

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
December 18, 2018**

TIME AND PLACE: A regular meeting of the Board of Education was held on December 18, 2018 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and *The Hunterdon Democrat*, on January 11, 2018.

CALL TO ORDER: The meeting was called to order by Joseph DePinto, Board President at 7:37 p.m.

Pledge of Allegiance.

PRESENT:	Joseph DePinto	Paymon Jelvani
	Kevin Bloom	Jill Lonergan
	Michael DeSapio	Donna Ray
	Donna Herbel	Shannon Sklodowsky

ABSENT: Russell Pitzner

DISTRICT ADMINISTRATOR

PRESENT: Rick Falkenstein, Superintendent
Meaghan Emmons, Asst. to Business Administrator/Board Secretary

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- Organizational Meeting – Tuesday, January 2, 2019 at 7:30 pm

Action 18-612

RESOLUTION

BE IT RESOLVED that the Board of Education approved the addendum of item VII item # d and VIII, item # 2, j.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-613

RESOLUTION

BE IT RESOLVED that the Board of Education approved the following meeting minutes:

November 20, 2018 - Regular Meeting

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,7; nays, abstentions, 1; M. DeSapio.

Action 18-614

RESOLUTION

BE IT RESOLVED that the Board of Education approved the November 2018 Payroll, FICA and DCRP as follows:

November 2018 Net Payroll	\$225,112.31
November 2018 Agency	\$141,793.64
November 2018 Board Share FICA	\$6,214.53
November 2018 State Share FICA	\$19,068.84
November 2018 Board Share DCRP	\$792.42
Total Payroll November 2018	\$392,981.74

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-615

RESOLUTION

BE IT RESOLVED that the Board of Education approved the following bill lists:

November 21-30, 2018	\$310,154.71
December 18, 2018	\$78,594.89

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0 abstentions, 1; K. Bloom.

Action 18-616

RESOLUTION

BE IT RESOLVED that the Board of Education approved the November 2018 line-item appropriation transfers as per the attached report.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-617

RESOLUTION

BE IT RESOLVED that the Board of Education approved the Board Secretary and Treasurer's

Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of November 2018; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes,8; nays, 0

SUPERINTENDENT'S REPORT - R. Falkenstein

- Dr. Falkenstein discussed the success of the senior breakfast
- Successful PTA 5K run
- The SEL presentation
- Emergency drill completed with the County and the Department of Education on 11/29; Dr. Falkenstein commended the staff for a job well done
- Eighth grade writing assessment

Action 18-618

RESOLUTION

BE IT RESOLVED that the Board of Education approved the following resolution:

WHEREAS, Joseph DePinto has been a very active member of the Kingwood Township community and has served with distinction on the Kingwood Township Board of Education from April 2009 through December 2018; and

WHEREAS, Joseph DePinto has ably served as President of the Kingwood Township Board of Education since January 2013; and

WHEREAS, Joseph DePinto has exhibited the highest standards while serving as a member of the Negotiations Committee, Finance Committee, Personnel Committee, Operations Committee and Policy Committee; and as a board representative for New Jersey School Boards Association, Hunterdon County Educational Services Commission and the Hunterdon Warren School Boards Association; and

WHEREAS, Joseph DePinto has served as Chairperson of the Finance Committee, has exercised outstanding leadership, communication and financial skills to members of the Kingwood community, specifically during the many financial and educational changes that have taken place in the District over the last nine years and nine months; and

WHEREAS, Joseph DePinto served as Chairperson of the Personnel Committee and the Negotiations Committee, lending his expertise, experience and knowledge to work with the teacher's negotiation committee and other members of the board to negotiate fair and equitable contracts; and

WHEREAS, Joseph DePinto gave unselfishly of his time, experience, and knowledge to provide all Kingwood Township School students with an outstanding educational experience;

NOW, THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Joseph DePinto, for his exceptional service and dedication to the children of Kingwood Township; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be presented to Joseph DePinto and spread upon the minutes of the December 18, 2018 meeting of the Kingwood Township Board of Education.

Moved by K. Bloom, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-619

RESOLUTION

BE IT RESOLVED that the Board of Education affirmed the superintendent's decision on the attached reported incident, Annual Case #001, Cumulative #046, of Harassment, Intimidation and Bullying.

Moved by K. Bloom, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-620

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) as recommended by the Superintendent.

Moved by K. Bloom, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-621

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Curriculum, as recommended by the Superintendent:

Subjects:
Library/Media
Science

Moved by K. Bloom, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

EDUCATION COMMITTEE

Action 18-622 RESOLUTION

BE IT RESOLVED that the Board of Education accepts an unfunded, Grade 1, regular education student for the 2019-2020 school year as recommended by the Superintendent.

Moved by M. DeSapio, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-623 RESOLUTION

BE IT RESOLVED that the Board of Education accept, with gratitude an anonymous donation of \$50.00 for the Music program, as recommended by the Superintendent.

Moved by M. DeSapio, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-624 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trips for the 2018-2019 school year, as recommended by the Superintendent.

Description	Location	Grade/Section/Group
DVRHS	Frenchtown, NJ	Band
Delaware River Access	Lambertville, NJ	Grade 5
Mayo Performing Arts Center	Morristown, NJ	Grade 4

Moved by M. DeSapio, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-625 RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with gratitude, dictionaries from the Kingwood Grange for the third grade, as recommended by the Superintendent.

Moved by M. DeSapio, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-626

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following fundraiser for the 2018-2019 school year, as recommended by the Superintendent.

