

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – December 17, 2013

TIME AND PLACE: The regular meeting of the Board of Education was held on December 17, 2013 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 2, 2013.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:32 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:

Joseph DePinto, President
Kevin Bloom, Vice President
Paymon Jelvani
Gary Karlsrud
Jill Lonergan

Kim Malina
Anthony Planer
Lance Riggio*
Laurie Willard

*Arrived at 8:20 p.m.

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Mrs. Drake & Mrs. Combs

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- Letter from Veteran's Haven North – dated December 5, 2013
- ERIC WEST NJSIG – Incentive Award Program - \$1,000.00

• NJSBA Hunterdon County Meet-Up – January 23, 2014

Action 14-135

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

November 25, 2013 – Regular Meeting Minutes

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain 1; (DePinto).

Action 14-136

RESOLUTION

BE IT RESOLVED that the Board of Education approves the November 2013 Payroll and FICA as follows:

<i>November 2013 Net Payroll</i>	<i>\$212,737.79</i>
<i>November 2013 Agency</i>	<i>\$170,385.57</i>
<i>November 2013 Board Share FICA</i>	<i>\$25,638.32</i>
<i>November 2013 Board Share DCRP</i>	<i>\$277.48</i>
<i>TOTAL PAYROLL NOVEMBER 2013</i>	<i><u>\$409,039.16</u></i>

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-137

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

December 2013 General Fund\$232,116.54

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-138

RESOLUTION

BE IT RESOLVED that the Board of Education approves the November 2013 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-139

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of November 2013; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-140

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, Kevin Bloom has been a very active member of the Kingwood Township community and has served with distinction on the Kingwood Township Board of Education from April 2001 through December 2013; and

WHEREAS, Kevin Bloom has ably served as Vice President of the Board; and

WHEREAS, Kevin Bloom has exhibited the highest standards while serving as a member of the Education Committee, Finance Committee, Operations Committee, Personnel Committee and Policy Committee; and

WHEREAS, Kevin Bloom served as Chairperson of the Operations Committee and has exercised outstanding fiscal and professional skills to the members of the Kingwood Township community, specifically by utilizing his expertise in upgrading and maintaining the facility for the health and safety of our students and staff over the last twelve years; and

WHEREAS, Kevin Bloom served as a member of the Negotiations Committee and gave unselfishly of his time, experience and knowledge to work with the teachers' negotiation committee and other members of the board committee to negotiate a fair and equitable contract; and

WHEREAS, Kevin Bloom was instrumental in the success of the passing of the 2002 bond referendum by demonstrating outstanding leadership and communication skills to members of the Kingwood Township community; and

WHEREAS, Kevin Bloom served as the Board of Education Representative to the New Jersey School Boards Association; and

WHEREAS, Kevin Bloom whose vision and knowledge truly made a difference to the children and staff of Kingwood Township; and

NOW, THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Kevin Bloom for his exceptional service and dedication to the children of Kingwood Township; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be presented to Kevin Bloom and spread upon the minutes of the December 17, 2013 meeting of the Kingwood Township Board of Education.

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-141

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, Gary Karlsrud has been a very active member of the Kingwood Township community and has served with distinction on the Kingwood Township Board of Education from April 2004 through December 2013; and

WHEREAS, Gary Karlsrud has exhibited the highest standards while serving as a member of the Communications Committee, Education Committee, Finance Committee, Operations Committee, Personnel Committee and Policy Committee; and

WHEREAS, Gary Karlsrud served as Chairperson of the Communications Committee and has exercised outstanding leadership and communication skills to the members of the Kingwood Township community, specifically by utilizing his expertise in "Branding" Kingwood School as the best school of "Choice" ; and

WHEREAS, Gary Karlsrud gave unselfishly of his time, experience, and knowledge to provide all Kingwood Township School students with an outstanding educational experience; specifically during the many financial and educational changes that have taken place in the District over the last nine years; and

WHEREAS, Gary Karlsrud served as the Board of Education Representative to the Kingwood Township Education Foundation, the Hunterdon County ESC and the Hunterdon County School Boards Association; and

WHEREAS, Gary Karlsrud whose vision and knowledge truly made a difference to the children and staff of Kingwood Township; and

NOW, THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Gary Karlsrud for his exceptional service and dedication to the children of Kingwood Township; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be presented to Gary Karlsrud and spread upon the minutes of the December 17, 2013 meeting of the Kingwood Township Board of Education.

Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-142**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, Laurie Willard has been an extremely active member of the Kingwood Township community and has served with distinction on the Kingwood Township Board of Education from April 2010 through December 2013; and*

***WHEREAS**, Laurie Willard has exhibited the highest standards while serving as a member of the Communications Committee, Education Committee, and Policy Committee; and*

***WHEREAS**, Laurie Willard has served as chair of the Policy Committee and oversaw the District's Policy and Bylaw Manual to guide the governance of the district; and*

***WHEREAS**, Laurie Willard has exercised outstanding leadership and communication skills to the members of the Kingwood Township community, specifically during the many financial and educational changes that have taken place in the District over the last three years; and*

***WHEREAS**, Laurie Willard served as the Board of Education Representative to the Kingwood Township PTA; and*

***WHEREAS**, Laurie Willard gave unselfishly of her time, experience, and knowledge to provide all Kingwood Township School students with an outstanding educational experience;*

***NOW, THEREFORE, BE IT RESOLVED** that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Laurie Willard for her exceptional service and dedication to the children of Kingwood Township; and*

***BE IT FURTHER RESOLVED** that a copy of this resolution shall be presented to Laurie Willard and spread upon the minutes of the December 17, 2013 meeting of the Kingwood Township Board of Education.*

*Moved by A. Planer, seconded by G. Karlsrud. On roll call vote, resolution was **ADOPTED** as follows ayes, 8; nays, 0.*

2013-2014 Kingwood Township Board of Education Goals:

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to broaden our outreach to the community

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- KTS-PTA Huffin' for Stuffin' 5K
- Music & Chorus Concert
- Senior Citizen Breakfast
- Teacher Evaluation Rating Scale
- Meetings Attended

2013-2014 District Goals:

- **Student Achievement:**
 - Implement Literacy and Writing initiatives and assess and validate effectiveness
 - Analyze the NJASK scores to identify weak clusters and determine and execute intervention strategies to improve student achievement
- **Community Relations:**
 - Promote school goals through improved community relations
- **Facilities:**
 - Continue to maintain and improve facilities

EDUCATION COMMITTEE**Action 14-143****RESOLUTION**

BE IT RESOLVED that the Board of Education accepts the following donation to the KTS Music Program:

Mr. & Mrs. Madeano - \$10.00

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-144**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts a \$100.00 donation from the Frenchtown/Milford Veterans of Foreign War Post 7857 to purchase library books. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-145**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the January 2014 through December 2014 rates for Hunterdon Healthcare Developmental Pediatric Associates for the following:

Neurodevelopmental Evaluation - \$868.00
Neurodevelopmental Re-evaluation - \$460.00

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-146

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Charlotte Danielson Teaching Framework to complete teacher evaluations as set forth in the Excellence Educators for New Jersey (EE4NJ) guidelines. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-147

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kim Marshal Framework for the principal evaluation to meet the requirements in the Excellence Educators for New Jersey (EE4NJ). Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 14-148

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2013-2014 Substitute, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

Elizabeth Combs - Nurse

Moved by A. Planer, seconded by L. Willard. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-149

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by L. Willard. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE

Action 14-150

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey Department of Education has determined that State Project #2450-050-14-1001, Partial Roof Replacement in the amount of \$599,600.00, qualifies as a school

facilities project eligible for State support under the Regular Operating District Grant pursuant to the Educational Facilities Construction and Financing Act, P.L. > 2000, c. 72 and the New Jersey Department of Education implementing regulations at N.J.A.C. 6A:26-1 et seq.; and

***WHEREAS**, the New Jersey Department of Education has approved the Preliminary Eligible Costs for this project to be 11.5809% and the State share will be equal to 100% of that percentage, except that it will not be less than 40% of final eligible costs,*

***THEREFORE**, the Kingwood Township Board of Education, accepts the State Share Preliminary Eligible Costs, \$239,840.00, and agrees to locally fund the excess costs; and*

***WHEREAS**, the Kingwood Township Board of Education has selected to construct the school facilities project #2450-050-14-1001, Partial Roof Replacement; and*

***WHEREAS**, the Kingwood Township Board of Education elects to State funding support in the form of a Grant; and*

***THEREFORE BE IT RESOLVED**, the Kingwood Township Board of Education will not appeal the Preliminary Eligible Costs for State Project #2450-050-14-1001, Partial Roof Replacement.*

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; Abstain 1 (Riggio).

