - Custodian

Moved by E. Hill, seconded by L. Cascio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-124

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by E. Hill,

seconded by L. Cascio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-125

RESOLUTION

BE IT RESOLVED that the Board of Education increase the 2007-2008 substitute secretarial rate from \$10.00 per hour to \$12.00 per hour, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-126

RESOLUTION

BE IT RESOLVED that the Board of Education approves as an emergent hire, Carlos Webster as a Part-Time Custodian, at an annual salary of \$7,560.00, prorated to start date, effective December 1, 2007, as recommended by the Chief School Administrator, pending satisfactory criminal history review. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-127

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached employment contract for Carlos Webster, Part-Time Custodian, for the 2007-2008 school year, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-128

RESOLUTION

BE IT RESOLVED that the Board of Education approves Kimberly Berg as a Student Teacher effective January 22, 2008 through March 7, 2008, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-129

RESOLUTION

BE IT RESOLVED that the Board of Education approves Ella Hurley for special education home consultations for the 2007-2008 school year, at a rate of \$51.00 per hour, not to exceed ten (10) hours, including mileage, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-130

RESOLUTION

BE IT RESOLVED that the Board of Education approves five (5) days unpaid leave of absence for David Moscovitz, Social Worker, pending the birth of his child. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-131**RESOLUTION**

BE IT RESOLVED that the Board of Education approves as an emergent hire, Joseph Callea, Teacher, MA+30 Step 7 - \$53,405.00, prorated to start date, effective January 1, 2008, as recommended by the Chief School Administrator, pending satisfactory criminal history review. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-132**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached employment contract for Joseph Callea, Teacher, for the 2007-2008 school year, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-133**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a portion of Diane Kristel's, Reading Specialist, salary (16.24%) to the No Child Left Behind Title I Grant. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-134**RESOLUTION**

BE IT RESOLVED that the Board of Education approves reimbursement associated with the Criminal History Review for Alan Schedlebauer, boys' basketball coach, not to exceed \$47.00, upon submission of proper receipts. Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-135**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Sara Alpaugh for the following Graduate Course, not to exceed \$584.00:

Introduction to Research – Rider University

Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-136**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Meaghan Emmons for the following course, not to exceed \$645.00:

Accounting II – Northampton Community College

Moved by P. Lubitz, seconded by T. PeterPaul. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Next Meeting December 4, 2007

Action 08-137

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Indoor Air Quality Program and appoints- Eric Carr, Building & Grounds Supervisor the Indoor Air Quality Program Coordinator, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-138

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Hunterdon County ESC to provide transportation service to The Stepping Stone School, at a rate of \$170.58 per day. Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-139

RESOLUTION

BE IT RESOLVED that the Board of Education approves the disposition of the following obsolete equipment:

- Fixed Asset #01347 – HP Printer*
- Fixed Asset #01021 – HP Printer*
- Fixed Asset #00052 - Television*

Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 08-140

RESOLUTION

BE IT RESOLVED that the Board of Education approves the disposition of the following obsolete equipment and offer for public donation:

- Fixed Asset #01137 – Dell Computer*
- Fixed Asset #01149 – Dell Computer*
- Fixed Asset #01134 – Dell Computer*

Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE – No Report.

FINANCE COMMITTEE

The finance chair gave an update to the November 27th finance meeting. Since there was a significant savings within the health benefits cost, the committee has recommended offsetting the tax levy by \$50,000 and recommends preparing a budget with a 3% increase to the tax levy.

COMMUNICATION COMMITTEE – No Report.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Meeting.
- NJ School Boards Association – Mr. Bloom attended the November 17, 2007 Delegate Assembly and gave an update.
- Hunterdon County ESC – Update on the Monthly Meeting.
- KTS PTA – Update on the Monthly Meeting.
- KTEA – Update on the Monthly Meeting.

NEW BUSINESS - None

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Teachers: Mrs. Lois McKay and Mr. Scott Johnson

Action 08-141

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 8:31 p.m. to discuss legal matters and negotiations. Moved by E. Hill and seconded by L. Cascio. Resolution was ADOPTED as follows: ayes, 9; nays, 0.

K. Bryer excused herself from executive session due to being a member of NJEA.

The Board returned to open session at 8:51 p.m. All Board members were present except for K. Bryer.

Action 08-142

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:52 p.m. Moved by G. Karlsrud, seconded by L. Cascio. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 12/5/07
Minutes remain unofficial until Board approval.

Approved:

Board President