

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – March 24, 2015

TIME AND PLACE: The regular meeting of the Board of Education was held on February 24, 2015 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon Democrat* on May 8, 2014.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:32 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Paymon Jelvani
	Anthony Planer, Vice President	Jill Lonergan
	Michael DeSapio	Kimberly Malina
	Donna Herbel	Kathleen Racile

Absent: Shannon Sklodowsky

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teachers: S. Moss and D. Plytynski

Community Members: Mrs. Drake

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- On-line BOE/CSA Evaluations – Due May 1, 2015
- HCSBA – Agenda TBD - April 21, 2015

- Letter from Stacey Michalski & Katie Taffera
- Certificate of Compliance -2014-2015 Appropriate Immunization Compliance

Action 15-229

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend the following addendum item #6.4 and add items #8.3.3, #8.3.4 and #8.5.2. Moved by K. Malina and seconded by A. Planer. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-230

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*February 24, 2015 – Regular Meeting Minutes
March 3, 2015 – Work Session Minutes*

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0, (on the February 24, 2015 Minutes) and ayes, 5; nays, 0; Abstain 3, (Herbel, Jelvani, Lonergan on the March 3, 2015 Minutes).

Action 15-231

RESOLUTION

BE IT RESOLVED that the Board of Education approves the January 2015 Payroll, FICA and DCRP as follows:

<i>February 2015 Net Payroll</i>	<i>\$208,864.35</i>
<i>February 2015 Agency</i>	<i>\$168,391.81</i>
<i>February 2015 Board Share FICA</i>	<i>\$25,564.45</i>
<i>February 2015 Board Share DCRP</i>	<i>\$412.34</i>
<i>TOTAL PAYROLL FEBRUARY 2015:</i>	<i>\$403,232.95</i>

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-232

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

March 2015 General Fund.....\$178,228.89

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain 1, (DeSapio on Check #4833).

Action 15-233**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the February 2015 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-234**RESOLUTION**

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2015; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2014-2015 School Goals:

- Maintain the board's focus on student achievement as its highest priority
- Continue to broaden our outreach to the community
- Successfully negotiate a contract with the Kingwood Township Education Association
- Continue to work as a cohesive board while maintaining our committees

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the informational items:

- Student Enrollment
- Monthly Staff Reports
- Suspensions: 1
- Successfully Administered the first round of the PARCC Assessment
- Thank You to Mr. White for arranging Music in our School Month
- Thank You to Mr. Yerger & Mrs. Brooks for the annual Knight's Challenge
- The 2014-2015 School Calendar has been adjusted for the last snow day
- Students Celebrated Read Across America
- The Boys and Girls Proudly Represented Kingwood at the Jr. Terriers Basketball Classic. Our own Ayla Schwartz sang the National Anthem
- Meetings Attended

2014-2015 District Goals:

- **Continue to Improve Student Achievement:**
 - Refine and assess literacy initiatives for the upcoming year and expand the Writers and Readers Workshop to grades 5 through 8.
 - Prepare our students to transition to the PARCC
 - Utilize Study Island to help benchmark our students
- **Continue to Enhance Community Relations:**
 - Utilize the information from the surveys to identify strengths and weaknesses and then develop a plan of action for improvement
- **Continue to Maintain and Improve Facilities:**
 - Develop a plan of action to address the school parking lot

EDUCATION COMMITTEE – Update on MeetingAction 15-235**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the ESY (Extended School Year Program) for special needs students to be held at Kingwood Township School from July 6, 2015 thru July 30, 2015, plus transportation, from 9:00 a.m. to 2:00 p.m., Monday through Thursday. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-236**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following fundraiser:

Kings vs. Queens Basketball – Student Council

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-237**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to accept the revised Kingwood Township Education Foundation grant for the "Naturalist Grant" from \$50.00 to \$150.00. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-238**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2014-2015 field trips:

Alexandria Airport, Pittstown, NJ – 6th Grade (four dates – 4/15, 4/17, 5/26, 5/27)

District Chorus Fest, Delaware Valley Regional HS – Chorus

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 15-239

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2014-2015 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

*Conner Woods – Teacher/Instructional Aide
Elise Haring – Lunch Aide*

Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-240

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-241

RESOLUTION

BE IT RESOLVED that the Board of Education approves two and a half (2.5) days leave of absence, without pay, for Tanya Brooks, Teacher, on March 9, 2015 through March 11, 2015, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-242

RESOLUTION

BE IT RESOLVED that the Board of Education approves two (2) days leave of absence, without pay, for Cynthia Pope, Teacher, on October 1, 2015 through October 2, 2015, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-243