Group	Item	Purpose
Student Council	Family Fun Paint Night	Student Council

Moved by M. DeSapio, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

PERSONNEL COMMITTEE

Action 18-627

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-628

RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with regret, the resignation of Rebecca Ramberg, Cafeteria Aide, SPT-EL-CAFT-NA-3, effective December 20, 2018 as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-629

RESOLUTION

BE IT RESOLVED that the Board of Education approves homebound academic instruction for student XX526, by Maureen Silva, Teacher, at the contractual rate of \$45.00 per hour, not to exceed \$2,025.00, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-630

RESOLUTION

BE IT RESOLVED that the Board of Education approves homebound speech therapy for student XX526, by Kara Bobrowski, Speech Teacher, at the contractual rate of \$45.00 per

hour, not to Exceed \$900.00, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-631

RESOLUTION

BE IT RESOLVED that the Board of Education approves homebound physical therapy services for student XX526, by Children's Therapy Services Inc., at the contractual rate of \$102.00 per hour, not to exceed \$1,020.00, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-632

RESOLUTION

BE IT RESOLVED that the Board of Education approves occupational therapy services for student XX526, by Therapeutic Intervention, at the contractual rate of \$91.50 per hour, not to exceed \$915.00, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-633

RESOLUTION

BE IT RESOLVED that the Board of Education approves a one (1) day leave of absence, without pay, for Peggy Cooney, Teacher, TCH-EL-LIBR-FL-1, on April 18, 2019, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-634

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education submitted merit pay criteria That was submitted for the 2018-2019 school year for Dr. Rick Falkenstein to the Hunterdon County Executive Superintendent for review; and

WHEREAS, the Hunterdon County Executive Superintendent approved merit pay criteria for Dr. Rick Falkenstein; and

NOW, THEREFORE, be it resolved that the Kingwood Township Board of Education hereby certifies that the attached qualitative criteria that was submitted and approved by the Hunterdon County Executive Superintendent has been satisfactorily completed by Dr. Rick Falkenstein, and

BE IT FURTHER RESOLVED, that Dr. Rick Falkenstein is entitled to, and shall receive merit pay in the amount of \$4,356.68; and

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education shall submit the within resolution to the Hunterdon County Executive Superintendent prior to and prior to payment being made to Dr. Rick Falkenstein.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes,8; nays, 0

Action 18-635

RESOLUTION

BE IT RESOLVED that the Board of Education approves Melissa Kramer, Executive Secretary/Informational Director/Technology, SPT-EL-TECH-NA-1/SPT-EL-SCHS-NA-1, for the following course for the 2018-2019 school year, as per her contract, as recommended by the Chief School Administrator:

School	Course	Cost:	Semester
Penn State World Campus	Intro to C++ Programming	\$2,088	Spring 2019

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes,8; nays, 0

Action 18-636

RESOLUTION

BE IT RESOLVED that the Board of Education approves up to four (4) additional hours for Meaghan Emmons, Assistant to the School Business Administrator, SPT-EL-TRANS-NA-1/SPT-EL-APAR-NA-1, at her hourly rate of \$36.17, not to exceed \$144.68, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes,8; nays, 0

OPERATIONS COMMITTEE

Action 18-637

RESOLUTION

BE IT RESOLVED that the Board of Education declares the following attached list of fixed asset as surplus property with no value and authorizes the Business Administrator to dispose of the property pursuant to N.J.S.A. 18A:18A-45, as recommended by the Chief School Administrator.

Moved by D. Herbel, seconded by M. DeSapio, on roll call vote, resolution was **ADOPTED** as follows ayes,8; nays, 0

POLICY COMMITTEE

FINANCE COMMITTEE

Action 18-638

RESOLUTION

BE IT RESOLVED that the Board of Education approves attached District submission of the Audit Summary (AUDSUM) for the 2017- 2018 School year.

Moved by S. Sklodowsky, seconded by M. DeSapio, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-639

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached General Contract Change Order #2, for the credit for the placement of the air dryers in connection with the Toilet Room Renovation Project for Hall D for a total credit of \$200.00 from the contractual allowance of \$10,000.00 for a net Contractual decrease in the amount of \$5,420.02.

Moved by S. Sklodowsky, seconded by M. DeSapio, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-640

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Certificate of Substantial Completion for project 17K051 Toilet Room Renovations at Kingwood Township Elementary School dated November 27, 2018.

Moved by S. Sklodowsky, seconded by M. DeSapio, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards - No update.
- NJ School Boards Association - No update.
- Hunterdon County ESC - Update.
- KTS PTA - No update.
- KTEA - Update.
- Ad-Hoc - Update.

NEW BUSINESS - No Update

OLD BUSINESS - No Update

RECOGNITION OF PUBLIC: Ms. Kerri Sigafos and Mrs. Eileen Ricardo, Teachers. Mrs. Bobbie Beriont, Retired Kingwood Township School Business Administrator, thanked Joe for his

leadership, stated that KTS is a family that benefited from Joe's leadership.

Action 18-641 RESOLUTION

BE IT RESOLVED that the Board of Education entered into executive session at to discuss a legal matter at 8:52 p.m.

Moved by M. DeSapio, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-642 RESOLUTION

BE IT RESOLVED that the Board of Education exited executive at 9:12 p.m.


Moved by M. DeSapio, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

Action 18-643 RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:12 p.m.

Moved by M. DeSapio, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes,8; nays, 0

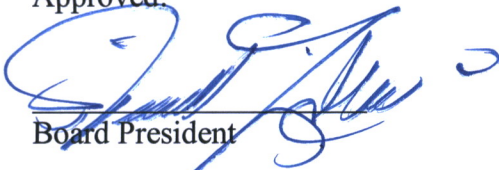
Respectfully Submitted,



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on January 22, 2019

Approved:


Board President