

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – February 24, 2015

TIME AND PLACE: The regular meeting of the Board of Education was held on February 24, 2015 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon Democrat* on May 8, 2014.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Jill Lonergan
	Anthony Planer, Vice President	Kimberly Malina
	Michael DeSapio	Kathleen Racile
	Donna Herbel	Shannon Sklodowsky

Absent: Paymon Jelvani

DISTRICT ADMINISTRATORS

PRESENT: Bobbie Beriont, Business Administrator/Board Secretary
Rick Falkenstein, Chief School Administrator

RECOGNITION OF PUBLIC:

The Board recognized the 4th Grade students for winning the NJ101.5 Choir Contest.

Teachers: D. Ferlauto and J. Hyland

Community Members: Mrs. Drake and Mr. Mathieu

Mr. Mathieu was concerned about what his son will be doing when he opts out of the PARCC

test. Dr. Falkenstein will be meeting with Mr. Mathieu to discuss.

The Board discussed the Preliminary 2015-2016 Budget. Mr. DePinto reported on the Finance Committee's recommendation to support the 2015-2016 Preliminary Budget.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- Online Evaluation Process – CSA/Board
- Financial and Personal Disclosure Forms
- Eric Mintel Quartet – March 11, 2015 @ 7:00 p.m.
- HCSBA – Legal Issues in Social Media & Technology – March 17, 2015

Action 15-203

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend the following addendum items #6.4. Moved by J. Lonergan and seconded by K. Malina. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-204

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

February 3, 2015 – Regular Meeting Minutes

Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-205

RESOLUTION

BE IT RESOLVED that the Board of Education approves the January 2015 Payroll, FICA and DCRP as follows:

<i>January 2015 Net Payroll</i>	<i>\$214,223.94</i>
<i>January 2015 Agency</i>	<i>\$174,673.84</i>
<i>January 2015 Board Share FICA</i>	<i>\$26,355.11</i>
<i>January 2015 Board Share DCRP</i>	<i>\$412.34</i>
<i>TOTAL PAYROLL JANUARY 2015</i>	<i><u>\$415,665.23</u></i>

Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-206

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

February 2015 General Fund.....\$279,459.33

Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-207

RESOLUTION

BE IT RESOLVED that the Board of Education approves the January 2015 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-208

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of January 2015; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by A. Planer, seconded by M. DeSapio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2014-2015 School Goals:

- Maintain the board's focus on student achievement as its highest priority
- Continue to broaden our outreach to the community
- Successfully negotiate a contract with the Kingwood Township Education Association
- Continue to work as a cohesive board while maintaining our committees

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein's discussed the informational items:

- Student Enrollment
- Monthly Staff Reports
- Hunterdon County Art Show – Congratulations to Mrs. Gale & her students
- Kingwood Township Performance Report Presentation
- NAEP – National Assessment of Educational Progress
- PARCC Preparation
- Kindergarten Orientation

- Meetings Attended

Action 15-209**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to affirm the Chief School Administrator's decision on the attached reported incident, Case #001, of Harassment, Intimidation and Bullying. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2014-2015 District Goals:

- **Continue to Improve Student Achievement:**
 - Refine and assess literacy initiatives for the upcoming year and expand the Writers and Readers Workshop to grades 5 through 8.
 - Prepare our students to transition to the PARCC
 - Utilize Study Island to help benchmark our students
- **Continue to Enhance Community Relations:**
 - Utilize the information from the surveys to identify strengths and weaknesses and then develop a plan of action for improvement
- **Continue to Maintain and Improve Facilities:**
 - Develop a plan of action to address the school parking lot

EDUCATION COMMITTEE**Action 15-210****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following field trip for the 2014-2015 school year:

Grade 4 – Michener Art Museum, Doylestown, PA

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-211**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraisers:

*Shamrock Shootout Ticket and Snack Sales – Student Council
Selling St. Patrick's Day Items at Lunch – Student Council*

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-212**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to accept a \$25.00 donation to the music program from Mr. & Mrs. Norgard. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-213**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2015-2016 Hunterdon County Educational Services Commission rates. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE**Action 15-214****RESOLUTION**

BE IT RESOLVED that the Board of Education approves one (1) day unpaid leave of absence for Heather Gares, Teacher/Instructional Aide for June 15, 2015, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-215**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Bobbie Beriont, School Business Administrator, to work from home, effective March 16, 2015 through April 2, 2015, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-216**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2014-2015 school year, pending criminal history review, as recommended by the Chief School Administrator:

*Kimberly Kolvites – Substitute Teacher/Instructional Aide
Renee Jensen – Substitute Teacher/Instructional Aide*

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-217**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to rescind the travel for Rick Falkenstein, Chief School Administrator, to the Superintendent Summit in Colorado Springs for March 25th through March 28th in the amount of \$907.00. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-218**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense

reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.

Action 15-219

RESOLUTION

BE IT RESOLVED that the Board of Education approves a lawn care maintenance agreement with Prestige Lawn Care LLC, 18 Hoagland Road, Flemington, NJ for \$275.00 per cut, for the fiscal year 2015. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-220

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township Park to be procured as the practice site for the boys' baseball team, including transportation costs. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-221

RESOLUTION

BE IT RESOLVED that the Board of Education approves all home boys' baseball games at the away team's field, including transportation costs. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-222

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached New Jersey Schools Insurance Group ERIC West Sub Fund application for the 2015 Safety Grant Program in the amount of \$1,900.00. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-223

RESOLUTION

BE IT RESOLVED that the Board of Education approves the disposal of the following damaged iPads:

Apple iPad 2 – Fixed Asset #01759

Apple iPad 2 – Fixed Asset #01802

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE

FINANCE COMMITTEE – Update on Meeting

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – No Update

NEW BUSINESS

OLD BUSINESS

**RECOGNITION
OF THE PUBLIC:**

Teachers: D. Ferlauto and J. Hyland

Community Members: Mrs. Drake commented on the 2015-2016 Budget and expressed keeping low class sizes. Also, she wanted to compliment the custodial staff and Eric Carr for setting up rooms for after school use.

Action 15-224

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:05 p.m. Moved by A. Planer, seconded by M. DeSapio. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,



Bobbie Beriont, RSBO
School Business Administrator/Board Secretary

Minutes prepared 02/25/15
Minutes remain unofficial until Board approval.

Approved:


Board President