

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES OF MARCH 22, 2016**

TIME AND PLACE: The regular meeting of the Board of Education was held on March 22, 2016 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 7, 2015.

CALL TO ORDER: The meeting was called to order by Board President Joseph DePinto at 7:30 p.m.

Pledge of Allegiance.

ROLL CALL: Joseph DePinto, President

Present:	Kevin Bloom, Vice President	Michael DeSapio
	Donna Herbel	Paymon Jelvani
	Kimberly Malina	Kathleen Racile
	Shannon Sklodowsky	

Absent: Jill Lonergan

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Ray Krov, Interim Business Administrator/Board Secretary

RECOGNITION OF PUBLIC: There were 15 members of the public present.

Boys' Basketball Team Recognition:

Dr. Falkenstein congratulated members of the boys' basketball team on winning the Del Val Sending District Basketball Tournament and thanked parents for their support of the basketball program.

Kathleen Racile congratulated the Jazz Band on its performance at the Princeton Jazz Festival on

Friday, March 18, 2016. The Jazz Band earned a rating of Excellent and Brooks Case was honored as Best Soloist, Outstanding Saxophone Player.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – R. Krov, Interim

- On-line BOE Self Evaluation/CSA Evaluation
- HCSBA – School Personnel Law – March 23, 2016
- HC/SC NJSBA Meeting – Communicating Effectively with Legislators – Wednesday, April 13, 2016
- Financial and Personal Disclosure Forms
- Board Member Training
- Kingwood Township School – Career Day – Friday, April 29, 2016
- 2016-2017 Budget Public Hearing/Adoption – April 26, 2016 meeting

Action 16-205

RESOLUTION

BE IT RESOLVED that the Board of Education approves adding Actions 16-213, 16-221, and 16-223 to the agenda. Moved by K. Bloom, seconded by K. Racile. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-206

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

February 23, 2016 – Regular Meeting Minutes

Moved by S. Sklodowsky, seconded by K. Malina. Minutes were APPROVED as follows: ayes, 4; nays, 0; abstain, 4 (P. Jelvani, K. Malina, K. Racile, J. DePinto).

Action 16-207

BE IT RESOLVED that the Board of Education approves the February 2016 Payroll, FICA and DCRP as follows:

February 2016 Net Payroll	\$219,531.80
February 2016 Agency	\$148,088.34
February 2016 Board Share FICA	\$6,678.74
February 2016 State Share FICA	\$19,910.44
February 2016 Board Share DCRP	\$294.14
TOTAL PAYROLL FEBRUARY 2016:	\$394,503.46

Moved by S. Sklodowsky, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-208

BE IT RESOLVED that the Board of Education approves the following bill lists:

March 4, 2016.....	\$259,298.74
March 22, 2016.....	\$61,901.79

And authorizes payment of additional March 2016 invoices which will be submitted for Board approval at the April 2016 meeting.

Moved by S. Sklodowsky seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-209

BE IT RESOLVED that the Board of Education approves the February 2016 line-item appropriation transfers attached to and made a part of these minutes. Moved by S. Sklodowsky, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-210

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2016; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

2015-2016 School Goals:

- Maintain the board’s focus on student achievement as its highest priority
- Develop a budget within the 2% cap that does not impact programs and maximizes resources
- Continue to work as a cohesive board while maintaining our committees

CHIEF SCHOOL ADMINISTRATOR’S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Classroom Close-Up NJ – Kingwood Discovers the Whole Child
- Student Enrollment
- Monthly Staff Reports
- PARCC testing infrastructure trial has been completed. Dr. Falkenstein thanked Mr. Yerger and Mrs. Kramer for their hard work on this task.
- The Knight's Challenge was a huge success. This year the event raised \$3,800.
- Monthly Drills.
- CoGat tests in Grades 1-5 were administered.
- Kindergarten Registration – 27 students are currently registered.
- School Events: Shamrock Shootout, St. Patrick's Day dance for Middle School Students, Read Across America & Reading Rocks Assembly.
- Last day of school is June 15, 2016. 8th grade graduation is scheduled for June 14, 2016.

2015-2016 District Goals:

- Continue to improve student achievement
- Continue to enhance community relations
- Continue to Maintain and Improve Facilities

EDUCATION COMMITTEE

Action 16-211

BE IT RESOLVED that the Board of Education accepts, with gratitude, the Patterson Family Foundation Grant in the amount of \$2,500 for the purchase of Grades K-4 library books.

