

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – August 20, 2019 7:30 p.m.

TIME AND PLACE: The regular meeting of the Board of Education was held on August 20, 2019 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on January 10, 2019.

CALL TO ORDER: The meeting was called to order by Board President, Paymon Jelvani at 7:53 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Paymon Jelvani	Jill Lonergan
	Kevin Bloom	Sara Daly-Padron
	Donna Herbel	

ABSENT: Michael DeSapio, Russell Pitzner, Donna Ray, and Shannon Sklodowsky

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Superintendent
Michele McCann, Business Administrator/Board Secretary

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- Audit update
- Mandated training
- BOE Election Ballot Positions - Donna Herbel and Russell Pitzner
- NJSBA Convention - Atlantic City, NJ - October 21st through October 24th

Action 19-264

RESOLUTION

BE IT RESOLVED that the Board of Education approves the addendum of personnel items n and o.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-265

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

- June 18, 2019 - Regular Meeting Minutes
- June 18, 2019 - Executive Meeting Minutes
- July 11, 2019 - Regular Meeting Minutes
- July 11, 2019 - Executive Meeting Minutes

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-266

RESOLUTION

BE IT RESOLVED that the Board of Education approves the June 2019 Payroll, FICA and DCRP as follows:

June 2019 Net Payroll	\$239,455.61
June 2019 Agency	\$166,228.14
June 2019 Board Share FICA	\$9,210.87
June 2019 State Share FICA	\$19,971.56
June 2019 Board Share DCRP	\$768.74
Total Payroll June 2019	\$435,634.92

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-267

RESOLUTION

BE IT RESOLVED that the Board of Education approves the July 2019 Payroll, FICA and DCRP as follows:

July 2019 Net Payroll	\$111,067.71
July 2019 Agency	\$43,127.13
July 2019 Board Share FICA	\$8,839.80
July 2019 State Share FICA	\$2,655.58
July 2019 Board Share DCRP	\$76.60
Total Payroll July 2019	\$165,766.82

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-268

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

June 30, 2019 General Fund	\$291,510.00
July 31, 2019 General Fund	\$468,582.30
August 20, 2019 General Fund	\$81,873.83

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-269

RESOLUTION

BE IT RESOLVED that the Board of Education approves the June and July 2019 line-item appropriation transfers as per the attached report.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-270

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of June and July 2019; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

SUPERINTENDENT'S REPORT - R. Falkenstein

- Dr. Falkenstein reviewed the HIB Policy and Wellness Policy.
- Dr. Falkenstein and the Board of Education discussed the 2019-2020 District and Board Goals.
- Dr. Falkenstein shared the video of the Conscious Discipline Professional Development Training at Kingwood.
- Articulation will be completed on all levels, on the same PD days with all sending districts participating and DVRHS participating.

- MS new math series will launch 2019-2020 school year
- Discussion on school traditions from the 125 and creating new traditions.

EDUCATION COMMITTEE

Action 19-271

RESOLUTION

BE IT RESOLVED that the Board of Education certifies the January 1, 2019 through June 30, 2019 district report of School Student Safety and authorize its submission to the NJ Department of Education, as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-272

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Superintendent's Professional Development Plan for the 2019-2020 school year, as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-273

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trips for the 2019-2020 school year, as recommended by the Superintendent.

Description	Location	Grade/Section/Group
Grow a Row	Pittstown, NJ	Grade 8
Fairview	Fairview Lake, NJ	Grade 7
Fleetwood Area HS/Dorney Park	Fleetwood and Allentown, PA	Band/Chorus

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-274

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following fundraisers for the 2019 - 2020 school year:

GROUP	ITEM	PURPOSE
Music Dept	Shop Rite Gift Cards	Music Trip

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as

follows ayes, 5; nays,0.

Action 19-275

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2019-2020 Conscious Discipline Agreement, for professional development in the amount of \$8,165.00, for October 14th, 25th and March 16th training, as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-276

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2019-2020 TCNJ Professional Development Articulation Agreement, for professional development, as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-277

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2019-2020 School Based Youth Services Agreement, as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-278

RESOLUTION

BE IT RESOLVED that the Board of Education accepts and utilizes the attached 2019-2020 Elementary and Secondary Education Act Grant Award for Title I - \$24,281.00, Title II Part A – \$5,347.00 and Title IV Part A \$10,000.00, as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-279

RESOLUTION

BE IT RESOLVED that the Board of Education accepts and utilizes the attached 2019-2020 SRSA, Small Rural School Achievement Award for \$29,547.00, as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-280

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2019-2020 tuition contract with Milford Board of Education to receive twenty-six (26) regular education students into the Kingwood Township School District, as indicated in the attached "Send-Receive Agreement" from September 1, 2019 until June 30, 2020 at the approved tuition rate of \$10,000 per student as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-281

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Mentoring Plan for the 2019-2020 School Year as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

PERSONNEL COMMITTEE

Action 19-282

RESOLUTION

BE IT RESOLVED that the Board of Education discontinues the evaluation services of the New Jersey School Boards Association, and approve the Kingwood Township Board of Education to utilize an internal Board Self-Evaluation Matrix and Superintendent Evaluation Matrix for the annual review of the Superintendent and the Board, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-283

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-284

RESOLUTION

BE IT RESOLVED that the Board of Education approves Heather Reider, TCH-EL-SPED-FL-7, Teacher, movement across the guide effective September 1, 2019 from BA Step 6-7 to BA+15 Step 6-7, at an annual salary of \$57,579.00, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as

follows ayes, 5; nays,0.

