

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting – February 25, 2014**

**TIME AND PLACE:** The regular meeting of the Board of Education was held on January 28, 2014 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 2, 2013.

**CALL TO ORDER:** The meeting was called to order by Board President, Joseph DePinto at 7:35 p.m.

Pledge of Allegiance.

**ROLL CALL:**

<b>Present:</b>	Joseph DePinto, President	Paymon Jelvani
	Anthony Planer, Vice President	Jill Lonergan
	Michael DeSapio	Kathleen Racile
	Donna Herbel	Lance Riggio
	Paymon Jelvani	

**Absent:** Kimberly Malina

**DISTRICT ADMINISTRATORS**

**PRESENT:** Rick Falkenstein, Chief School Administrator  
Bobbie Beriont, Business Administrator/Board Secretary

**RECOGNITION OF PUBLIC:**

Teacher: Ms. Auletta

Community Members: Mrs. Drake & Ms. Rupert

The Board discussed the Preliminary 2014-2015 Budget.

**SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT** – B. Beriont

- Presentation - Understanding the Board Secretary/Treasurer’s Report
- Online Evaluation Process – CSA/Board
- Financial and Personal Disclosure Forms
- HCSBA – County Leadership Meeting – March 8, 2014
- WCSBA – Critical Legal Issues – March 13, 2014
- Thank You Letter to DelVal Regional High School – February 17, 2014
- The Eric Mintel Quartet – March 12<sup>th</sup> @ 7:00 p.m.

**Action 14-207**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to amend the following addendum item #6.4 and add #8.1.7. Moved by A. Planer and seconded by J. Lonergan. This resolution was ADOPTED as follows: ayes,8; nays, 0.*

**Action 14-208**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:*

*January 28, 2014 – Regular Meeting Minutes\**

*\*As amended for Action #14-188 to add Allison Larthey or Jeni Losch for Grades 3-5*

*Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.*

**Action 14-209**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the January 2014 Payroll and FICA as follows:*

<i>January 2014 Net Payroll</i>	<i>\$206,031.88</i>
<i>January 2014 Agency</i>	<i>\$164,096.17</i>
<i>January 2014 Board Share FICA</i>	<i>\$25,468.47</i>
<i>January 2014 Board Share DCRP</i>	<i>\$327.00</i>
<b><i>TOTAL PAYROLL JANUARY 2014</i></b>	<b><i><u>\$395,923.52</u></i></b>

*Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.*

**Action 14-210**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following bill list:*

*February 2014 General Fund.....\$165,190.96*

*Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain 1 (DeSapio on Check #3657).*

**Action 14-211****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the January 2014 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.*

**Action 14-212****RESOLUTION**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of January 2014; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.*

**2013-2014 Kingwood Township Board of Education Goals:**

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to broaden our outreach to the community

**CHIEF SCHOOL ADMINISTRATOR'S REPORT** – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Thank You to Cindy Pope on the Rutgers Writing Conference
- Staff, Students and Community to Complete a Climate Survey
- Kingwood Conducted a Workshop on the Danielson Framework
- Horizontal Articulation with the Sending Districts
- Administration has Completed all Second Round Observations
- Hunterdon County Art Show

- Meetings Attended

**Action 14-213**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves to affirm the Chief School Administrator's decision on the attached reported incident, Case #003, of Harassment, Intimidation and Bullying. Moved by A. Planer, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.*

**2013-2014 District Goals:**

- **Student Achievement:**
  - Implement Literacy and Writing initiatives and assess and validate effectiveness
  - Analyze the NJASK scores to identify weak clusters and determine and execute intervention strategies to improve student achievement
- **Community Relations:**
  - Promote school goals through improved community relations
- **Facilities:**
  - Continue to maintain and improve facilities

**EDUCATION COMMITTEE** – Update on Meeting.

**Action 14-214**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following field trips for the 2013-2014 school year:*

*Middle School Art/Music – Merry Mixer Meeting, Kingwood, NJ  
 Grade 1 – The Red Mill Museum, Clinton, NJ  
 Grade 1 – Raritan Valley Community College, Branchburg, NJ  
 Chorus – Delaware Valley Regional High School, Frenchtown, NJ  
 Band/Chorus – Fleetwood High School, Fleetwood, PA/Dorney Park,  
 Allentown, PA*

*Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.*

**Action 14-215**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraisers:*

*Elementary (K-3) Activity Night – Student Council  
 KTS Band & Chorus – Gertrude Hawk Candy Sale*

Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

**Action 14-216**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached 2014-2015 rates for the Hunterdon County Educational Services Commission. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

**Action 14-217**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Revised 2013-2014 School Calendar. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

