

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES OF JANUARY 26, 2016**

TIME AND PLACE: The regular meeting of the Board of Education was held on January 26, 2016 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 7, 2015.

CALL TO ORDER: The meeting was called to order by Board President Joseph DePinto at 7:30 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Paymon Jelvani
	Kevin Bloom, Vice President	Kathleen Racile
	Donna Herbel	Kimberly Malina
	Michael DeSapio	Shannon Sklodowsky

Absent: Jill Lonergan

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Ray Krov, Interim Business Administrator/Board Secretary

RECOGNITION OF PUBLIC: None

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – R. Krov, Interim

- School Board Recognition Month
- Online Personal/Relative Disclosure & Financial Statements
- Board Member Training
- NJSBA Workshop – October 25-27, 2016

- Budget Introduction Meeting: Change from 3/8/16 (Tuesday) to 3/14/16 (Monday)
- Operations - Update on Snow Storm

Action 16-158

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

December 14, 2015 – Regular Meeting and Executive Session Minutes

Moved by D. Herbel, seconded by K. Malina. Minutes were APPROVED as follows ayes, 6; nays, 0; Abstain 2 (K. Bloom and K. Malina).

January 4, 2016 – Board Reorganization/Regular Meeting Minutes

Moved by D. Herbel, seconded by K. Malina. Minutes were APPROVED as follows ayes, 7; nays, 0; Abstain 1 (S. Sklodowsky).

Action 16-159

BE IT RESOLVED that the Board of Education approves the December 2015 Payroll, FICA and DCRP as follows:

December 2015 Net Payroll	\$212,693.58
December 2015 Agency	\$148,528.26
December 2015 Board Share FICA	\$5,166.75
December 2015 State Share FICA	\$20,193.70
December 2015 Board Share DCRP	\$294.14
TOTAL PAYROLL DECEMBER 2015	<u>\$386,876.43</u>

Moved by D. Herbel, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-160

BE IT RESOLVED that the Board of Education approves the following bill list:

January 26, 2016 General Fund.....\$190,812.73

Moved by D. Herbel, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-161

BE IT RESOLVED that the Board of Education approves the December 2015 line-item

appropriation transfers attached to and made a part of these minutes. Moved by D. Herbel seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-162

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2015; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by D. Herbel, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-163

Be it resolved that the Board of Education approves the following Resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of 580 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

***WHEREAS,** Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and*

***WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores; and*

***NOW, THEREFORE, BE IT RESOLVED,** that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and*

***BE IT FURTHER RESOLVED,** that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.*

Moved by D. Herbel, seconded by K. Malina. Resolution was ADOPTED as follows ayes 8; nays 0.

2015-2016 School Goals:

- Maintain the board's focus on student achievement as its highest priority
- Develop a budget within the 2% cap that does not impact programs and maximizes resources
- Continue to work as a cohesive board while maintaining our committees

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein held a public hearing on Harassment, Intimidation and Bullying Investigations, Trainings and Programs; and the EVVRS for the period from September 1, 2015 through December 31, 2015. He also reviewed the self-assessment for determining grades under the Anti-Bullying Bill of Rights.

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- Public Hearing on HIB, EVVRS & District Grade Report
- Staff Professional Development – January In-Service Day
- School Choice Enrollment – Submission of 10 Students Enrolled
- First Data Meeting – Utilize Student Reading Levels to Drive Guided Reading
- Meetings Attended

Action 16-164

BE IT RESOLVED that the Board of Education approves the attached Harassment, Intimidation and Bullying Investigations, Trainings and Programs Report for the period of September 1, 2015 through December 31, 2015.

Moved by S. Sklodowsky, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-165

BE IT RESOLVED that the Board of Education approves the attached Electronic Violence and Vandalism Reporting System report for the period of September 1, 2015 through December 31, 2015.

Moved by S. Sklodowsky, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2015-2016 District Goals:

- Continue to improve student achievement
- Continue to enhance community relations
- Continue to Maintain and Improve Facilities

EDUCATION COMMITTEE

Action 16-166

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Co-Curricular Fundraisers:

- Pennies for Patients for Leukemia Research – Student Council
- Carnation Sale for Valentine’s Day – Student Council
- Shamrock Basketball Shootout – Student Council
- The Nutmeg Spice Company – 8th Grade

Moved by K. Racile, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-167

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Field Trips:

- Adventure Aquarium – Kindergarten
- Hunterdon County Public Library – (1 class undetermined) – Read Across America Winners
- Merry Mixers Kingwood School House – Jazz Band & Chorus

- Grounds for Sculpture – Art Club

Moved by K. Racile, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-168

BE IT RESOLVED that the Board of Education approves the attached 2016-2017 School Calendar.

Moved by K. Racile, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-169

BE IT RESOLVED that the Board of Education accepts a \$100.00 donation from the Frenchtown/Milford Veterans of Foreign War Post 7857 to purchase library books, with gratitude.

Moved by K. Racile, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-170

BE IT RESOLVED that the Board of Education approves the Equivalency Application for QSAC to extend the district's QSAC certification for an additional three years, as recommended by the Chief School Administrator.

Moved by K. Racile, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 16-171

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Substitute, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

Michael Gum – Teacher/Aide

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-172

BE IT RESOLVED that the Board of Education approves a leave of absence for Deanna Mizin,

Teacher, effective through June 17, 2016 utilizing the following:

Sick Leave – 03/14/16 – 05/06/16 – 34 sick days

FMLA – 05/09/16 – 06/17/2016 – 6 weeks

NJFMLA – 05/09/16 – 06/17/2016 – 6 weeks

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-173

BE IT RESOLVED that the Board of Education approves a leave of absence for Jeni Losch:

Sick Leave from 12/21/14 to 1/13/16 – 8.5 days

FMLA from 1/14/16 to 3/07/16 – 8 weeks

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-174

BE IT RESOLVED that the Board of Education approves to revise the 2015-2016 Co-Curricular Stipend for Student Council between the following teachers:

Deanna Mizin - \$737.10

Serrina Hutka - \$1,719.90

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-175

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-176

BE IT RESOLVED that the Board of Education approves Erinn Auletta for additional ELA support, at the contractual rate of \$45.00 per hour, not to exceed three (8) hours, as recommended by the Chief School Administrator.

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting

Action 16-177

BE IT RESOLVED that the Board of Education approves the following parking lot reconstruction project change orders for Glen G. Hale, Inc.:

<u>C/O</u>	<u>Description</u>	<u>Amount</u>
5	Unused Allowance	(\$10,050.03)

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

POLICY COMMITTEE – Update on Meeting

Action 16-178

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies:

- #3431.1 – Family Leave
- #4431.1 – Family Leave

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-179

BE IT RESOLVED that the Board of Education approves the second reading and adoption of the following Policies and Regulations:

- #1240 – Evaluation of Superintendent
- #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
- #3224 – Evaluation of Principals, Vice Principals and Assistant Principals
- #5516 – Use of Electronic Communication and Recording Devices (ERCD)
- R#1240 – Evaluation of Superintendent

R#3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrator

R#3223 – Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals

R#3224 – Evaluation of Principals, Vice Principals and Assistant Principals

Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

FINANCE COMMITTEE – Update on Meeting

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- NJ School Boards - No Update
- Hunterdon County ESC – Update on Meeting
- KTS PTA – Update on Meeting
- Kingwood Township Education Foundation – No Update

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF PUBLIC - None

Action 16-180

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:30 p.m. Moved by K. Malina, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Respectfully Submitted,



Ray Krov

Interim School Business Administrator/Board Secretary

Minutes remain unofficial until Board approval on February 23, 2016.

Approved:



Board President