

**KINGWOOD TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES OF MARCH 28, 2017**

TIME AND PLACE: The regular meeting of the Board of Education was held on March 28, 2017 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 6, 2016.

CALL TO ORDER: The meeting was called to order by Joseph DePinto, Board President at 7:35 p.m.

Pledge of Allegiance.

PRESENT:

Joseph DePinto, President	Jill Lonergan
Kevin Bloom, Vice President	Kimberly Malina
Donna Herbel	Shannon Sklodowsky
Michael DeSapio	

ABSENT: Paymon Jelvani and Russell Pitzner

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Michele McCann, Business Administrator/Board Secretary

RECOGNITION OF THE PUBLIC:

The Kingwood Township School Jazz Band; Director and Teacher, Ian White; and the families of the Jazz Band

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- On-line BOE/CSA Evaluations
- HCSBA – Advocacy – March 29, 2017
- Financial and Personal Disclosure Forms
- Board Member Training
- NJSBA STEAM - April 29, 2017

- NJSBA Sustainability Conference - May 24, 2017
- NJSBA School Security & Student Safety Conference - June 2, 2017
- NJSBA Annual Conference - October 23 - October 26, 2017

Action 17-362

RESOLUTION

BE IT RESOLVED that the Board of Education approves the amendment of item #6.4.

Moved by D. Herbel , seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-363

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

March 7, 2017 – Regular Meeting Minutes

Moved by K. Malina, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 1 abstention, by J. Lonergan

Action 17-364

RESOLUTION

BE IT RESOLVED that the Board of Education approves the February 2017 Payroll and FICA as follows:

February 2017 Net Payroll	\$219,501.55
February 2017 Agency	\$139,913.92
February 2017 Board Share FICA	\$7,030.84
February 2017 State Share FICA	\$18,824.08
February 2017 Board Share DCRP	\$435.36
TOTAL PAYROLL FEBRUARY 2017:	\$385,714.75

Moved by K. Malina, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,

Action 17-365

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

March 28, 2017\$214,855.88

And authorize payment of additional March 2017 invoices which will be submitted for Board approval at the April 2017 meeting.

Moved by K. Malina, seconded by J. Lonergan , on roll call vote, resolution was ADOPTED as

follows ayes, 6; nays, 1 abstention, by K. Bloom

Action 17-366

RESOLUTION

BE IT RESOLVED *that the Board of Education approves the February 2017 line-item appropriation transfers as per the attached report.*

Moved by K. Malina, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-367

RESOLUTION

BE IT RESOLVED *that the Board of Education approves the Board Secretary and Treasurer's Report:*

BE IT RESOLVED *that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

BE IT FURTHER RESOLVED *that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of February 2017; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

Moved by K. Malina, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

CHIEF SCHOOL ADMINISTRATOR'S REPORT - R. Falkenstein

- *Kindergarten screenings completed*
- *Preschool lottery completed, there is a waiting list*
- *Music in School performance was last week*
- *Professional development was completed on March 20th*
- *Medical emergency drills are being practiced by the staff in emergency preparedness.*

EDUCATION COMMITTEE

Action 17-368

RESOLUTION

BE IT RESOLVED *that the Board of Education approves the following 2016-2017 field trips:*

- Rutgers Nursery, Ringoes, NJ - Grade 2*
- Washington's Crossing State Park - Washington's Crossing, PA - Grade 4*
- Bowman's Hill Wildflower Preserve & Dilly's - New Hope, PA - Grade 5*

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-369

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Shared Services Agreement for Child Study Team agreement between Milford Board of Education and Kingwood Township Board of Education.