RESOLUTION

BE IT RESOLVED that the Board of Education approves one (1) day leave of absence, without pay, for Ella Hurley, Teacher on March 30, 2015, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-244

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attainment of the attached 2014-

2015 merit goals in the amount of \$1,250.00 for Bobbie Beriont, School Business Administrator, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-245**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to revise the nursing consultant, Nancy Braddee, for additional hours at a rate of \$45.00 per hour, not to exceed \$1,000 for the 2014-2015 school year, as recommended by the Chief School Administrator. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-246**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following chaperones for the 8th grade overnight Washington, D.C., trip at a rate of \$202.00 per night, as per the negotiated agreement:

Elizabeth Combs	David Bacon
David Moscovitz	Scott Yerger
Nina Kapsimalis	Tanya Brooks

Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting and Bid Openings.**Action 15-247****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education (“the Board”) advertised for bids for a Partial Window Replacement Project (“the Project”); and

WHEREAS, on March 4, 2015, the Board received two bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid was submitted by Panoramic Window and Door Systems, Inc. (hereinafter referred to as “Panoramic”) with a bid in the amount of \$105,000; and

WHEREAS, the bid submitted by Panoramic is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Panoramic.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for the Partial Window Replacement Project to Panoramic for a total contract sum of \$105,000.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report,

an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within 10 days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-248

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education ("the Board") advertised for bids for the Back-Up Well Project ("the Project"); and

WHEREAS, on March 4, 2015, the Board received one bid for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the bid is excessive as to price, as it substantially exceeds the cost estimate prepared by the Architect for this Project and, as such, is unreasonable as to price; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bid received for the Back-Up Well Project pursuant to N.J.S.A. 18A:18A-22(a), as the bid substantially exceeds the cost estimate and, as such, is unreasonable as to price on the basis of the cost estimate prepared on behalf of the Board.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to re-advertise the Project, in the best interests of the School District.

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-249

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education ("the Board") advertised for bids for an Asphalt Paving and Roadway Replacement Project ("the Project"); and

WHEREAS, on March 18, 2015, the Board received six bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid was submitted by Glen G. Hale, Inc., t/a Hale Built (hereinafter referred to as "Hale") with a base bid in the amount of \$380,832, and Alternates AB-01 add \$177,868, AB-02 add \$139,344, AB-03 add \$34,060, and AB-04 add \$2,338; and

WHEREAS, the bid submitted by Hale is responsive in all material respects and it is the Board's desire to award the contract for the Project to Hale.

***NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards the bid for the Asphalt Paving and Roadway Replacement Project to Hale with all alternates, in the amount of \$380,832, Alternates AB-01 add \$177,868, AB-02 add \$139,344, AB-03 add \$34,060, and AB-04 add \$2,338, for a total contract sum of \$734,442.*

***BE IT FURTHER RESOLVED**, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within 10 days of the date hereof.*

***BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.*

Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-250

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Application for Soil Erosion and Sediment Control Plan Certification for the Hunterdon County Soil Conservation District in the amount of \$2,025.00. Moved by A. Planer, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE

FINANCE COMMITTEE

Action 15-251

RESOLUTION

BE IT RESOLVED that the Board of Education approves to transfer an additional \$35,000.00 from the Capital Reserve Account, for a total of \$83,000.00, to the Capital Project Fund 30 account for the local share portion of the School Facilities Project 2450-050-14-1003, Window Replacement, at this time. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-252

RESOLUTION

BE IT RESOLVED that the Board of Education approves to transfer \$734,442.00 from the Capital Reserve Account to the Capital Project Fund 30 Account, for the State approved Other Capital Project #2450-050-15-2000 – Resurface Parking Lots and Driveway & Drainage Improvement. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – Update on Meeting
- KTS PTA – No Update
- KTEA – Update on Meeting

NEW BUSINESS

OLD BUSINESS

RECOGNITION OF THE PUBLIC:

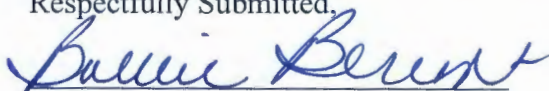
Teachers: S. Moss and D. Plytynski
Community Members: Mrs. Drake

Action 15-253

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:20 p.m. Moved by A. Planer, seconded by D. Herbel. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,



Bobbie Beriont, RSBO
School Business Administrator/Board Secretary

Minutes prepared 03/30/15
Minutes remain unofficial until Board approval.

Approved:


Board President