

**KINGWOOD TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES OF JANUARY 24, 2017**

TIME AND PLACE: The regular meeting of the Board of Education was held on January 24, 2017 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 6, 2016.

CALL TO ORDER: The meeting was called to order by Joseph DePinto, Board President at 7:40 p.m.

Pledge of Allegiance.

PRESENT:	Joseph DePinto, President	Jill Lonergan
	Kevin Bloom, Vice President	Kimberly Malina
	Michael DeSapio	Russell Pitzner
	Donna Herbel	Shannon Sklodowsky
	Paymon Jelvani	

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Michele McCann, Business Administrator/Board Secretary

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- School Board Recognition Month
- Online Personal/Relative Disclosure & Financial Statements
- Board Member Training
- HWSBA Topical Discussions - February 23, 2017
- NJSBA Technology Conference - March 2, 2017
- Thank you from Kingwood Township for appreciation of tree lighting ceremony

Action 16-296

RESOLUTION

BE IT RESOLVED that the Board of Education amended item 7.4 to include additional checks.

Moved by J. Lonergan, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 16-297

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

- December 13, 2016 - Regular Meeting
- December 13, 2016 - Executive Session Minutes
- January 3, 2017 -Board Reorganization/Regular Meeting Minutes

Moved by M. DeSapio, seconded by K. Malina, on roll call vote, resolution was ADOPTED as follows ayes, 4/8; nays; abstentions 3/1; M. DeSapio from January 3rd, D. Herbel, P. Jelvani, R. Pitzner, and J. DePinto from December 13th.

Action 16-298

RESOLUTION

BE IT RESOLVED that the Board of Education approves the December 2016 Payroll, FICA and DCRP as follows:

December 2016 Net Payroll	\$218,679.75
December 2016 Agency	\$141,678.84
December 2016 Board Share FICA	\$6,766.59
December 2016 State Share FICA	\$18,326.90
December 2016 Board Share DCRP	\$447.52
TOTAL PAYROLL DECEMBER 2016	<u>\$385,899.60</u>

Moved by P. Jelvani, seconded by K. Malina, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 16-299

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

January 24, 2017 General Fund.....\$286,741.44

Moved by P. Jelvani, seconded by K. Malina, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 16-300

RESOLUTION

BE IT RESOLVED that the Board of Education approves the December 2016 line-item appropriation transfers as per the attached report.

Moved by P. Jelvani, seconded by K. Malina, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 16-301

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2016; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by P. Jelvani, seconded by K. Malina, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 16-302

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of 580 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

***WHEREAS,** Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and*

***WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores; and*

***NOW, THEREFORE, BE IT RESOLVED,** that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as **SCHOOL BOARD RECOGNITION MONTH;** and*

***BE IT FURTHER RESOLVED,** that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.*

*Moved by P. Jelvani, seconded by K. Malina, on roll call vote, resolution was **ADOPTED** as follows ayes, 9; nays, 0.*

2016-2017 Kingwood Township Board of Education Goals:

- **Maintain the board's focus on student achievement as its highest priority**
 - Oversee the aforementioned student achievement goals
- **Develop a budget that does not impact programs and maximizes Resources**
- **Continue to work as a cohesive board while maintaining our committees**
 - Utilize the self-evaluations to ensure we continue to operate effectively
- **Continue with board committee structure; finance, personnel, education, communications, policy and operations**

CHIEF SCHOOL ADMINISTRATOR'S REPORT - R. Falkenstein

- Year to date update on district goals
- Completed all assessments
- Professional development completed on January 16, 2017
- Discuss dyslexia presentation
- HIB

2016-2017 District Goals:

- **Continue to improve student achievement:**
 - Develop and Implement New Science Standards
 - Expand Middle School Fountas and Pinnell reading levels
 - Conscious Discipline Building improve social emotional well being
- **Continue to enhance community relations:**
 - Continue with public relations in social media
 - Identify innovative programs to promote the district
- **Continue to Maintain and Improve Facilities:**
 - New windows will be installed in D wing
 - Complete bathroom and gym renovations

EDUCATION COMMITTEE

Action 17-303

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Co-Curricular Fundraisers:

Pennies for Patients for Leukemia Research - Student Council
 Carnation Sale for Valentine's Day - Student Council
 Movie Night - Student Council

Moved by S. Sklodowsky, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-304

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trip for the 2016-2017 school year:

- Kingwood School House, Kingwood, NJ - Jazz Band

Moved by S. Sklodowsky, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-305

RESOLUTION

BE IT RESOLVED that the Board of Education approves to accept a \$100.00 donation from the Frenchtown/Milford Veterans of Foreign War Post 7857 to purchase library books.