Moved by K. Malina, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

PERSONNEL COMMITTEE

Action 17-370

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2016-2017 school year, as recommended by the Chief School Administrator, pending satisfactory criminal history review:

Johnathan Presuto - Substitute Custodian
Matthew Donnelly - Substitute Custodian
Jason Faber - Substitute Lunch Aide
Megan Mount - Substitute Teacher/Aide

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-371

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-372

RESOLUTION

BE IT RESOLVED that the Board of Education approves Ian White, Teacher, TCH-MS-MUSIC-FL2/TCH-ES-MUSIC-FL1, for the following course at the University of Arts, Philadelphia, PA as recommended by the Chief School Administrator:

Instrumental Conducting – Summer 2017 - \$1,000.00

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-373 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following fundraisers for the 2016-2017 school year:

Marinelli's Meal Sale - 8th Grade
Variety Show Grades 3-6 - Student Council

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-374 RESOLUTION

BE IT RESOLVED that the Board of Education approves Amber Gale, Teacher, TCH-EL-ART-FL-1/ TCH-MS-RT-FL-1, for 8 hours at the contractual rate of \$45.00 per hour, for additional time for the Fine Arts Festival, as recommended by the Chief School Administrator.

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-375 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following chaperones for the 8th grade overnight Washington, D.C. trip at a rate of \$212.00 per night, as per the negotiated Agreement, as recommended by the Chief School Administrator:

Tanya Brooks	Mike Hesington
David Bacon	David Moscovitz
Kelly Cullen	Sub Nurse - Besty Combs

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-376 RESOLUTION

BE IT RESOLVED that the Board of Education approves Bill Richmond, Teacher, TCH-EL-PHED-FL-2/TCH-MS-PHED-FL-2, one (1) additional day at his per diem rate of \$327.37, for field day as recommended by the Chief School Administrator.

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-377

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached revised job description for Supervisor of Instruction/Dean of Students/Assistant Principal, as recommended by the Chief School Administrator.

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-378

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education submitted merit pay criteria for the 2016-2017 school year for Dr. Rick Falkenstein to the Hunterdon County Executive Superintendent for review; and

WHEREAS, the Hunterdon County Executive Superintendent approved merit pay criteria for Dr. Rick Falkenstein; and

NOW, THEREFORE, be it resolved that the Kingwood Township Board of Education hereby certifies that the attached quantitative and qualitative criteria that was submitted and approved by the Hunterdon County Executive Superintendent has been satisfactorily completed by Dr. Rick Falkenstein, and

BE IT FURTHER RESOLVED, that Dr. Rick Falkenstein is entitled to, and shall receive, merit pay in the amount of \$4,495.50.; and

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education shall submit the within Resolution to the Hunterdon County Executive Superintendent for review and approval prior to payment being made to Dr. Rick Falkenstein.

Moved by K. Malina, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

OPERATIONS COMMITTEE

Action 17-379

RESOLUTION

BE IT RESOLVED that the Board of Education declares the attached list of fixed assets as surplus property with no value and authorizes the Business Administrator to dispose of the property pursuant to N.J.S.A. 18A:18A-45.

Moved by D. Herbel, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

Action 17-380

RESOLUTION

BE IT RESOLVED that the Board of Education declares the following fixed assets as surplus property and authorizes the Business Administrator to sell the property pursuant to N.J.S.A. 18A:18A-45:

<u>Item:</u>	<u>Asset #</u>	<u>Model</u>	<u>Serial#</u>
Bretford	N/A	LAP18EBA-GM	N/A

Moved by D. Herbel, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

POLICY COMMITTEE

Action 17-381

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies and Regulation:

- #5116 Education of Homeless Children
- #R5116 Education of Homeless Children
- #8454 Management of Pediculosis

Moved by M. DeSapio, seconded by J.Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

POLICY COMMITTEE

Action 17-382

RESOLUTION

BE IT RESOLVED that the Board of Education approves the transfer of \$315,500 from the Capital Reserve Account to the Capital Project Fund 30 account for the local share portion of the School Facilities Project #2450-050-17-1000, partial Window Replacement.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – No Update.
- NJ School Boards Association – No Update.
- Hunterdon County ESC – Update on Meeting
- KTS PTA – Update on Meeting.
- KTEA - Update on Meeting.

NEW BUSINESS - No Update

OLD BUSINESS - No Update

RECOGNITION OF PUBLIC: Ian White, Teacher remained for the duration of the meeting.

Action 17-383

RESOLUTION

BE IT RESOLVED *that the Board of Education adjourned the meeting at 8:48 p.m.*

Moved by M. DeSapio, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Respectfully Submitted,



Michele McCann

School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on April 25, 2017

Approved:



Board President