

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
April 7, 2020 6:00 p.m.**

TIME AND PLACE: The regular meeting of the Board of Education was held on April 7, 2020 by the Board of Education of the Kingwood Township School District, Hunterdon County, virtually from the Kingwood Township School, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on March 19, 2020.

CALL TO ORDER: The meeting was called to order by Board President, Paymon Jelvani at 6 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Paymon Jelvani	Sara Daly-Padron
	Kevin Bloom	Russell Pitzner
	Brandon Chadwick	Donna Ray
	Donna Herbel	Shannon Sklodowsky

ABSENT: Jill Lonergan

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Superintendent
Michele McCann, Business Administrator/Board Secretary

PUBLIC: None

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

Informational Items:

- Board Member Mandated Training

Action 19-487

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

February 25, 2020 - Regular Meeting
March 10, 2020 - Work Session/Preliminary Budget Meeting
March 10, 2020 - Executive Session Meeting

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0, 1 Abstainton, S. Padron

Action 19-488

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2020 Payroll, FICA and DCRP as follows:

February 2020 Net Payroll	\$229,797.04
February 2020 Agency	\$140,886.75
February 2020 Board Share FICA	\$6,081.15
February 2020 State Share FICA	\$20,575.80
February 2020 Board Share DCRP	\$838.38
Total Payroll February 2020	\$398,179.12

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-489

RESOLUTION

BE IT RESOLVED that the Board of Education approves the March 2020 Payroll, FICA and DCRP as follows:

March 2020 Net Payroll	\$231,442.18
March 2020 Agency	\$141,938.10
March 2020 Board Share FICA	\$6,028.12
March 2020 State Share FICA	\$20,779.16
March 2020 Board Share DCRP	\$838.38
Total Payroll March 2020	\$401,025.94

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-490

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

March 16, 2020 General Fund	\$116,310.56
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March 25, 2020 General Fund	\$116,880.81
April 7, 2020 General Fund	\$261,046.05

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-491 RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2020 line-item appropriation transfers as per the attached report.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-492 RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer’s Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2020; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-493 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue,

with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the Kingwood Township Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the Hunterdon Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

SUPERINDENT'S REPORT - R. Falkenstein

- The 30 day hold expires April 17, 2020
- Teachers still being paid, zero guidance from state
- Special education is being delivered
- No State Testing
- Update on the 8th grade Washington DC trip
- Graduation Dance will still be held at Razzberry's at a date to be determined.

COMMITTEE REPORTS

EDUCATION COMMITTEE

PERSONNEL COMMITTEE

Action 19-494

RESOLUTION

BE IT RESOLVED that the Board of Education approves to offer employment to Sierra L. Brooks, TCH-EL-SNSC-FL-1, Teacher, for the 2020-2021, school year effective August 27, 2020 through June 30, 2021, MA Step 1, at annual salary of \$57,814.00 based on the 2019-2020 salary guide. Said salary will be amended upon the completion, ratification and approval of a new contractual agreement and salary guide between the Kingwood Township Board of Education and the Kingwood Township Education Association as recommended by the Superintendent.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 19-495

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

OPERATIONS COMMITTEE

Action 19-496

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Application for Use of Facilities at the Kingwood Township Park for use of the baseball field for practice.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 19-497

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education solicited for Request For Qualifications for General Insurance Broker Services to manage the following: Property & Casualty Insurance, Bonding, Student Insurance and Worker's Compensation; and

WHEREAS, three applications were received, and reviewed, for the 2020-2021 school year, and

WHEREAS, the fees are part of standard commissions and the district will not billed for any additional or ancillary services rendered; and

THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education appoints Brown & Brown, Metro LLC, Roseland, NJ the Broker of Record effective April 1, 2020 to obtain insurance quotations and coverage for the period of July 1, 2020 - June 30, 2023.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-498 RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Integrated Pest Management Plan for the 2020-2021 school year.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-499 RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Indoor Air Quality Program for the 2020-2021 school year.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

POLICY COMMITTEE

Action 19-500 RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following policies:

POLICY/ REGULATION:	POLICY/REGULATION DETAIL:
5441	KINGWOOD TOWNSHIP SCHOOL TRADITIONS
8508	LUNCH OFFER VS SERVE (OVS)

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

FINANCE/BUDGET COMMITTEE

Action 19-501 RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 403(b) Plan Document for the Kingwood Township Board of Education for the IRS 2020 required update.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards - No Update.
- NJ School Boards Association - No update.
- Hunterdon County ESC - Update.
- KTS PTA - No Update.
- KTEA - No Update.
- AD-Hoc - No Update.

NEW BUSINESS - None

OLD BUSINESS - Frenchtown is not moving forward.

RECOGNITION OF PUBLIC: None

Action 19-502

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 6:59 p.m.

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Respectfully Submitted,


Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on April 28, 2020

Approved:

