

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – December 18, 2007

TIME AND PLACE: The regular meeting of the Board of Education was held on December 18, 2007, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Delaware Valley News* and the *Hunterdon County Democrat* on April 27, 2007.

CALL TO ORDER: The meeting was called to order by Board President Mary Ellen Pilch at 7:32 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Mary Ellen Pilch, President	Lawrence Cascio
	Phillip Lubitz, Vice-President	Gary Karlsrud
	Kevin Bloom	David Oertle
	Kristine Bryer	

Mr. Karlsrud arrived at 7:40 p.m.

DISTRICT ADMINISTRATORS

PRESENT: Laura Hartner, Chief School Administrator
Ken Foy, Principal
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teachers: Ms. Sally Jo Payton, Mr. Tom Kerr and Several KTS Teachers
Parents: S. Norgard and J. Proctor from the Kingwood Township Education Foundation

The Board recognized Sally Jo Payton and Tom Kerr on their retirement and thanked them for their dedicated service.

S. Norgard gave an update on the current and future activities within the KTEF.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- Letter from Assemblyman Michael J. Doherty dated December 4, 2007
- Letter from Assemblywoman Marcia Karrow dated December 7, 2007
- Letter from Senator Leonard Lance dated December 10, 2007
- Letter from KTEA Thanking the Technology Team dated November 26, 2007
- NJSBA – Notice of Resolutions Cutoff Date
- NJSBA – Soar Like an Eagle Form
- Legislative Kick-Off Dessert Reception - January 8, 2008
- Federal Relations Network Conference – February 3-5, 2008
- Donation Letter to Children’s Hospital of Philadelphia – Spiezle, Inc.

Action 08-143

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

November 27, 2007 – Regular Meeting Minutes as amended for the following:

- *Action #08-131 for revised hire date from January 28, 2008 to January 1, 2008*

November 27, 2007 – Executive Session Minutes

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-144

RESOLUTION

BE IT RESOLVED that the Board of Education approves the November 2007 Payroll and FICA as follows:

<i>November 2007 Net Payroll</i>	<i>\$223,258.44</i>
<i>November 2007 Agency</i>	<i>\$174,135.89</i>
<i>November 2007 Board Share FICA</i>	<i>\$27,811.17</i>
<i>TOTAL PAYROLL NOVEMBER 2007:</i>	<i><u>\$425,205.50</u></i>

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-145**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following bill lists:

*December 2007 Prescription Bill List\$546.99
December 2007 General Fund.....\$120,100.87*

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-146**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the November 2007 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-147**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of November 2007; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Bloom, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – L. L. Hartner

Mrs. Hartner discussed the following informational items:

- School Enrollment
- Staff Attendance
- Monthly Reports
- Student Assessment Programs
- Congratulations to Mrs. Pope and our Stock Market Game Team
- Governor Corzine's New Funding Formula
- Update on State Testing Program
- Special Education
- Special Events

- Special Projects
- Staff Development
- Meetings Attended
- Review Progress Towards District Goals

Review District Goals:

By December 31, 2007, the Kingwood Township School District will select a method of collecting data that measures student success from grade level to grade level in the areas of language arts, mathematics, and science.

By June 2008, the Kingwood Township School District will expand its science program through staff development to include hands-on experiences.

Action 08-148

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, Sally Jo Payton has served the students of Kingwood Township School as a dedicated educator for 37 years as an elementary school teacher for kindergarten, grades four through eight, and basic skills; and*

***WHEREAS**, Sally Jo Payton has, since 1970, made Kingwood Township School a place where children have been nurtured and encouraged to develop skills and reach their educational goals so that they can build a successful future; and*

***WHEREAS**, Sally Jo Payton has volunteered her services to help, not only her students and colleagues, but the entire school community through coaching, advising clubs, participating in special events, and sharing ideas and materials; and*

