

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting – November 27, 2012**

**TIME AND PLACE:** The regular meeting of the Board of Education was held on November 27, 2012 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 3, 2012.

**CALL TO ORDER:** The meeting was called to order by Board President, Mary Ellen Pilch at 7:34 p.m.

Pledge of Allegiance.

**ROLL CALL:**

<b>Present:</b>	Mary Ellen Pilch, President	Jill Lonergan
	Kevin Bloom, Vice President	Kimberly Malina
	Joseph DePinto	Anthony Planer
	Gary Karlsrud	

**Absent:** Lance Riggio, Laurie Willard

**DISTRICT ADMINISTRATORS**

**PRESENT:** Rick Falkenstein, Chief School Administrator  
Bobbie Beriont, Business Administrator/Board Secretary  
Scott Yerger, Assistant Principal

**RECOGNITION OF PUBLIC:**

No public was present.

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont**

- Board Member Elections

- Board Member Profile & Committee Selections
- Thanked Jack MacConnell, Township Emergency Management Coordinator for all his help during Hurricane Sandy

**Action 13-105**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to add the following addendum item to the agenda #8.1.5, #8.1.6, and amend #6.4. Moved by A. Planer and seconded by G. Karlsrud. This resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 13-106**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:*

*November 6, 2012 – Regular Meeting Minutes  
November 6, 2012 – Executive Session Minutes*

*Moved by K. Malina, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-107**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the October 2012 Payroll and FICA as follows:*

<i>October 2012 Net Payroll</i>	<i>\$226,720.12</i>
<i>October 2012 Agency</i>	<i>\$158,949.82</i>
<i>October 2012 Board Share FICA</i>	<i>\$26,292.88</i>
<i>October 2012 Board Share DCRP</i>	<i>\$294.66</i>
<b><i>TOTAL PAYROLL OCTOBER 2012</i></b>	<b><i>\$412,257.48</i></b>

*Moved by K. Malina, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-108**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following bill list:*

*November 2012 General Fund .....\$166,683.77*

*Moved by K. Malina, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-109****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the October 2012 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Malina, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-110****RESOLUTION**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of October 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*Moved by K. Malina, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**2012-2013 School Goals:**

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to provide resources to the Superintendent to improve Kingwood's reputation and "build the brand."

**CHIEF SCHOOL ADMINISTRATOR'S REPORT** – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Teacher Evaluation System
- Recovering from Hurricane Sandy
- 2012 NJ ASK Update
- Parent-Teacher Conferences
- District Compliance with Special Education
- Discipline/Bullying

- Building Update
- Meetings Attended

Dr. Falkenstein and Mr. Yerger gave a presentation of “Understanding Annual Progress Targets” and the 2011-2012 NJ ASK Math and Language Arts scores.

2012-2013 District Goals:

- **Student Achievement:**
  - Develop a continuous writing program for grades K-8
  - Manage iPad implementation
- **Community Relations:**
  - Prepare for School Choice status for 2013-2014
  - Improve Kingwood’s reputation
  - Provide recognition for staff at Board of Education Meetings
- **Facilities:**
  - Monitor the items within the Long Range Facilities Plan
  - Partial Replacement of the Roof (completion of repairs, etc.)
- **Operations:**
  - Successfully complete QSAC monitoring with the designation of “high performance district”

**EDUCATION COMMITTEE**

**Action 13-111**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following 2012-2013 Field Trips:*

*Dorney Park – Allentown, PA & Fleetwood High School –  
Fleetwood, PA – Band/Chorus  
Adventure Aquarium – Camden, NJ – Kindergarten*

*Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-112**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activity:*

*Winter Parents’ Night Out – Student Council*

*Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-113****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the 2011 Charlotte Danielson's Framework for Teaching, as recommended by the District Evaluation Advisory Committee. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-114****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached regular education pre-school student tuition contract, effective December 1, 2012 at the rate of \$300.00 per month. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-115****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached KTEF Fall Grants in the amount of \$9,003.14. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**Action 13-116****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to amend the shared service agreement between the Delaware Valley Regional High School and the Kingwood Township Board of Education for technology services from \$7,140.67 a month to \$6,782.57 a month, effective December 1, 2012 through June 30, 2013. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.*

**PERSONNEL COMMITTEE****Action 13-117****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following 2012-2013 Substitutes, pending satisfactory criminal history review, as recommended by the Chief School Administrator:*

*Alysia Pinkerton – Instructional Aide/Teacher*

*Cristina Hawley – Instructional Aide/Teacher*

*Moved by J. DePinto, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 13-118****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Dr. Leslie Callanan as the liaison to the Department of Child Protection and Permanency, as recommended by the Chief School Administrator. Moved by J. DePinto, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 13-119****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by J. DePinto, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**OPERATIONS COMMITTEE****Action 13-120****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the disposal or public donation of the attached obsolete projectors, computer equipment and printers. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.*

**Action 13-121****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following resolution:*

*WHEREAS, the Kingwood Township Board of Education solicited for quotes for Garbage Removal for the Kingwood Township Elementary School; and*

*WHEREAS, the Board received three quotes, in accordance with the specifications, on November 15, 2012 as follows:*

<i>Waste Management</i>	<i>Global Waste Industries, Inc.</i>	<i>Raritan Valley Disposal</i>
<i>107 Silvia Street</i>	<i>699 Washington Street</i>	<i>9 Frontage Road</i>
<i>Ewing, NJ 08628</i>	<i>Hackettstown, NJ 07840</i>	<i>Clinton, NJ 08809</i>

*WHEREAS, Global Waste Industries, Inc. submitted the lowest quote, with a base bid of \$471.17 per month, from September 1, through June 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups; and*

*WHEREAS, Global Waste Industries, Inc. submitted an Alternate Quote #1 of \$260.60, per month from July 1 through August 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up once a week; and*

*WHEREAS, Global Waste Industries, Inc. submitted an Alternate Quote #2, for extra garbage collection, as requested, from July 1 through August 30, for \$12.50 per cubic yard and prices for Open Containers at 10 cubic yards for \$355.00, 20 cubic yards for \$435.00 and 30 cubic yards for \$515.00; and*

*NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a single bid for the Garbage Removal to Global Waste Industries, Inc. which includes the base bid of \$471.17 per month, from September 1 through June 30, Alternate Quote #1 of \$260.60, per month, from July 1 through August 30, and Alternate Quote #2, for extra garbage collection, as requested.*

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

**POLICY COMMITTEE**

**Action 13-122**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the second reading of the following policies:

- #3240 – Professional Development
- #3282 – Use of Social Networking Sites
- #4282 – Use of Social Networking Sites
- #6150 – Tuition Income

Moved by G. Karlsrud, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

**FINANCE COMMITTEE**

**COMMUNICATIONS COMMITTEE**

**STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – No Update
- School Boards Association – Update on Meeting
- Hunterdon County ESC – No Update
- KTS PTA – No Update
- KTEA – No Update

**NEW BUSINESS** - None

**OLD BUSINESS** - None

**RECOGNITION OF THE PUBLIC:**

No was present from the public.

**Action 13-123**

**RESOLUTION**

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:21 p.m. Moved by G. Karlsrud, seconded by J. Lonergan. Resolution was ADOPTED as follows: ayes 7; nays, 0.

Respectfully Submitted,

Bobbie Beriont

Bobbie Beriont  
School Business Administrator/Board Secretary

Minutes prepared 11/28/12  
Minutes remain unofficial until Board approval.

Approved:

Mary Eckerle  
Board President