

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – March 27, 2012

TIME AND PLACE: The regular meeting of the Board of Education was held on March 27, 2012, by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 19, 2011.

CALL TO ORDER: The meeting was called to order by Board Vice President, Kevin Bloom at 7:36 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Kevin Bloom, Vice President	Kimberly Malina
	Joseph DePinto	Anthony Planer
	Gary Karlsrud	Lance Riggio
	Jill Lonergan	Laurie Willard

Absent: Mary Ellen Pilch, President

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

PUBLIC HEARING ON THE 2012-2013 PROPOSED BUDGET:

Dr. Falkenstein & Mrs. Beriont presented the 2012-2013 Budget.

RECOGNITION OF PUBLIC:

Teachers: Amber Gale and Joanne Hyland
Public: Four Members from the Public

Action 12-213**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution to adopt the final budget:

***WHEREAS**, the 2012-2013 final budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A and N.J.A.C. Title 6 and 6A and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;*

***BE IT RESOLVED** the Board of Education approves the 2012-2013 final budget in the amount of \$6,934,975 and authorizes its submission to the Executive County Superintendent of Schools for final approval as follows:*

General Operating Expense	\$ 6,602,442
Special Revenue Fund	\$ 85,305
Repayment of Debt	\$ 247,228
Total Expenditures	\$ 6,934,975

***BE IT FURTHER RESOLVED**, that the 2012-2013 final budget is supported by the following revenues:*

Budgeted Fund Balance	\$ 106,058
Local Tax Levy – General Fund	\$ 5,263,158
New Jersey State Aid	\$ 1,217,726
Miscellaneous Revenues	\$ 15,500
Special Revenues (Grants)	\$ 85,305
Budget Fund Balance – Debt Service	\$ 14,334
Local Tax Levy – Debt Service Fund	\$ 232,894
Total Revenues	\$ 6,934,975

***NOW, THEREFORE BE IT RESOLVED**, that the Kingwood Township Board of Education acknowledges that the 2012-2013 final budget as described above results in a General Fund Tax Levy in the amount of \$5,263,158 and Debt Service Tax Levy in the amount of \$232,893.*

Moved by J. DePinto, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes, 8; nays, 0.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

Mrs. Beriont discussed the following informational items:

- On-line BOE/CSA Evaluations
- NJSBAIG – ERIC West – Poster Contest

Mrs. Beriont recognized Aeva Karlsrud, along with Amber Gale on winning the poster contest for Kingwood Township.

Action 12-214

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*February 28, 2012 – Regular Meeting Minutes
February 28, 2012 – Executive Session Minutes*

Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-215

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2012 Payroll and FICA as follows:

<i>February 2012 Net Payroll</i>	<i>\$219,725.13</i>
<i>February 2012 Agency</i>	<i>\$154,401.80</i>
<i>February 2012 Board Share FICA</i>	<i>\$26,302.98</i>
<i>February 2012 Board Share DCRP</i>	<i>\$182.98</i>
<i>TOTAL PAYROLL FEBRUARY 2012:</i>	<i>\$400,612.89</i>

Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-216

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

March 2012 General Fund.....\$169,368.05

Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-217

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2012 line-item appropriation transfers attached to and made a part of these minutes. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-218

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and

expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-219

RESOLUTION

BE IT RESOLVED that the Board of Education approves to change the April Reorganization Meeting/CSA & Board Evaluation/Regular Meeting from Tuesday, April 24, 2012 to Monday, April 23, 2012. *Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.*

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Sara Alpaugh Presented the Building Number Sense in Young Children Workshop
- Read Across America
- Kingwood Singers Performed at the Delaware Valley Regional Choral Fest and for the Kingwood Merry Mixers
- Kindergarten Orientation/Screening
- Ian White – Music in Our School Month Concert
- KTS Facebook
- 2012-2013 Calendar
- Suspensions
- Meetings Attended

COMMITTEE REPORTS

EDUCATION COMMITTEE - Update on Meeting.

Action 12-220

RESOLUTION

BE IT RESOLVED that the Board of Education approves the ESY (Extended School Year Program) for special needs students to be held at Kingwood Township School from July 2, 2012 thru July 30, 2012, plus transportation, from 9:00 a.m. to 2:00 p.m., Monday through Thursday.

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-221**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 7th Grade trip to Fairview Lake YMCA Camp & Conference Center, October 3 – 5, 2012. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-222**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2012-2013 school calendar. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-223**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following fundraisers:

*Homestead Coffee Sales - 8th Grade
Hunterdon Diaper Bank – Student Council*

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-224**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to revise the transportation cost for the Enrichment Class to compete in the Marsville Competition from \$514.70 to attend Montclair State College, to \$543.96 to attend Georgian Court University, Lakewood, NJ. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-225**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Jenna Burroghs as a Student Teacher for the 2012-2013 school year in the area of School Counseling. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-226**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Mathematics Curriculum for grades PK-3 and Grades 4-8. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 12-227

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2011-2012 field trip:

