

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – December 15, 2009

TIME AND PLACE: The regular meeting of the Board of Education was held on December 15, 2009, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 4, 2009.

CALL TO ORDER: The meeting was called to order by Board President, Mary Ellen Pilch at 7:38 p.m.

Pledge of Allegiance.

ROLL CALL:

| | | |
|-----------------|-----------------------------|--------------------|
| PRESENT: | Mary Ellen Pilch, President | Karen Love-Mathieu |
| | Kevin Bloom, Vice President | Anthony Planer |
| | Joseph DePinto | Lance Riggio |
| | Eugene Hill | David Oertle |
| | Gary Karlsrud | |

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary
Kenneth Foy, Principal

RECOGNITION OF PUBLIC:

Teachers: Mrs. Deb Ross and Mrs. Diane Plytynski

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- Letter from Mrs. Miller dated December 3, 2009
- Letter from Mrs. Houseworth dated December 7, 2009

- Letter from NJSBA – Certificate as Members in Good Standing
- Received Refund of 75% of the Energy Audit - \$15,367.50
- QSAC Update
- Letters from Mrs. Miller dated December 15, 2009
- Technology Disposal with Township & Elizabethtown Gas

Action 10-131

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend #6.4 and 8.2.3 and add 8.2.7. Moved by E. Hill and seconded by G. Karlsrud. This resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-132

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*November 24, 2009 – Regular Meeting Minutes
November 24, 2009 – Executive Meeting Minutes*

Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9 (Regular Meeting Minutes Only); nays, 0; Abstain, 3 (DePinto, Planer, Riggio on Executive Meeting Minutes).

Action 10-133

RESOLUTION

Motion to approve the November 2009 Payroll and FICA as follows:

| | |
|--|----------------------------|
| <i>November 2009 Net Payroll</i> | <i>\$232,970.71</i> |
| <i>November 2009 Agency</i> | <i>\$162,048.50</i> |
| <i>November 2009 Board Share FICA</i> | <i>\$27,344.10</i> |
| <i>TOTAL PAYROLL NOVEMBER 2009:</i> | <i>\$422,363.31</i> |

Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-134

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

December 2009 General Fund.....\$96,007.07

Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-135**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the November 2009 line-item appropriation transfers attached to and made a part of these minutes. Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-136**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of November 2009; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by G. Karlsrud, seconded by D. Oertle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- Student Enrollment
- Staff Reports
- QSAC – Update
- School Improvement Status Summary – Met AYP
- Meetings Attended

Review District Goals:

By June 2010, the Kingwood Township School District will collect and analyze a variety of student data in order to evaluate and improve instruction in the areas of language arts literacy, mathematics, and science.

- By June 2010, district staff will make modifications to instructional programs to improve student achievement in the areas of language arts literacy, mathematics and science.
- By June 2010, 90% of all students in the Kingwood Township school District will have increased their personal mathematics proficiency.

Review Board of Education Goal:

By June 2010, the Kingwood Township Board of Education will develop and implement one significant strategy that will actively engage stakeholders in the Kingwood Township School district.

The Chief School Administrator gave a presentation and information on the Kingwood Township School's vandalism and violence data submitted to the New Jersey Department of Education for the 2008-2009 school year. No discussion took place.

COMMITTEE REPORTS

EDUCATION COMMITTEE – Next Meeting January 26, 2010 @ 6:30 p.m.

Action 10-137

RESOLUTION

BE IT RESOLVED that the Board of Education approves to purchase from NCS Pearson, 3075 W. Ray Rd., Chandler Arizona, The Waterford Full Curriculum Program for special needs students through ARRA IDEA Funding in the amount of \$43,540.00. Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0; Abstain 2 (Hill, Pilch).

Ms. Pilch abstained since she is employed by NCS Pearson.

Action 10-138

RESOLUTION

BE IT RESOLVED that the Board of Education approves to purchase and install, through ARRA IDEA Funding, the following for a preschool playground for our children of disabilities:*

*BCI Burke Company - Playground Equipment - \$13,453.87
Corby Associates, Inc. – Installation - \$6,291.00
Ben Shaffer & Associates, Inc. – Playground Surfacing - \$2283.90*

**Up to \$21,000 through ARRA Grant balance through General Fund*

Moved by L. Riggio, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL COMMITTEE – Minutes Attached.

