

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – August 18, 2015**

TIME AND PLACE: The regular meeting of the Board of Education was held on August 18, 2015 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on August 6, 2015.

CALL TO ORDER: The meeting was called to order by Vice President, Anthony Planer at 7:30 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Anthony Planer, Vice President	Jill Lonergan
	Michael DeSapio	Kathleen Racile
	Donna Herbel	Shannon Sklodowsky
	Paymon Jelvani	

Absent: Joseph DePinto, President, Kimberly Malina

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Ray Krov, Interim Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teacher: T. Brooks
1 member of the public

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- Audit Update
- Facilities Update

- Kingwood Township Ballot Positions – Joseph DePinto, Paymon Jelvani, Kevin Bloom
- Thank You from Scott Yerger - Sponsoring High Honors Award – dated July 1, 2015
- Update on Board Training
- NJSBA Conference – Atlantic City, NJ - October 27th through 29th
Note: Science Teacher Tanya Brooks has been selected to present her “Living Laboratory” units based on STEM Curriculum at the conference

Action 16-001**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to add #8.2.13. Moved by D. Herbel and seconded by P. Jelvani. This resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 16-002**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

June 24, 2014 – Regular Meeting Minutes

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0; 1 Abstain (Lonergan).

Action 16-003**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the June 2015 and July 2015 Payroll, FICA and DCRP as follows:

June 2015 Net Payroll	\$227,526.45
June 2015 Agency	\$148,737.18
June 2015 Board Share FICA	\$ 8,050.01
June 2015 State Share FICA	\$19,372.40
June 2015 Board Share DCRP	\$394.68
TOTAL PAYROLL JUNE 2015	<u>\$404,080.72</u>
July 2015 Net Payroll	\$ 87,109.30
July 2015 Agency	\$ 36,294.91
July 2015 Board Share FICA	\$ 7,053.35
July 2015 State Share FICA	\$ 2,081.86
July 2015 Board Share DCRP	\$ 51.26
TOTAL PAYROLL JULY 2015	<u>\$132,590.68</u>

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-004

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

*June 30th Final General Fund....\$576,463.64
July 2015 General Fund.....\$656,110.69
August 2015 General Fund.....\$218,192.38*

And authorizes payment of additional August 2015 invoices, which will be submitted for Board approval at the September 2015 meeting.

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-005

RESOLUTION

BE IT RESOLVED that the Board of Education approves the June 2015 and July 2015 line-item appropriation transfers attached to and made a part of these minutes. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-006

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of June 2015 and July 2015; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-007

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Kingwood Township Board of Education Goals:

- Maintain the board's focus on student achievement as its highest priority

- **Oversee the alignment of the new students**
- **Monitor the QSAC preparation**
- Develop a budget within the 2% cap that does not impact programs and maximizes resources
- Continue to work as a cohesive board while maintaining our committees
 - **Utilize the self-evaluations to ensure we continue to operate effectively**
- **Continue with board committee structure; finance, personnel, education, communications, policy and operations. Maintain the board's focus on student achievement as its highest priority**
- *Continue to broaden our outreach to the community*
- *Successfully negotiate a contract with the Kingwood Township Education Association*
- *Continue to work as a cohesive board while maintaining our committees*

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Staffing Update
- Building Update – Thank you to Bobbie Beriont and Eric Carr for overseeing the parking lot project
- Chrome book Update – all students in grades 6-8 will receive Chrome books. Old iPads will be put back in the elementary classrooms
- District will use Oncourse for Teacher Evaluation System
- K-2 will be using GOLD for student assessment and instruction
- Students' reading levels will be assessed using Fontas & Pinnell.
- Middle School Students will be using a 8 period schedule instead of a 9 period schedule, with quarterly specials.
- PARCC Testing
- Preparing for PARCC
- HIB & School Safety Team updates

Dr. Falkenstein held a Public Review of the Harassment, Intimidation and Bullying indicating that there are changes from the previous policy.

Action 16-008

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the verification of the January 1, 2015 through June 30, 2015 district report of violence and vandalism (EVVRS) and authorize its submission to the NJ Department of Education. Moved by Michael DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-009**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached HIB Investigations, Trainings & Programs (HIB – ITP) Data Collections for January 1, 2015 through June 30, 2015 and authorizes its submission to the NJ Department of Education. Moved by Michael DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-010**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2014-2015 annual Self-Assessment for Determining Grades under the Anti-bullying Bill of Rights Act and authorizes its submission to the NJ Department of Education. Moved by Michael DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-011**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached School Safety and Security Plan. Moved by Michael DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-012**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Kingwood Township Board of Education Goals:

- **Continue to improve student achievement:**
 - Align the science curriculum to the next generation standards
 - Assess students' writing utilizing district-made rubrics
 - Successfully complete QSAC monitoring
- **Continue to enhance community relations:**
 - Continue with public relations through NJ Spotlight and submit programs for New Jersey School boards Convention
 - Switch to a new alert system that has more functions and is easier to update
- **Continue to Maintain and Improve Facilities:**
 - The parking lot will be completed the summer of 2015
 - New windows will be installed in D wing
 - Update the 1948 bathrooms

Moved by Michael DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

EDUCATION COMMITTEE - Update on Meeting

Action 16-013

RESOLUTION

BE IT RESOLVED that the Board of Education approves education consulting services for grades PreK-2 from Brenda Marley at the rate of \$1,000.00 per day, not to exceed five (5) days.

Moved by Michael DeSapio, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-014

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraising Activities:

- Sale of Origami Owl Jewelry*
- (3 times during the school year) – 8th Grade*
- Snack sales at the basketball games – 8th Grade*
- Snack sales at the volleyball games – 8th Grade*
- Nutmeg Spice Company sale – 8th Grade*
- The NED Show sales – Guidance Program*

Moved by Michael DeSapio, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-015

RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2015-2016 educational services contract with the State of New Jersey, Commission for the Blind and Visually Impaired for Student #16-001 in the amount of \$1,900.00.