Action 19-285

RESOLUTION

BE IT RESOLVED that the Board of Education offers employment to Dawn Markovich, as an emergent hire, as a Teacher, TCH-EL-TCHR-03-03, for the 2019-2020, school year effective September 1, 2019 through, June 30, 2020, at Step 4 BA at an annual salary of \$55,614.00, pending satisfactory criminal history review, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-286

RESOLUTION

BE IT RESOLVED that the Board of Education approves the paid sick leave for Meaghan Emmons, Asst to SBA/Transportation, SPT-EL-APAR-NA-1/SPT-EL-TRANS-NA-1, effective August 16, 2019 through September 9, 2019, utilizing the following, as recommended by the Superintendent.

Leave:	Dates:	Days/Weeks
Sick days	08/19/2019 - 09/06/2019	12 sick days

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-287

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitute for the 2019-2020 school year, as recommended by the Superintendent:

Jodi Livingston	Sub Teacher/Aide
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Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-288

RESOLUTION

BE IT RESOLVED that the Board of Education approves an additional three (3) hours for mandated trainings, for the employees listed below, at the rate of \$12.82 per hour, as recommended by the Superintendent.

Employee	Position
Laura Hanson	SPT-EL-CAFT-NA-2
RoseMarie Phelps	SPT-EL-CAFT-NA-3

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-289

RESOLUTION

BE IT RESOLVED that the Board of Education approves Lianna Lazur, Media Advisor for the 2019-2020 school year, for an amount not to exceed \$2,720.00, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-290

RESOLUTION

BE IT RESOLVED that the Board of Education approves utilizing the IDEA preschool grant funding, in the amount of \$3,616.00, to subsidize the salary of Rose Russano, Instructional Aide, SPT-EL-SPEC-FL-4, effective September 1, 2019 through October 30, 2019, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-291

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following teachers as Yearbook Co-Advisors, Samantha Brown and Amy Williams, for the 2019-2020 school year at the contractual stipend of \$2,720.00 to be split equally, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-292

RESOLUTION

BE IT RESOLVED that the Board of Education approves two (2) days without pay for Kathryn Taffera, Teacher, TCH-EL-TCHR-01-03, on October 31, 2019 and November 1, 2019, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-293

RESOLUTION

BE IT RESOLVED that the Board of Education approves two (2) days without pay for Laura Hanson, Cafeteria Aide, SPT-EL-CAFT-NA-3, on October 23 and 24, 2019, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-294

RESOLUTION

BE IT RESOLVED that the Board of Education approves Lianna Lazur for the Conscious Discipline workshop on August 20th and 21st to be paid at the contractual rate \$30.00 per hour, not to exceed \$480.00, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-295

RESOLUTION

BE IT RESOLVED that the Board of Education approves the personal and vacation days payout for Jared Herbst, Technology support, SPT-EL-TECH-NA-2, effective August 31, 2019, according to the 2019-2020 school year contract not to exceed \$2,096.00, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-296

RESOLUTION

BE IT RESOLVED that the Board of Education approves Gale Brindisi, Payroll Clerk/Bookkeeper, SPT-EL-TRNS-NA-1 SPT-EL-APAR-NA-,1 for an additional 6 hours, not to exceed \$118.32

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

OPERATIONS COMMITTEE

Action 19-297

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2019-2020 bus routes.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-298

RESOLUTION

BE IT RESOLVED that the Board of Education approves to submit the Annual Facility Checklist and Safety Evaluation of School Building.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as

follows ayes, 5; nays,0.

Action 19-299

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Delivery Service Agreement with Maschio's Trucking Company.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes, 5; nays,0.

Action 19-300

RESOLUTION

BE IT RESOLVED that the Board of Education approves change order for the flooring project for repairs to plaster walls for \$3,500.00 with Direct Flooring.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes, 5; nays,0.

Action 19-301

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Cost Reimbursable Agreement as approved by the state of New Jersey for the 2019-2020 school year.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes, 5; nays,0.

POLICY COMMITTEE

Action 19-302

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
1613	Disclosure and Review of Applicant's Employment History
2415.06	Unsafe School Choice Option
5612	Assaults on District Board of Education Members or Employees
5756	Transgender Students
8860	Memorials
R1613	Disclosure and Review of Applicant's Employment History
R5612	Assaults on District Board of Education Members or Employees

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-303

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
5337	Service Animals

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

FINANCE COMMITTEE

Action 19-304

RESOLUTION

BE IT RESOLVED that the Board of Education accepts in the 2019-2020 Budget, from the State of New Jersey, 2018-2019 Extraordinary Aid, anticipated funding of \$59,735.00 for the 2019-2020 school year.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-305

RESOLUTION

BE IT RESOLVED that the Board of Education accepts in the 2019-2020 budget, from the State of New Jersey, the 2018-2019 Non-Public Transportation Aid and increase line 11-000-270-513-200 in the 2019-2020 school year for the non-public transportation cost in the amount of \$2,900.00.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards -No Update.
- NJ School Boards Association - No update.
- Hunterdon County ESC - No Update.
- KTS PTA - No Update.

- KTEA - No Update.
- AD-Hoc - No Update.

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF PUBLIC: Mrs. Brooks and Mrs. DeTample.

Action 19-306

RESOLUTION

***BE IT RESOLVED** that the Board of Education adjourned the meeting at 9:14 p.m.*

*Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes, 5; nays, 0.*

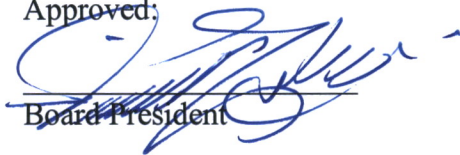
Respectfully Submitted,



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on September 24, 2019

Approved:


Board President