Action 14-151

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, the New Jersey Department of Education has determined that State Project #2450-050-14-1002, HVAC Upgrade in the amount of \$300,000.00, qualifies as a school facilities project eligible for State support under the Regular Operating District Grant pursuant to the Educational Facilities Construction and Financing Act, P.L. > 2000, c. 72 and the New Jersey Department of Education implementing regulations at N.J.A.C. 6A:26-1 et seq.; and*

***WHEREAS**, the New Jersey Department of Education has approved the Preliminary Eligible Costs for this project to be 11.5809% and the State share will be equal to 100% of that percentage, except that it will not be less than 40% of final eligible costs,*

***THEREFORE**, the Kingwood Township Board of Education, accepts the State Share Preliminary Eligible Costs, \$120,000.00, and agrees to locally fund the excess costs; and*

***WHEREAS**, the Kingwood Township Board of Education has selected to construct the school facilities project #2450-050-14-1002, HVAC Upgrade; and*

***WHEREAS**, the Kingwood Township Board of Education elects to State funding support in the form of a Grant; and*

THEREFORE BE IT RESOLVED, the Kingwood Township Board of Education will not appeal the Preliminary Eligible Costs for State Project #2450-050-14-1002, HVAC Upgrade.

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; Abstain 1 (Riggio).

Action 14-152

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey Department of Education has determined that State Project #2450-050-14-1003, Window Replacement in the amount of \$80,000.00, qualifies as a school facilities project eligible for State support under the Regular Operating District Grant pursuant to the Educational Facilities Construction and Financing Act, P.L. > 2000, c. 72 and the New Jersey Department of Education implementing regulations at N.J.A.C. 6A:26-1 et seq.; and

WHEREAS, the New Jersey Department of Education has approved the Preliminary Eligible Costs for this project to be 11.5809% and the State share will be equal to 100% of that percentage, except that it will not be less than 40% of final eligible costs,

THEREFORE, the Kingwood Township Board of Education, accepts the State Share Preliminary Eligible Costs, \$32,000.00, and agrees to locally fund the excess costs; and

WHEREAS, the Kingwood Township Board of Education has selected to construct the school facilities project #2450-050-14-1003, Window Replacement; and

WHEREAS, the Kingwood Township Board of Education elects to State funding support in the form of a Grant; and

THEREFORE BE IT RESOLVED, the Kingwood Township Board of Education will not appeal the Preliminary Eligible Costs for State Project #2450-050-14-1003, Window Replacement.

Moved by G. Karlsrud, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0; Abstain 1 (Riggio).

POLICY COMMITTEE

Action 14-153

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policy and Regulation:

- #7522 – School District Provided Technology Devices to Staff Members
- #R5600 – Pupil Discipline Code of Conduct

Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

FINANCE COMMITTEE

Action 14-154

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

***WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2014-2015 school year, and*

***WHEREAS**, the Kingwood Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on projection of the District’s available SEMI reimbursement for the 2014-2015 budget year.*

***NOW, THEREFORE BE IT RESOLVED**, that the Kingwood Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the NJAC 6A:23A-5.3 for the 2014-2015 school year.*

Moved by G. Karlsrud, seconded by K. Bloom. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – Update on Meeting
- Hunterdon County ESC – No Update
- KTS PTA – No Update
- KTEA – No Update

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF THE PUBLIC:

Mrs. Drake commented on how wonderful the elementary concert was and what a nice job Mrs. Niedziejko did working with the younger students.

Action 14-155

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 8:34 p.m. to discuss the grievance #12-01 filed by the Kingwood Township Education Association about movement across the salary guide and negotiations with the KTEA. Moved by A. Planer, seconded by K. Bloom. Resolution was ADOPTED as follows: ayes, 9; nays, 0.

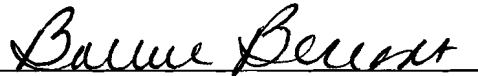
The Board returned to open session at 9:05 p.m. All Board members were present.

Action 14-156

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:05 p.m. Moved by A. Planer, seconded by G. Karlsrud. Resolution was ADOPTED as follows: ayes 9; nays, 0.

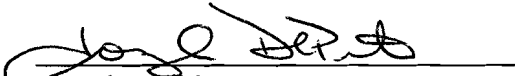
Respectfully Submitted,



Bobbie Beriont, RSBO
School Business Administrator/Board Secretary

Minutes prepared 12/18/13
Minutes remain unofficial until Board approval.

Approved:



Board President