Moved by D. Herbel, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-212

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Field Trips:

*RVCC, Branchburg, NJ – Holocaust Program – Grade 7
Jr. Solar Sprint, Inter-County Final Race - Ridgedale Middle School,
Florham Park, NJ – Grades 6 - 8*

Moved by D. Herbel, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-213

BE IT RESOLVED that the Board of Education approves consulting services for Diane Romeo, Wilson Reading Consultant, for a fee of \$36 per hour not to exceed 6 hours.

Moved by D. Herbel, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 16-214

BE IT RESOLVED that the Board of Education approves the following Substitutes for the 2015-2016 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

*Thomas Sicklinger – Substitute Teacher/Aide
Michael Egidio – Substitute Custodian*

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-215

BE IT RESOLVED that the Board of Education approves the travel and related expenses reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form and Workshop Reimbursement Form.

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-216

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Philip Heymach, Custodian, effective June 30, 2016.

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-217

BE IT RESOLVED that the Board of Education approves three days leave of absence, without pay, for Jeni Losch, Teacher, on April 11, 2016 through April 13, 2016, as recommended by the Chief School Administrator.

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-218

BE IT RESOLVED that the Board of Education approves David Moscovitz, School Social

Worker, for the following course at Rutgers University, as recommended by the Chief School Administrator:

Curriculum of Middle & Junior High School – Summer 2016 - \$2,700

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-219

BE IT RESOLVED that the Board of Education approves Aileen Naples, Teacher, for the following courses at Rutgers University, as recommended by the Chief School Administrator:

Curriculum & Instruction in Gifted Education –

Spring 2016 - \$2,310.25

Gifted Program Development – Summer 2016 - \$2,310.25

Clinical Placement & Practicum - Fall 2016 - \$2,562.56

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-220

BE IT RESOLVED that the Board of Education approves the following chaperones for the 8th grade overnight Washington, D.C. trip at a rate of \$207.00 per night, as per the negotiated agreement:

Elizabeth Combs

Ian White

Nina Kapsimalis

David Bacon

Scott Yerger

Tanya Brooks

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-221

BE IT RESOLVED that the Board of Education approves six days leave of absence, without pay, for Noelle Laurita, Speech Teacher, for March 23rd – March 24th and April 4th – April 7th, as recommended by the Chief School Administrator.

Moved by K. Bloom, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Meeting Update

Action 16-222

BE IT RESOLVED that the Board of Education awards the Toilet Room Renovations project bid to Lanyi & Tevald, Inc., at a total cost of \$198,150, as the lowest responsible bidder.

The following bids for the Toilet Room Renovations project were received on March 16, 2016 at 3:00 p.m.:

<u>Bidder</u>	<u>Bid Amount</u>
Lanyi & Tevald, Inc.	\$198,150
DeSapio Construction, Inc.	\$217,300
MBT Contracting, LLC	\$237,000
V & K Construction, Inc.	\$283,000

Moved by K. Malina, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (M. DeSapio).

Action 16-223

BE IT RESOLVED that the Board of Education approves the purchase and installation of replacement gymnasium bleachers from Nickerson Corporation pursuant to their quotation dated February 17, 2016, at a total cost of \$79,882, under the Middlesex Regional Educational Services Commission Cooperative Pricing Bid #MRESC 14/15-62.

Moved by K. Malina, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- NJ School Boards - No Update
- Hunterdon County ESC – Update on Meeting
- KTS PTA – Update on Meeting
- Kingwood Township Education Foundation – Update

NEW BUSINESS - J. DePinto reported that he will be attending a meeting with sending district Board Presidents at Delaware Valley Regional H.S. on March 23, 2016.

OLD BUSINESS – None

RECOGNITION OF PUBLIC – There were 3 members of the public present.


Joanne Hyland asked for further information on drug testing. Dr. Falkenstein replied that the District uses a facility to test any referred student. Mrs. Hyland also asked that the staff be notified when our retiring custodian will be recognized.

Tanya Drake spoke in favor of continuing the practice of recognizing student successes at Board meetings.

Action 16-224 RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:40 p.m. Moved by S. Sklodowsky, seconded by K. Racile. This resolution was ADOPTED as follows: ayes, 8; nays, 0.


Respectfully Submitted,



Ray Krov
Interim School Business Administrator/Board Secretary

Minutes remain unofficial until Board approval on April 26, 2016.

Approved:



Board President