

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – March 25, 2014

TIME AND PLACE: The regular meeting of the Board of Education was held on March 25, 2014 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 2, 2013.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:35 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Paymon Jelvani
	Anthony Planer, Vice President	Jill Lonergan
	Michael DeSapio	Kimberly Malina
	Donna Herbel	Lance Riggio
	Paymon Jelvani	

Absent: Kathleen Racile

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teacher: Mrs. Hyland

Community Members: Mr. Bruce Riggio

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- On-line BOE/CSA Evaluations – Due May 1, 2014
- HCSBA – Student Achievement PARCC – April 9, 2014

- HCSBA – Maud Dahme School Board Member Award
- 2014 School Board Petitions – Due July 28, 2014

Action 14-241

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend the following addendum item #6.4. Moved by L. Riggio and seconded by J. Lonergan. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-242

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*February 25, 2014 – Regular Meeting Minutes
March 4, 2014 – Work Session Minutes*

Moved by L. Riggio and seconded by J. Lonergan. This resolution was ADOPTED as follows: February 25, 2014 Minutes: ayes, 8; nays, 0; March 4, 2014 Minutes: ayes 7; nays 0; Abstain 1(DeSapio).

Action 14-243

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2014 Payroll and FICA as follows:

<i>February 2014 Net Payroll</i>	<i>\$207,178.32</i>
<i>February 2014 Agency</i>	<i>\$164,924.40</i>
<i>February 2014 Board Share FICA</i>	<i>\$25,608.83</i>
<i>February 2014 Board Share DCRP</i>	<i>\$327.00</i>
<i>TOTAL PAYROLL FEBRUARY 2014:</i>	<i>\$398,038.55</i>

Moved by L. Riggio, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-244

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

February 2014 General Fund.....\$732,577.84

Moved by L. Riggio, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain 1 (DeSapio on Check #3669).

Action 14-245

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2014 line-item appropriation transfers attached to and made a part of these minutes. Moved by L. Riggio,

seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-246

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2014; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by L. Riggio, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2013-2014 Kingwood Township Board of Education Goals:

- Maintain the board's focus on student achievement as its highest priority (Professional Development Improvement Plan will include: board adopting district and board goals, developing a schedule for monitoring progress toward achievement of district goals, board evaluating CSA based on progress toward district goals and evaluation of leadership qualities, board submits written performance report to CSA.)
- Continue to broaden our outreach to the community

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- March 17, 2014 – In Service Day
- Thank You to Mr. White and Mrs. Niedziejko for arranging Music in our School Month
- Thank You to Mrs. Gale for the 6th Grade Indian Culture Festival
- Thank You to Mr. Yerger for arranging the 4th Annual Knight's Challenge
- Meetings Attended

Dr. Falkenstein held a public hearing on School and District Grade Report under the Anti-Bullying of Rights.

Action 14-247**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to affirm the Chief School Administrator's decision on the attached reported incident, Case #004, of Harassment, Intimidation and Bullying. Moved by M. DeSapio, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2013-2014 District Goals:

- **Student Achievement:**
 - Implement Literacy and Writing initiatives and assess and validate effectiveness
 - Analyze the NJASK scores to identify weak clusters and determine and execute intervention strategies to improve student achievement
- **Community Relations:**
 - Promote school goals through improved community relations
- **Facilities:**
 - Continue to maintain and improve facilities

EDUCATION COMMITTEE**Action 14-248****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the ESY (Extended School Year Program) for special needs students to be held at Kingwood Township School from July 7, 2014 thru July 31, 2014, plus transportation, from 9:00 a.m. to 2:00 p.m., Monday through Thursday. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-249**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 7th Grade trip to Fairview Lake YMCA Camp & Conference Center, October 8 – 10, 2014. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-250**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following fundraisers:

*Homestead Coffee Roasters Sale – Student Council
Spice Sale – 8th Grade Class*

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-251**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the transportation cost for the students who are eligible to participate in the Inter-County Final Race – Solar Sprints at Ridgedale Avenue School, Florham Park, NJ at a cost of \$437.06. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-252**RESOLUTION**