Moved by S. Sklodowsky, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-306

RESOLUTION

BE IT RESOLVED that the Board of Education approves Meg Burke, Consultant, to provide Professional Development services at an amount not to exceed \$500.00, as recommended by the Chief School Administrator.

Moved by S. Sklodowsky, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

PERSONNEL COMMITTEE

Action 17-307

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Substitutes for the 2016-2017 school year, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

Ashley Britt - Teacher/Aide
Duncun MacQueen - Teacher/Aide

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-308

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Mentoring Deduction Agreement between Samantha Brown and Eileen Ricardo, as a part of the New Jersey Mentoring Regulations, N.J.A.C. 6A9B-8 for individual support aligned with State standards for effective Teachers, as recommended by the Chief School Administrator.

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-309

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following leave of absence for Hayley Boothby, Instructional Aide, STP-EL-SPEC-FL-1, as recommended by the Chief School Administrator:

Unpaid Sick Leave from 4/24/17 to 6/14/17 – 37 days

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-310

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-311

RESOLUTION

BE IT RESOLVED that the Board of Education approves Diane Ferlauto, Teacher, TCH-EL-TCHR-04-4, for one day without pay on April 13, 2017, as recommended by the Chief School Administrator.

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-312

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following leave of absence for Diane Plytnski, as recommended by the Chief School Administrator:

Paid Sick Leave from 1/18/17 to 2/05/17 – 13 days

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-313

RESOLUTION

BE IT RESOLVED that the Board of Education approves, Gina Neidziejko, Teacher, for 3 hours as part of the rehearsal for Music Fest, on March 14, 2017, at the contractual rate of \$45.00 as recommended by the Chief School Administrator.

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

OPERATIONS COMMITTEE

Action 17-314

RESOLUTION

BE IT RESOLVED that the Board of Education approves the submittal of Project #2450-050-17-1000; Window Replacement at the Kingwood Elementary School to the New Jersey Department of Education, as an "Other Capital Project" as defined by N.J.A.C 6A-26; that the five year Long Range Facility Plan be amended as necessary, to incorporate this project; that the District understands at this time no State funding is available for this Project.

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

follows ayes, 9; nays, 0.

Action 17-315

RESOLUTION

BE IT RESOLVED that the Board of Education approves the submission of the application for the Regular Operating District Grant, by Spiezle Architectural Group, to the New Jersey Department of Education for project # 2450-050-17-1000, Window Replacement at an estimated cost of \$483,480.00

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Action 17-316

RESOLUTION

BE IT RESOLVED that the Board of Education declares the attached fixed assets as surplus property and to authorize the Business Administrator to sell the property pursuant to N.J.S.A. 18A:18A-45, as recommended by the Chief School Administrator.

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

POLICY COMMITTEE

Action 17-317

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policy:

#5112 – Entrance Age

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

FINANCE COMMITTEE

Action 17-318

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and

WHEREAS, the Kingwood Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on the attached projection of the District's available SEMI reimbursement for the 2017-2018 budget year.

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the N.J.A.C. 6A:23A-5.3 for the 2017-2018 school year.

Moved by M. DeSapio, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update.
- NJ School Boards Association – No Update.
- Hunterdon County ESC – Update on Meeting.
- KTS PTA – Update on Meeting.
- KTEA - Update on Meeting.

NEW BUSINESS – Mr. DePinto is meeting with DVRHS sending districts board presidents to discuss the 7th and 8th graders attending the high school and the addiction crisis at the High School.

OLD BUSINESS - No Update


Action 17-319

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:58 p.m.

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 9; nays, 0.

Respectfully Submitted,


Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on February 28, 2017

Approved:


Board President