***WHEREAS**, Sally Jo Payton has been held in high regard by her colleagues, being named “Teacher of the Year”, sharing her professional leadership capacity as president of the Kingwood Township Education Association, working to mentor teachers, and to collaborate with colleagues and the administration; and*

***WHEREAS**, Sally Jo Payton has demonstrated the ability to go out of her way to make each child at Kingwood Township School feel loved and special, a trait most desirable; and*

***WHEREAS**, Sally Jo Payton, in her positive unique way, humor, and special wardrobe, has touched the hearts of those around her, being one of the reasons why students and staff eagerly looked forward to coming to Kingwood Township School each day; and*

***NOW, THEREFORE, BE IT RESOLVED** that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Sally Jo Payton for her many years of exceptional service and dedication to the children of Kingwood Township; and*

BE IT FURTHER RESOLVED that a copy of this resolution shall be presented to Sally Jo Payton and spread upon the minutes of the December 18, 2007 meeting of the Kingwood Township Board of Education.

Moved by P. Lubitz, seconded by K. Bryer. Resolution was **ADOPTED** as follows: ayes, 7; nays, 0.

Action 08-149

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, J. Thomas Kerr has served ALL of the kindergarten through eighth grade students of Kingwood Township School as a dedicated educator since 1988, as a teacher of physical education; and

WHEREAS, J. Thomas Kerr has accomplished his initial goal of “developing a physical education program that would provide a progression of skills in a variety of activities geared to fit the needs of the individual”; and

WHEREAS, J. Thomas Kerr has helped and encouraged his students to strive to accomplish their goals and develop skills so that they can build a successful and productive future which included life-long physical activities; and

WHEREAS, J. Thomas Kerr has provided many opportunities for his students to participate in special activities, such as Field Day, and extra-curricular activities as KTS’ Sports Director and as a coach of many different sports so that they could gain a greater sense of belonging by being a member of a team and a representative of the school and by learning rules, not only for the game but for life; and

WHEREAS, J. Thomas Kerr has been held in high regard by his colleagues, being named “Teacher of the Year”, sharing his professional leadership capacity as president of the Kingwood Township Education Association, working to mentor teachers, and to collaborate with colleagues and the administration; and

WHEREAS, J. Thomas Kerr has continually provided a positive and caring school environment for his students, some with special needs, and colleagues throughout the years and can honestly say that many people in the school community, past and present, are his friends; and

NOW, THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to J. Thomas Kerr for his many years of exceptional service and dedication to the children of Kingwood Township; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be presented to J. Thomas Kerr and spread upon the minutes of the December 18, 2007 meeting of the Kingwood Township Board of Education.

Moved by P. Lubitz, seconded by K. Bryer. Resolution was ADOPTED as follows: ayes, 7; nays, 0.

COMMITTEE REPORTS

EDUCATION COMMITTEE – Minutes Attached.

Action 08-150

RESOLUTION

BE IT RESOLVED that the Board of Education approves the subscription agreement with Northwest Evaluation Association, for testing services, for the 2007-2008 and 2008-2009 school year at a cost of \$5,759 and \$6,118, respectively. Moved by P. Lubitz, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-151

RESOLUTION

BE IT RESOLVED that the Board of Education accepts a cash donation in the amount of \$50.00 from Mr. & Mrs. T. Bill towards the music program. Moved by P. Lubitz, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-152

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following fundraiser:

St. Jude Math-a-thon – Student Council

Moved by P. Lubitz, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-153

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the FY2008 No Child Left Behind Grant Award.

<i>Title I</i>	<i>\$12,366</i>
<i>Title II – Part A</i>	<i>\$11,107</i>
<i>Title II – Part D</i>	<i>\$ 84</i>
<i>Title V</i>	<i>\$ 1,185</i>
<i>Title VI</i>	<i>\$ 567</i>

Moved by P. Lubitz, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-154

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the FY2008 IDEA Grant Award.