**Action 14-218**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Dr. Alyssa Walloff, Furlong, PA, as a writing consultant for the March 17, 2014 staff in-service in the amount of \$950.00. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

**Action 14-219**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Application for Funds to Support the Implementation of the Anti-Bullying Bill of Rights Act in the amount of \$18,758.00. Moved by L. Riggio, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

**PERSONNEL COMMITTEE** – Update on Meeting.

**Action 14-220**

**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

**WHEREAS**, the Kingwood Township Board of Education, (hereinafter referred to as the "Board") has the authority pursuant to N.J.S.A. 18A:11-1(c) to create positions within the Kingwood school system; and

**WHEREAS**, the Board desires to create a full time Instructional Aide Position (PCN# SPT-EL-SPEC-FL-5); and

**NOW, THEREFORE, BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, hereby creates a full-time Instructional Aide Position (PCN# SPT-EL-SPEC-FL-5), effective March 1, 2014, and

***BE IT FURTHER RESOLVED*** that the Board authorizes the Chief School Administrator to post or advertise for candidates to fill the full-time Instructional Aide Position for the balance of the 2013-2014 school year.

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 14-221**

**RESOLUTION**

*BE IT RESOLVED* that the Board of Education approves Allison Larthey, Teacher, to supervise Student #14-002, from 8:00 a.m. to 8:30 a.m. at the contractual rate of \$51.00 per hour, on an as needed basis through June 30, 2014, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 14-222**

**RESOLUTION**

*BE IT RESOLVED* that the Board of Education approves a stipend for David Moscovitz as one of the School Anti-Bullying Specialist in the amount of \$931.00 for the period of March 1, 2014 through June 30, 2014, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 14-223**

**RESOLUTION**

*BE IT RESOLVED* that the Board of Education approves a NJASK Prep Tutoring Program for Grades 3 through 8 for Language Arts and Math with the following teachers, at the contractual rate of \$51.00 per hour, not to exceed twelve (12) hours per teacher, as recommended by the Chief School Administrator:

Mary Bill      Scott Johnson      Simona Moss

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 14-224**

**RESOLUTION**

*BE IT RESOLVED* that the Board of Education approves the following course for the 2013-2014 school year at University of the Arts, Philadelphia, PA for Peggy Cooney:

Internet Responsibility for Students - \$990.00

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 14-225****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**OPERATIONS COMMITTEE** – Update on Meeting.**Action 14-226****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves a lawn care maintenance agreement with Prestige Lawn Care LLC, 18 Hoagland Road, Flemington, NJ for \$280.00 per cut, for the fiscal year 2014. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 14-227****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the Kingwood Township Park to be procured as the practice site for the boys' baseball team, including transportation costs. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 14-228****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves all home boys' baseball games at the away team's field, including transportation costs. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 14-229****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the attached New Jersey Schools Insurance Group ERIC West Sub Fund application for the 2014 Safety Grant Program in the amount of \$5,700.00. Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 14-230****RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the disposal of the following damaged projectors:*

*InFocus LPG640 – Fixed Asset #01488, #01490 & #20701723*

*Mitsubishi – Fixed Asset #01560, #01558 & #01466*

*Epson – Fixed Asset #01489*

*Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 14-231**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the disposal of the following projectors and offer for public donation:*

*Six (6) InFocus – Model IN2112 & IN2103  
Three (3) Mitsubishi – Model XD500u, XD520U & XD2114*

*Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**POLICY COMMITTEE**

**Action 14-232**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the second reading of the following Bylaw:*

*Bylaw #0155 – Board Committees*

*Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**FINANCE COMMITTEE** – Update on 2014-2015 Preliminary Budget

**COMMUNICATIONS COMMITTEE** – Update on Meeting.

**STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

**NEW BUSINESS** - None

**OLD BUSINESS** - None

**RECOGNITION  
OF THE PUBLIC:**

Mrs. Drake complimented the Kindergarten Program on the Reading Olympics.  
Ms. Rupert wanted to know about Choice Aid and future funding.

**Action 14-233**

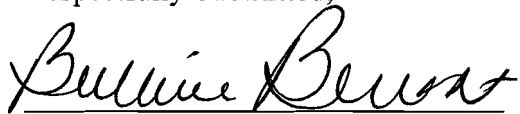
**RESOLUTION**

*BE IT RESOLVED that the Board of Education adjourned the meeting at 9:35 p.m. Moved by K.*



*Racile, seconded by J. Lonergan. Resolution was ADOPTED as follows: ayes 8; nays, 0.*


Respectfully Submitted,



Bobbie Beriont, RSBO  
School Business Administrator/Board Secretary

Minutes prepared 02/26/14  
Minutes remain unofficial until Board approval.

Approved:

  
Board President