

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting Minutes- October 15, 2019 7:30 p.m.

TIME AND PLACE: The regular meeting of the Board of Education was held on October 15, 2019 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on January 10, 2019.

CALL TO ORDER: The meeting was called to order by Board President, Paymon Jelvani at 7:32 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT: Paymon Jelvani
Kevin Bloom Donna Ray
Donna Herbel Shannon Sklodowsky

ABSENT: Michael DeSapio, Jill Lonergan, Sara Daly-Padron and Russell Pitzner

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Superintendent (arrived at 7:50 p.m.)
Michele McCann, RSBA Business Administrator/Board Secretary

PUBLIC: Mrs. Wierzbicki, Teacher and Vincent Fusciardi and other Boy Scouts were present at the meeting.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- HSBA- Student Achievement - October 17, 2019
- Mandated Training
- NJSBA upcoming programs
- NJSBA Convention - Atlantic City, NJ - October 21st through October 24th

Action 19-342

RESOLUTION

BE IT RESOLVED that the Board of Education approved the following meeting minutes:

September 24, 2019 - Regular Meeting Minutes
 September 24, 2019 - Executive Meeting Minutes

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-343 RESOLUTION

BE IT RESOLVED that the Board of Education approves the September 2019 Payroll, FICA and DCRP as follows:

September 2019 Net Payroll	\$236,041.14
September 2019 Agency	\$139,995.86
September 2019 Board Share FICA	\$7,091.02
September 2019 State Share FICA	\$18,927.48
September 2019 Board Share DCRP	\$645.68
Total Payroll September 2019	\$402,701.18

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-344 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

October 4, 2019 General Fund	\$126,254.88
October 15, 2019 General Fund	\$68,547.79

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-345 RESOLUTION

BE IT RESOLVED that the Board of Education approves September 2019 line-item appropriation transfers as per the attached report.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-346 RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of September 2019; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0.

SUPERINTENDENT'S REPORT - R. Falkenstein

- Soccer Season - DVRHS game under the lights score was 0-0. Maybe this is a missed opportunity to build relationships and the games should be round robin with all teams participating on split teams.
- Dr. Falkenstein spoke about the second professional development day with Conscious Discipline hosted by the district with 140 attendees.
- Dr. Falkenstein updated on Fairview Lake Field Trip and the success of the trip.
- Dr. Falkenstein thanked the Kingwood Township Fire Department for the program provided to the students.
- State Police Kingwood barracks continue to work with the school.
- Kingwood Staff is happy with the new HCESC technology.

EDUCATION COMMITTEE

Action 19-347

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Kingwood Township Nursing Services Plan for the 2019-2020, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0.

Action 19-348

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached submission of the Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0.

Action 19-349

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached School Safety and Security

Plan, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-350

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Memorandum of Agreement between Education and Law Enforcement Officials, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-351

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached tuition contract with Phillipsburg Board of Education and the Kingwood Township Board of Education for the 2019-2020 school year, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

EDUCATION COMMITTEE

Action 19-352

RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with gratitude, the 2019 Kingwood Township Education Foundation Grants, in the amount of \$11,575.00, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-353

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached contract for Newsela, a five (5) year PRO License Subscription Service, not to exceed \$13,512.50, effective October 1, 2019 through September 30, 2024 as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-354

RESOLUTION

BE IT RESOLVED that the Board of Education appoints the negotiations team for the 2019-2020 school year, of Paymon Jelvani, Kevin Bloom, and Shannon Sklodowsky as recommended by the

Superintendent.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-355

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trips for the 2019-2020 school year, as recommended by the Superintendent.

Description	Location	Grade/Section/Group
DVRHS	Frenchtown, NJ	Band
Rowan University	Glassboro, NJ	Jazz Band
Bridgewater Middle School	Bridgewater, NJ	Band
Tournament of Champions	Frenchtown, NJ	Special Education

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-356

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following fundraisers for the 2019 - 2020 school year:

GROUP	ITEM	PURPOSE
Music Dept	Restaurant Night	Music Trip
Music Dept	Candy Sale for Staff	Music Trip
Music Dept	Concession stand at Events	Music Trip
Music Dept	T-shirt Sale	Music Trip
Music Dept	Gertrude Hawk Sale	Music Trip

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

PERSONNEL COMMITTEE

Action 19-357

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-358

RESOLUTION

BE IT RESOLVED that the Board of Education accepts with regret, the resignation of Serrina Hutka, Guidance Counselor, CST-EL-COUN-NA-1, effective December 13, 2019, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-359

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following list of substitutes for the 2019-2020 School Year, as recommended by the Superintendent.