IDEA Basic	\$82,792.00
IDEA Preschool	\$ 3,883.00

Moved by P. Lubitz, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-155**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following field trips:

*DVRHS – Freshman Orientation – 8th Grade
Michener Art Museum - Doylestown, PA – 3rd Grade
Don Quixote – Northampton, PA – 7th Grade*

Moved by P. Lubitz, seconded by G. Karlsrud. On roll call, resolution was ADOPTED as follows: ayes, 7; nays, 0.

PERSONNEL COMMITTEE – Minutes Attached.

Action 08-156**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Denise Evans as a 2007-2008 Substitute Teacher, as recommended by the Chief School Administrator, pending satisfactory criminal history review. Moved by P. Lubitz, seconded by L. Cascio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-157**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by P. Lubitz, seconded by L. Cascio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-158**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Carol Amato, Educational Media Specialist, as of July 1, 2008. . Moved by P. Lubitz, seconded by L. Cascio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-159**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a maternity leave and FMLA for Kathryn Taffera effective February 4, 2008 through May 16, 2008, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by L. Cascio. On roll call vote, resolution

was *ADOPTED* as follows: ayes, 7; nays, 0.

Action 08-160

RESOLUTION

BE IT RESOLVED that the Board of Education approves Cristin Goldsmith as a Student Teacher effective January 22, 2008 through May 4, 2008, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by L. Cascio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-161

RESOLUTION

BE IT RESOLVED that the Board of Education approves Kimberly Berg as a Student Teacher effective January 22, 2008 through March 7, 2008, as recommended by the Chief School Administrator. Moved by P. Lubitz, seconded by L. Cascio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

OPERATIONS COMMITTEE – Minutes Attached.

Action 08-162

RESOLUTION

BE IT RESOLVED that the Board of Education approves a revised contract with Applied Water Management, Inc. to include the WQMP Pre-Application Phase in the amount of \$3,400.00 and WQMP Amendment Phase in the amount of \$6,500.00. Moved by K. Bloom, seconded by K. Bryer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 08-163

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education solicited for quotes for Garbage Removal for the Kingwood Township Elementary School; and

WHEREAS, the Board received one quote, in accordance with the specifications, on December 4, 2007 as follows:

*Republic Services of NJ, LLC
d/b/a Raritan Valley Disposal
9 Frontage Road, PO Box 4010
Clinton, NJ 08809-0010*

WHEREAS, Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal submitted the only responsible quote, with a base bid of \$648.17 per month, from September 1 through June 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups; and

WHEREAS, Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal submitted an

Alternate Bid #1 of \$385.29, per month from July 1 through August 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up once a week; and

WHEREAS, Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal submitted an Alternate Bid #2, for extra garbage collection, as requested, from July 1 through August 30, for \$12.50 per cubic yard and prices for Open Containers at 10 cubic yards for \$395.00, 20 cubic yards for \$515.00 and 30 cubic yards for \$595.00; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a single bid for the Garbage Removal to Republic Services of NJ, LLC, d/b/a Raritan Valley Disposal which includes the base bid of \$648.17 per month, from September 1 through June 30, Alternate Bid #1 of \$385.29, per month, from July 1 through August 30, and Alternate Bid #2, for extra garbage collection, as requested.

Moved by K. Bloom, seconded by K. Bryer. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

POLICY COMMITTEE – No Report.

FINANCE COMMITTEE – Minutes Attached.

COMMUNICATION COMMITTEE – Minutes Attached.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Meeting New County CSA - February
- NJ School Boards Association – New Resolutions Accepted
- Hunterdon County ESC – Update on the Monthly Meeting
- KTS PTA – Update on the Monthly Meeting
- KTEA – Update on the Monthly Meeting

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF THE PUBLIC:

Teachers: Nina Kampsamalis and Jennifer Griffith

Action 08-164

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:55 p.m. Moved by P. Lubitz, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes 7; nays, 0.

Respectfully Submitted,

Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 12/18/07
Minutes remain unofficial until Board approval.

Approved:

Board President