

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting Minutes - January 21, 2020 7:30 p.m.

TIME AND PLACE: The regular meeting of the Board of Education was held on January 21, 2020 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on December 5, 2019.

CALL TO ORDER: The meeting was called to order by Board President, Paymon Jelvani at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Paymon Jelvani	Jill Lonergan
	Kevin Bloom	Sara Daly-Padron
	Brandon Chadwick	Russell Pitzner
	Donna Herbel	Shannon Sklodowsky

ABSENT: Donna Ray

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Superintendent
Michele McCann, RSBA, SFO Business Administrator/Board Secretary

PUBLIC:

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

1. Informational Items:
 - a. School Board Recognition Month
 - b. Online Personal/Relative Disclosures & Financial Statements
 - c. Board Member Training
 - d. HSBA School Finance - January 23, 2020

Action 19-439

RESOLUTION

BE IT RESOLVED that the Board of Education approves the addition of the school calendar and the approval of training for personnel.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-440

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

- December 17, 2019 - Regular Meeting
- December 17, 2019 - Executive Session
- January 2, 2020 - Board Reorganization/Regular Meeting

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-441

RESOLUTION

BE IT RESOLVED that the Board of Education approves the December 2019 Payroll, FICA and DCRP as follows:

December 2019 Net Payroll	\$227,555.05
December 2019 Agency	\$146,826.06
December 2019 Board Share FICA	\$5,677.21
December 2019 State Share FICA	\$20,172.68
December 2019 Board Share DCRP	\$767.94
Total Payroll December 2019	\$400,998.94

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-442

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

January 22, 2020 General Fund	\$206,636.40
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Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-443

RESOLUTION

BE IT RESOLVED that the Board of Education approves the December 2019 line-item

appropriation transfers as per the attached report.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-444

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of December 2019; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-445

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of 581 local school boards in New Jersey that sets policies and over-sees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

***WHEREAS**, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and*

***WHEREAS**, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and*

***WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores; and*

***NOW, THEREFORE, BE IT RESOLVED**, that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and*

***BE IT FURTHER RESOLVED**, that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.*

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

SUPERINTENDENT'S REPORT - R. Falkenstein

- Report of School Safety Team
- Report of the HIB, first reading, summary of the investigation of case #001.
- School choice enrollment 2020-2021 is 14, students are on the waiting list.
- Recap of Emergency Response Team meeting and work completed

EDUCATION COMMITTEE

Action 19-446

RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the following field trips for the 2019-2020 school year, as recommended by the Superintendent.*

Description	Location	Grade/Section/Group
Six Flags Great Adventure	Jackson, NJ	Student Council
RVCC	Raritan, NJ	1 st Grade
Adventure Aquarium	Camden, NJ	Kindergarten
NJ State Museum	Trenton, NJ	2 nd Grade

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-447

RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with gratitude, the 2019 Kingwood Township Education Foundation Grants Adjustment, in the amount of \$335.00, for the G & T and 3rd grade grants as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-448

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Nurse Substitute Contract with Hunterdon Medical Center for School Nursing Services for the 2019-2020 school year, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-449

RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2020-2021 School Calendar, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

PERSONNEL COMMITTEE

Action 19-450

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-451

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2019-2020 school year, as recommended by the Superintendent, pending satisfactory criminal history review:

Nicole Davison	Substitute Teacher/aide
Steven Weber	Substitute Custodian \$16 per hour

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-452 RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Eileen Ricardo, Teacher, TCH-EL-TCHR-KD-1, effective September 30, 2020, as recommended by the Superintendent.

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-453 RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Diane Plytynski, Teacher, TCH-EL-BSI-FL-2, effective June 30, 2020, as recommended by the Superintendent.

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-454 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following teachers for additional home instruction, at the contractual rate of \$45.00 per hour, as recommended by the Superintendent:

Name	Subject	
Mary Bill	ELA/SS	5 hours/8 weeks
Tanya Brooks	Math/Science	4 hours/8 weeks

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-455 RESOLUTION

BE IT RESOLVED that the Board of Education approves the intermittent FMLA for Simona Moss, TCH-EL-TCHR-02-3, Teacher, effective January 15, 2020 through April 3, 2020, utilizing the following, as recommended by the Superintendent:

Leave:	Dates:	Days/Weeks
FLMA	01/15/2020 - 04/03/2020	60 Days
NJFLA	01/15/2020 - 04/03/2020	60 Days

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as

follows ayes, 8; nays,0.

Action 19-456

RESOLUTION

BE IT RESOLVED that the Board of Education approves Rosemaire Phelps, Cafeteria Aide, SPT-EL-CAFR-NA-2, for CPR training, at her hourly rate of \$12.75, not to exceed \$31.88, as recommended by the Superintendent.

Moved by J. Lonergan, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

OPERATIONS COMMITTEE

Action 19-457

RESOLUTION

BE IT RESOLVED that the Board of Education approves the increase of the Architect/Engineering Services Contract for the HVAC Renovations from \$37,700.00 to \$40,564.00 based on the actual cost of the project.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

POLICY COMMITTEE

Action 19-458

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following policies and regulations.

POLICY/ REGULATION:	POLICY/REGULATION DETAIL:
6112	REIMBURSRMENT OF FEDERAL AND OTHER GRANT EXPENDITURES
R6112	REIMBURSRMENT OF FEDERAL AND OTHER GRANT EXPENDITURES
8600	STUDENT TRANSPORTATION
R8600	STUDENT TRANSPORTATION
8630	BUS DRIVER/BUS AIDE RESPONSIBILITY
7440	SCHOOL DISTRICT SECURITY
R7440	SCHOOL DISTRICT SECURITY
3218	USE, POSSESION, OR DISTRIBUTION OF SUBSTANCES
R3218	USE, POSSESION, OR DISTRIBUTION OF SUBSTANCES
4218	USE, POSSESION, OR DISTRIBUTION OF SUBSTANCES
R4218	USE, POSSESION, OR DISTRIBUTION OF SUBSTANCES
4219	COMMERIAL DRIVER'S LICENSE CONTROLLED SUBSTANCE AND ALCOHOL TESTING

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

FINANCE COMMITTEE

Action 19-459

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, N.J.A.C 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year, and

WHEREAS, the Kingwood Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on the attached projection of the District's available SEMI reimbursement for the 2019-2020 budget year.

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the N.J.A.C. 6A:23A-5.3 for the 2020-2021 school year.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

Action 19-460

RESOLUTION

BE IT RESOLVED that the Board of Education approves the transfer of \$579,490.00 from the Capital Reserve Account to the local Capital Project Fund 12 Account, for the SDA project#2450-050-20-1000 - for Approved Other Capital Project Determination, the HVAC Renovations for the Kingwood Township School. The project is not eligible for any State support.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays,0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards -No Update.
- NJ School Boards Association - No update.
- Hunterdon County ESC - Update.
- KTS PTA - No Update.

- KTEA - Update.
- AD-Hoc - No Update.

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF PUBLIC: - None

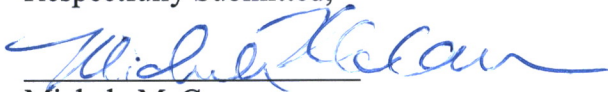
Action 19-461

RESOLUTION

***BE IT RESOLVED** that the Board of Education adjourned the meeting at 8:15 p.m.*

Moved by S. Sklodowsky, seconded by S. Daly-Padron, on roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Respectfully Submitted,



Michele McCann

School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on February 25, 2020

Approved:

