

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Board Regular Meeting - January 22, 2019

TIME AND PLACE: The regular meeting of the Board of Education was held on January 22, 2019 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on January 10, 2019.

CALL TO ORDER: The meeting was called to order by Board President, Paymon Jelvani at 7:31 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Paymon Jelvani	Jill Lonergan
	Kevin Bloom	Sara Daly-Padron
	Donna Herbel	Shannon Sklodowsky

ABSENT: Michael DeSapio, Russell Pitzner and Donna Ray

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Michele McCann, Business Administrator/Board Secretary

PUBLIC: Teresa Kane, President Milford Board of Education; Mike Hulk, CPA, PSA; Laura Atwell, CPA, PSA; and Kelsey Bulter.

Presentation of 2017-2018 Audit by Bedard, Kurowicki & Co. Certified Public Accountants PCA, CPA's: Mike Hulk, CPA, PSA; Laura Atwell, CPA, PSA; and Kelsey Bulter, From auditing firm BKC-CPA's.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- a. School Board Recognition Month
- b. Online Personal/Relative Disclosures & Financial Statements
- c. Board Member Training
- d. HWSBA School Finance -February 6, 2019

- e. Article from School Leader, "13 Things School Board Members Wish People Knew About Them"
- f. Kingwood Township Proclamation
- g. Revised Board 2019 Meeting Calendar

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-013

RESOLUTION

BE IT RESOLVED that the Board of Education approved the following meeting minutes:

- December 18, 2018 - Regular Meeting
- December 18, 2018 - Executive Session
- January 2, 2019 -Board Reorganization/Regular Meeting
- January 2, 2019 - Executive Session

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-014

RESOLUTION

BE IT RESOLVED that the Board of Education approves the December 2018 Payroll, FICA and DCRP as follows:

December 2018 Net Payroll	\$220,674.92
December 2018 Agency	\$139,344.17
December 2018 Board Share FICA	\$5,687.65
December 2018 State Share FICA	\$19,068.84
December 2018 Board Share DCRP	\$837.02
Total Payroll December 2018	\$385,612.60

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-015

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

January 10, 2019 General Fund	\$149,543.40
January 22, 2019 General Fund	\$153,380.48

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-016

RESOLUTION

BE IT RESOLVED that the Board of Education approves the December 2018 line-item appropriation transfers as per the attached report.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes,6; nays, 0.

Action 19-017

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2018; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was **ADOPTED** as follows ayes,6; nays, 0.

Action 19-018

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of 581 local school boards in New Jersey that sets policies and over-sees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores; and

NOW, THEREFORE, BE IT RESOLVED, that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as **SCHOOL BOARD RECOGNITION MONTH**; and

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was **ADOPTED** as follows ayes,6; nays, 0.

SUPERINTENDENT'S REPORT - R. Falkenstein

- Dr. Falkenstein discussed 7/8 graders from Milford Public School attending Kingwood School in 2019-2020 school year
- Twelve (12) Choice students attending Kingwood for 2019-2020
- 125th day of school is tied into the 125th anniversary celebration planning continues
- SGO's completed and 2nd observations starting at this time
- Pep band premiered at a basketball game

Action 19-019

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Student Safety Data Entry for reporting period of September 1, 2018 through December 31, 2018, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was **ADOPTED** as follows ayes,6; nays, 0.

Action 19-020

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Memorandum of Agreement between Education and Law Enforcement Officials, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-021

RESOLUTION

BE IT RESOLVED that the Board of Education approves 8 teachers and 2 administrators to attend The Conscious Discipline training, in Baltimore, Maryland; from June 23rd through June 29th, 2019 at a cost of \$1,200 per employee, plus travel costs (to be calculated and approved at a future meeting,)as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

EDUCATION COMMITTEE

Action 19-022

RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with gratitude a \$200.00 donation to the Kingwood Township Elementary School Library from the Milford-Frenchtown VFW Post 7857, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

PERSONNEL COMMITTEE

Action 19-023

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-024

RESOLUTION

BE IT RESOLVED that the Board of Education approves, Tim Donnelly, Instructional Aide, SPT-EL-SPEC-FL-2, for (3) three additional hours, at his hourly rate of \$18.15, for restraint training, not to exceed \$54.45, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-025

RESOLUTION

BE IT RESOLVED that the Board of Education approves David Moscovitz, Social Worker, CST-EL-SOCW-NA- 1, to attend the Crisis Prevention Institute, CPI training, Edison, NJ, on February 20, 2019 at a cost not to exceed \$989.00, as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-026

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2018-2019 school year, as recommended by the Superintendent, pending satisfactory criminal history review:

- Rachel Ewing - Substitute Custodian
- John Ewing - Substitute Custodian
- Lori Federico - Substitute Cafeteria Aide
- Jain Mekael - Substitute Cafeteria Aide

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-027

RESOLUTION

BE IT RESOLVED that the Board of Education approves a three (3) day leave of absence, without pay, for Eileen Ricardo, Teacher, TCH-EL-TCHR-KD-1, from February 20 through February 22, 2019 as recommended by the Superintendent.

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-028

RESOLUTION

BE IT RESOLVED that the Board of Education withdraws, per employee's request, the course approval for Melissa Kramer, Executive Secretary/Informational Director/Technology, SPT-EL-TECH-NA-1/SPT-EL-SCHS-NA-1, for the following course for the 2018-2019 school year, as recommended by the Superintendent:

School	Course	Cost:	Semester
Penn State World Campus	Intro to C++ Programming	\$2,088	Spring 2019

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

Action 19-029 RESOLUTION

***BE IT RESOLVED** that the Board of Education revises the 2018-2019 Cafeteria Aide Substitute Rate, from \$11.50 per hour to \$12.50 per hour, effective January 23, 2019 as recommended by the Superintendent.*

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

OPERATIONS COMMITTEE

Action 19-030 RESOLUTION

***BE IT RESOLVED** that the Board of Education declares the attached fixed assets as surplus property with no value and authorize the Business Administrator to dispose of the property pursuant to N.J.S.A. 18A:18A-45, as recommended by the Superintendent.*

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

POLICY COMMITTEE

FINANCE COMMITTEE

Action 19-031 RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the following resolution:*

***WHEREAS**, N.J.A.C 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and*

***WHEREAS**, the Kingwood Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on the attached projection of the District's available SEMI reimbursement for the 2019-2020 budget year.*

***NOW, THEREFORE BE IT RESOLVED**, that the Kingwood Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the N.J.A.C. 6A:23A-5.3 for the 2019-2020 school year.*

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes,6; nays, 0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards -No Update.
- NJ School Boards Association - No Update.
- Hunterdon County ESC - Update.
- KTS PTA - Update
- KTEA - Update.
- AD-Hoc - No Update

NEW BUSINESS - Mr. Jelvani thanked the board for the opportunity to serve as President. Mr. Jelvani has been in contact with the board presidents from the other sending districts and they plan on meeting in the near future.

OLD BUSINESS - No Update

RECOGNITION OF PUBLIC: None


Action 19-032

RESOLUTION

***BE IT RESOLVED** that the Board of Education adjourned the meeting at 9:20 p.m.*


*Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was **ADOPTED** as follows ayes,6; nays, 0*

Respectfully Submitted,


Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on February 26, 2019

Approved:


Board President