Moved by Michael DeSapio, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

PERSONNEL COMMITTEE

Action 16-016**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the Kingwood Township Board of Education submitted the attached merit pay criteria for the 2015-2016 school year for Dr. Erik Falkenstein to the Hunterdon County Executive Superintendent for review; and*

***WHEREAS**, the Hunterdon County Executive Superintendent approved the five merit pay criteria goals in the amount of \$20,236.50; and*

***BE IT FURTHER RESOLVED**, the Kingwood Township Board of Education hereby approves the attached merit pay criteria that was submitted and approved by the Hunterdon County Executive Superintendent.*

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-017**RESOLUTION**

BE IT RESOLVED that the Board of Education approves, as emergent hires, the following Teachers, effective September 1, 2015 through June 30, 2016, as recommended by the Chief School Administrator:

Kelly Flood PCN TCH-EL-MATH-FL-1 – Step 3MA - \$54,095.00

Allison Okolichany PCN TCH-EL-BSI-FL-3 – Step 19MA+15- \$71,275.00

Alysia Pinkerton PCN TCH-EL-SPED-FL-1 – Step 2BA - \$50,895.00

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-018**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the STEM Enrichment Program, for the 2015-2016 school year in lieu of Destination Imagination.

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-019**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Scott Johnson as the STEM Enrichment Program advisor for the 2015-2016 school year at a rate of \$45.00 per hour, not to exceed \$2,457.00, as recommended by the Chief School Administrator. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-020**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Heather Gares extra compensation for Wilson training for eleven (11) hours, at the contractual rate of \$45.00 per hour, as recommended by the Chief School Administrator. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-021**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Sara Alpaugh extra compensation for analyzing NJASK & Curriculum Development for ten (10) hours, at the contractual rate of \$45.00 per hour, as recommended by the Chief School Administrator. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-022**RESOLUTION**

BE IT RESOLVED that the Board of Education approves, the following teachers for extra compensation for ELA meetings twice a month for twenty (20) hours each, at the contractual rate of \$45.00 per hour, as recommended by the Chief School Administrator:

Erinn Auletta

Stacey Michalski

Allison Okolichany

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-023**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Nancy Marmorato, four (4) days at the sub pay rate of \$110.00 per day, to complete healthcare and emergency plans. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-024**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by Shannon Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-025**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to accept, with regret, the resignation of Kristin Mohary, Teacher, effective July 3, 2015. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-026**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following course for Melissa Kramer, Administrative Assistant, at Northampton County Community College, PA as recommended by the Chief School Administrator:

Computer Technology I – Fall 2015 - \$2,012

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-027**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to adopt the attached Science Curriculum for grades 6-8 aligned to the Next Generation Science Standards. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 16-028**RESOLUTION**

BE IT RESOLVED that the Board of Education approves approves the following graduate course for Scott Yerger, Assistant Principal, at Lehigh University, as recommended by the Chief School Administrator:

Introduction to Statistics – Fall 2015 - \$1,895.00

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting**Action 16-029****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2015-2016 bus routes. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 16-030**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Joint Transportation Agreement with the Delaware Valley Regional High School District to provide regular and special education transportation service:

Kingwood Route 1	\$30,752.00	Kingwood Route 5	\$25,621.00
Kingwood Route 2	\$27,788.00	Kingwood Route 6	\$29,420.00
Kingwood Route 3	\$20,072.00	Kingwood Route 7	\$26,953.00
Kingwood Route 4	\$32,952.00	Kingwood Route 8	\$24,519.00
Kingwood Route SO1 (PM Only)	\$12,356.00		

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 16-031**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the Annual Facilities Checklist Health and Safety Evaluation of School Buildings. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 16-032**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following obsolete equipment for disposal:

Cannon Copier – FA#01365

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

POLICY COMMITTEE**Action 16-033****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies and Regulations:

*#5511 – Dress and Grooming
R#5440 – Honoring Pupil Achievement*

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

FINANCE COMMITTEE**Action 16-034****RESOLUTION**

BE IT RESOLVED that the Board of Education Motion to amend Resolution 15-265 to reflect adoption of the new bid threshold of \$40,000. Moved by S. Sklodowsky, seconded by K. Racile.

On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 16-035

RESOLUTION

BE IT RESOLVED that the Board of Education approves transferring \$50,075.00 from surplus and increase line 11-190-100-610 in the 2015-2016 Budget for the 2014-2015 State of New Jersey Extraordinary Aid of \$50,851.00. Moved by S. Sklodowsky, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 16-036

RESOLUTION

BE IT RESOLVED that the Board of Education approves transferring \$1,125.00 from surplus and increase line 11-000-270-513-200 in the 2015-2016 Budget for the 2014-2015 State of New Jersey Non-Public Transportation Aid received in July 2015. Moved by S. Sklodowsky, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – Update on Meeting
- KTS PTA – No Update
- KTEA – Update on Meeting

NEW BUSINESS - None

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**


2 members present, no one spoke

Action 16-037

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:20 p.m. Moved by M. DeSapio, seconded by P. Jelvani. Resolution was ADOPTED as follows: ayes 7; nays, 0.

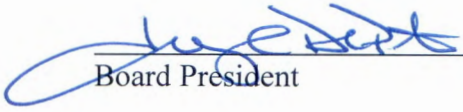
Respectfully Submitted,



Ray Krov
Interim School Business Administrator

Minutes prepared 08/19/15
Minutes remain unofficial until Board approval.

Approved:


Board President