NAME	POSITION
Katie Hartigan	Sub Nurse
Tracy Folmer	Sub Teacher/Aide
Dominque Neuhauser	Sub Teacher/Aide
Lea Raymond	Sub Teacher/aide/café aide
Stephanie Rivera	Sub Custodian

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-360

RESOLUTION

BE IT RESOLVED that the Board of Education approves approve Scott Johnson, Teacher, as the advisor for the Kingwood Township School Ski Club, to be paid at a cost of \$30 per student for the 2019-2020 school year, as recommended by the Superintendent.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

OPERATIONS COMMITTEE

Action 19-361

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities, as listed in the attached document for the various school facilities of the Kingwood Township School District, are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Kingwood Township School District in compliance with Department of Education requirements.

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-362

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township School Maintenance Budget Amount Worksheet (Form M-1) and the detailed actual expenditure worksheet and authorizes its submission to the Executive County Superintendent.

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-363

RESOLUTION

BE IT RESOLVED that the Board of Education amends the existing five-year Long Range Facility Plan (LRFP) to update the expected completion date for all unfinished LRFP, due to amount of maintenance and upkeep required as well as efficiency, for the 2020-2021 school year as outlined on the attached schedule.

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-364

RESOLUTION

BE IT RESOLVED that the Board of Education amends the following resolution:

BE IT RESOLVED, that the Kingwood Township School District's five-year Long Range Facility Plan has identified 13 projects to be completed; and,

WHEREAS, these projects have a total estimated cost over the five-year period of \$3,240,000; and,

WHEREAS, the total cost of these projects would be reduced by up to forty percent or \$1,296,000 if State grant funds were available, leaving the estimated local share of these projects at \$1,944,000; and

WHEREAS, no State grant funds are currently available for Long Range Facility Projects;

NOW, THEREFORE, BE IT RESOLVED, that the total cost of the 31 projects is \$3,240,000.00, the maximum Capital Reserve Account balance is \$1,944,000., and the existing Capital Reserve fund balance on June 30, 2019 is \$1,727,252.21

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-365

RESOLUTION

BE IT RESOLVED that the Board of Education amends the following School Bus Emergency Evacuation Drill Statement as stipulated by 6A:27-11.2:

On Monday, September 23, 2019 for routes #1, #2, and #3, and on Tuesday, September 24, 2019 for routes #4, #5, and #6, on Wednesday, October 25, 2019 #7 and #8; the School Business Administrator of Kingwood Township School, Michele McCann, oversaw the school bus emergency evacuation drills. The drills were held at approximately 8:45 a.m. at the school.

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-366

RESOLUTION

BE IT RESOLVED that the Board of Education approves the submittal of Project #2450-050-20-1000; HVAC at the Kingwood Elementary School to the New Jersey Department of Education, as an "Other Capital Project" as defined by N.J.A.C 6A-26; that the five year Long Range Facility Plan be amended as necessary, to incorporate this project; that the district understands at this time no state funding is available for this project.

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-367

RESOLUTION

BE IT RESOLVED that the Board of Education approves authorizes the submission of the application for the Regular Operating District Grant, by Gianforcaro Architects, Engineers & Planners, to the New Jersey Department of Education for project # 2450-050-20-1000, HVAC at an estimated cost of \$500,000.00.

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-368

RESOLUTION

BE IT RESOLVED that the Board of Education authorizes the Board Secretary to advertise the bid proposals for HVAC project #2450-050-20-1000, upon authorization from the New Jersey Department of Education.

Moved by S. Sklodowsky, seconded by D. Ray, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

POLICY COMMITTEE

FINANCE COMMITTEE

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards -No Update.
- NJ School Boards Association - No update.
- Hunterdon County ESC - Update.
- KTS PTA - Update.
- KTEA - No Update.
- AD-Hoc - No Update.

NEW BUSINESS - Frenchtown, Kingwood, Milford and DVRHS BOE Presidents met and discussed loss of state aid and the academies offered by the different High Schools in the area.

OLD BUSINESS - None

RECOGNITION OF PUBLIC: Mrs. Wierzbicki asked that the PTA fundraisers be shared with the teachers.

Vincent Fusciardi, Boy Scout spoke about Fairview Lake Field Trip and it's influence on him, as well as he learned something about the academies tonight and discussed his path to becoming an Eagle Scout.

Mrs. Drake spoke about the Girl Scout Cadets that earned their bronze pins, and thanked Mr. Carr for always working to assist for building access.

Action 19-369

RESOLUTION

BE IT RESOLVED that the Board of Education entered into executive session at 8:25 p.m. to discuss a matter.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-370

RESOLUTION

BE IT RESOLVED that the Board of Education exited executive session at 8:41 p.m.

Moved by S. Sklodowsky, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays,0.

Action 19-371

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the regular meeting at 8:42 p.m.

*Moved by D. Ray, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows
ayes,5; nays,0.*

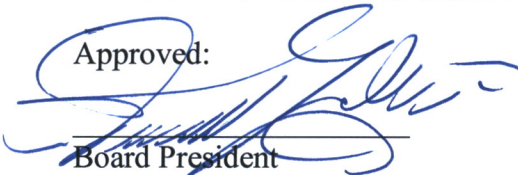
Respectfully Submitted,



Michele McCann, RSBA
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on November 19, 2019

Approved:



Board President