BE IT RESOLVED that the Board of Education approves a full day Preschool Program for the 2014-2015 school year. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-253**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Art Curriculum. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-254**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the attached Health Curriculum. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-255**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts a \$20.00 donation from Mr. & Mrs. Hawley to the Kingwood Music Lending Library. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-256**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts a \$1,500.00 donation from Mr. & Mrs. Trstensky to the Kingwood Township Music Student Activity Fund, as per the attached. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 14-257**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following 2013-2014 field trip:

Great Adventure, Jackson, NJ – Student Council

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE**Action 14-258****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2013-2014 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

*Leah Cahill – Teacher/Instructional Aide
Erin Snyder – Teacher/Instructional Aide
Kristin Comerford – Teacher/Instructional Aide
Amanda Kovacs – Teacher/Instructional Aide
Gary Linnemeyer – Teacher/Instructional Aide*

Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-259**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-260**RESOLUTION**

BE IT RESOLVED that the Board of Education approves one (1) day leave of absence, without pay, for William Richmond, Teacher, on April 16, 2014, as recommended by the Chief School Administrator. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-261**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following chaperones for the 8th grade overnight Washington, D.C., trip at a rate of \$196.00 per night, as per the negotiated agreement:

<i>Elizabeth Combs</i>	<i>David Bacon</i>
<i>David Moscovitz</i>	<i>Scott Yerger</i>
<i>Nina Kapsimalis</i>	<i>Donna King</i>

Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-262**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following teachers for summer curriculum writing, ELA units for study, at the contractual rate of \$51.00 per hour, not to exceed

\$612.00 per teacher, as recommended by the Chief School Administrator:

<i>Mary Bill</i>	<i>Allison Larthey</i>
<i>Simona Moss</i>	<i>Stacey Michalski</i>
<i>Erinn Auletta</i>	<i>Deanna Mizin</i>
<i>Angela Guenther</i>	<i>Diane Plytynski</i>
<i>Kristen Grieco</i>	<i>Eileen Ricardo</i>
<i>Loraine Schermerhorn</i>	<i>Deborah Snyder</i>
<i>Jeni Losch</i>	<i>Kathryn Taffera</i>

Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-263

RESOLUTION

BE IT RESOLVED that the Board of Education approves summer curriculum work for the following teachers, at the contractual rate of \$51.00 per hour, as recommended by the Chief School Administrator:

Sara Alpaugh - Not to Exceed \$204.00
Deanna Mizin – Not to Exceed \$612.00

Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting.

Action 14-264

RESOLUTION

BE IT RESOLVED that the Board of Education approves the submittal of Project #2450-050-14-2000, Gymnasium Exhaust System, to the New Jersey Department of Education as an "Other Capital Project" as defined by N.J.A.C. 6A-26; that the five year Long Range Facility Plan be amended, as necessary, to incorporate this project; and that the District understands at this time no State funding is available for this Project. Moved by P. Jelvani, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 14-265

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached resolution from the Hunterdon County Educational Services Commission for participation in the Coordinated Transportation. Moved by P. Jelvani, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE

Action 14-266

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies and Regulations:

- #1240 – Evaluation of Superintendent*
- #7523 – School District Provided Technology Devices to Pupils*
- R#1240 – Evaluation of Superintendent*
- R#5200 - Attendance*

Moved by D. Herbel, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE

Action 14-267

RESOLUTION

BE IT RESOLVED that the Board of Education approves not to transfer \$48,000.00 from the Capital Reserve Account to the Capital Project Fund 30 account for the local share portion of the School Facilities Project 2450-050-14-1003, Window Replacement, at this time. Moved by a. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update
- School Boards Association – No Update
- Hunterdon County ESC – No Update
- KTS PTA – Update on Meeting
- KTEA – Update on Meeting

NEW BUSINESS - None

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Teacher: Mrs. Hyland

Community Members: Mr. Bruce Riggio

Action 14-233

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 8:37 p.m. Moved by A. Planer, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 8; nays, 0.

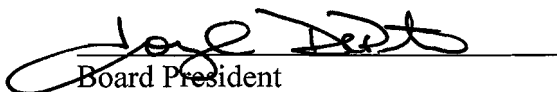
Respectfully Submitted,



Bobbie Beriont, RSBO
School Business Administrator/Board Secretary

Minutes prepared 03/28/14
Minutes remain unofficial until Board approval.

Approved:


Board President