Action 10-139

RESOLUTION

BE IT RESOLVED that the Board of Education approves a maternity leave for Katie Taffera, Teacher, effective February 16, 2010 through June 30, 2010, using 15 days of paid disability and enacting both the Family Medical Leave Act and the New Jersey Family Leave Act. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-140**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to hire Mary Bill – Teacher, as a maternity leave replacement effective January 11, 2010 through May 20, 2010, pro-rated at Step 1 BA - \$43,004.00, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-141**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to hire Jasmine L. Stanmyer – Teacher, as a maternity leave replacement effective February 11, 2010 through June 30, 2010, pro-rated at Step 1 BA - \$43,004.00, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-142**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Harry Hansen to return to work on a full-time basis effective January 15, 2010 with time off without pay as needed with prior approval from the Chief School Administrator and not to exceed the twelve weeks FMLA which was enacted on September 28, 2009 on a full-time/part-time basis. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-143**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Lauren Rosenstock from the College of New Jersey as a student teacher with Mrs. D. Ross from January 19, 2010 through April 30, 2010. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-144**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-145**RESOLUTION**

BE IT RESOLVED that the Board of Education approves an unpaid personal leave of absence for Bridget Oldenburg, Maternity Replacement Teacher, for three days from December 21, 2009 through December 23, 2009, as recommended by the Chief School Administrator. Moved by G. Karlsrud, seconded by E. Hill. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

OPERATIONS COMMITTEE – Next Meeting January 12, 2010 @ 6:30 p.m.**Action 10-146****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the Kingwood Township Board of Education solicited for quotes for Garbage Removal for the Kingwood Township Elementary School; and*

***WHEREAS**, the Board received one quote, in accordance with the specifications, on December 8, 2009 as follows:*

*Republic Services of NJ, LLC
d/b/a Raritan Valley Disposal
9 Frontage Road, PO Box 4010
Clinton, NJ 08809-0010*

***WHEREAS**, Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal submitted the only responsible quote, with a base bid of \$680.04 per month, from September 1, through June 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups; and*

***WHEREAS**, Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal submitted an Alternate Quote #1 of \$400.69, per month from July 1 through August 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up once a week; and*

***WHEREAS**, Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal submitted an Alternate Quote #2, for extra garbage collection, as requested, from July 1 through August 30, for \$13.00 per cubic yard and prices for Open Containers at 10 cubic yards for \$410.00, 20 cubic yards for \$535.00 and 30 cubic yards for \$620.00; and*

***NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards a single bid for the Garbage Removal to Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal which includes the base bid of \$680.04 per month, from September 1 through June 30, Alternate Quote #1 of \$400.69, per month, from July 1 through August 30, and Alternate Quote #2, for extra garbage collection, as requested.*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

POLICY COMMITTEE

Action 10-147

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Regulations:

- #1330 – Evaluation of School Business Administrator*
- #1530 – Equal Employment Opportunity Complaint Procedure*
- #2200 – Curriculum Content*
- #2260 – Affirmative Action Program for School and Classroom Practices
Complaint Procedure*
- #2415.20 – No Child Left Behind Complaints*
- #2423 – Bilingual and ESL Education*
- #2460 – Special Education*
- #3218 – Substance Abuse (teaching staff members)*
- #3244 – In-Service Training*
- #4218 – Substance Abuse (support staff)*
- #5111 – Eligibility of Resident/Nonresident Pupils*
- #5308 – Pupil Health Records*

Moved by E. Hill, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-148

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies:

- #1120 – Employment of Chief School Administrator*
- #3159 – Teaching Staff Member/School District Reporting Responsibilities*
- #8760 – Pupil Accident Insurance*

Moved by E. Hill, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE – Next Meeting – January 19, 2010 @ 6:00 p.m.

Action 10-149

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2010-2011 school year, and

***WHEREAS**, the Kingwood Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on projection of the District's available SEMI reimbursement for the 2010-2011 budget year.*

***NOW, THEREFORE BE IT RESOLVED**, that the Kingwood Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the NJAC 6A:23A-5.3 for the 2010-2011 school year.*

Moved by D. Oertle, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMUNICATION COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Next Meeting January 27, 2010
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Monthly Meeting
- KTEA – Update on Monthly Meeting

NEW BUSINESS - Ms. Pilch thanked all the committee members, staff and support staff for all their efforts in preparing for QSAC.

Ms. Pilch discussed that all the Board of Education Presidents and Superintendents in the Delaware Valley Regional School Districts will be meeting to discuss curriculum, articulation, textbooks and sharing of services.

OLD BUSINESS – Mrs. Love-Mathieu asked about accepting out-of-district tuition students for the pre-school class. This has been deferred to the Education and Finance Committees.

RECOGNITION OF THE PUBLIC:

Teachers: Mrs. Deb Ross and Mrs. Diane Plytynski

Action 10-150

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 8:21 p.m. to discuss litigation concerns with the illegal use of technology and the potential legal issue with a parent concerning a bus stop. Moved by D. Oertle, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes, 9; nays, 0.

The Board returned to open session at 8:35 p.m. All Board members were present.

Action 10-151

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:37 p.m. Moved by L. Riggio, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 12/22/09
Minutes remain unofficial until Board approval.

Approved:

Board President