Junior Solar Sprint -- Great Meadows Middle School -- 6th Grade

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 12-228

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2011-2012 Substitute, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

Lea Raymond -- Lunch/Recess Aide

Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-229

RESOLUTION

BE IT RESOLVED that the Board of Education approves the revised maternity leave date for Kristen Grieco, Teacher, to November 7, 2011 through March 30, 2012, using 36 days of paid disability and enacting both the Family Medical Leave Act and the New Jersey Family Leave Act, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-230

RESOLUTION

BE IT RESOLVED that the Board of Education approves Patty Farrar to develop behavior plans and do analysis and graphing based on these plans, at the contractual rate of \$51 per hour, not to exceed 22 hours, as per the recommendation of the Chief School Administrator. Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-231

RESOLUTION

BE IT RESOLVED that the Board of Education approves to cancel the following Graduate Course at The College of New Jersey for Joanne Hyland:

*Universal Design for Learning Reaching All Learners in the Digital Age -
\$1,220.00*

Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-232**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to cancel the following courses for the 2011-2012 school year at Florida Institute of Technology – Melbourne, Florida for Ella Hurley and approve for the 2012-2013 school year:

<i>Advanced Topics in Applied Behavior Analysis</i>	<i>\$ 1,141.00</i>
<i>Behavior Assessment & Program Evaluation</i>	<i>\$ 1,132.00</i>
<i>Behavior Change Procedures & Ethical Cond.</i>	<i>\$ 963.00</i>

Moved by A. Planer, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.**Action 12-233****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached application for the New Jersey School Boards Association Insurance Group – ERIC West Sub-Fund – 2012-2013 Safety Grant in the amount of \$5,300.00. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-234**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 36 month lease with Konica Minolta Premier Finance, for two (2) BIZHUB 751 copiers at a rate of \$637.23 per month, on state contract. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-235**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached maintenance contracts with Konica Minolta for the two (2) BIZHUB 751 copiers for 36 months and the two (2) C552 copiers for 50 months at a rate of \$.0055 per black and white copy and \$.055 per color copy, on state contract. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-236**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 36 month Service Electric Telephone Lease Agreement effective July 1, 2012, which has been put out to bid through E-Rate. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-237**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to transfer \$600,000.00 from the Capital Reserve Account to the Capital Project Fund 30 Account for the amount of the approved DOE Other Capital Project #2450-050-12-1000, Partial Roof Replacement. Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-238**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the Kingwood Township Board of Education (hereinafter referred to as the "Board") advertised for bids for the Partial Roof Replacement at Kingwood Elementary School Project (hereinafter referred to as the "Project"); and*

***WHEREAS**, on March 15, 2012, the Board received ten (10) bids for the Project; and*

***WHEREAS**, the lowest responsible bid for this Project was submitted by Strober-Wright Roofing, Inc. (hereinafter referred to as "Strober-Wright"), with a base bid in the amount of \$257,640, together with Alternate Bid #1, Re-roof Gymnasium Roof in the amount of \$106,550, Alternate Bid #2, Re-roof Science/Locker Room Roof in the amount of \$97,400, and Alternate Bid #3, Re-coat Existing EPDM Roof in the amount of \$17,000, for a total contract sum of \$478,590; and*

***WHEREAS**, the bid submitted by Strober-Wright is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Strober-Wright.*

***NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards the contract for the Partial Roof Replacement at Kingwood Elementary School to Strober-Wright Roofing, Inc. in a total contract sum of \$478,590, representing a base bid in the amount of \$257,640, together with Alternate Bid #1, Re-roof Gymnasium Roof in the amount of \$106,550, Alternate Bid #2, Re-roof Science/Locker Room Roof in the amount of \$97,400, and Alternate Bid #3, Re-coat Existing EPDM Roof in the amount of \$17,000.*

***BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.*

***BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President*

and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Moved by G. Karlsrud, seconded by J. DePinto. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE – Update on Meeting.

Action 12-239

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies:

- #1631 Residency Requirement for Person Holding School District Office, Employment or Position*
- #2431 Athletic Competition*
- #3324 Right of Privacy – Teaching Staff Members*
- #4324 Right of Privacy – Support Staff*
- #5117 InterDistrict Public School Choice*
- #5600 Pupil Discipline Code of Conduct*

Moved by K. Malina, seconded by A. Planer. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-240

RESOLUTION

BE IT RESOLVED that the Board of Education approves of the following Regulation:

- #5600 Pupil Discipline Code of Conduct*

Moved by K. Malina, seconded by A. Planer. On roll call, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE

COMMUNICATION COMMITTEE – Update on Meeting.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update.
- School Boards Association - No Update.
- Hunterdon County ESC – No Update.
- KTS PTA – Update on Meeting.
- KTEA – Update on Meeting/Gala.

NEW BUSINESS - None

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Action 12-241

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:12 p.m. Moved by A. Planer, seconded by J. Lonergan. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,



Bobbie Beriont, School Business Administrator/Board Secretary

Minutes prepared 03/29/12

Minutes remain unofficial until Board approval.

Approved:

Board President