

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting Minutes- September 24, 2019 7:30 p.m.

TIME AND PLACE: The regular meeting of the Board of Education was held on September 24, 2019 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on January 10, 2019.

CALL TO ORDER: The meeting was called to order by Board President, Paymon Jelvani at 7:36 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:	Paymon Jelvani	Sara Daly-Padron
	Kevin Bloom	Donna Ray
	Donna Herbel	Shannon Sklodowsky
	Jill Lonergan	

ABSENT: Michael DeSapio and Russell Pitzner

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Superintendent
Michele McCann, Business Administrator/Board Secretary

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- NJSBA-I-STEAM Thursday, October 3, 2019 Mt Olive, NJ
- Mandated training
- NJSBA Convention - Atlantic City, NJ - October 21st through October 24th

Action 19-307

RESOLUTION

BE IT RESOLVED that the Board of Education approves the addendum amend items VIII, 1d adding items VIII ih, 1i, and VIII, 2n and 2o.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as

follows ayes, 7; nays,0.

Action 19-308 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

August 20, 2019 - Regular Meeting Minutes

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-309 RESOLUTION

BE IT RESOLVED that the Board of Education approves September 2019 Payroll, FICA and DCRP as follows:

September 2019 Net Payroll	\$65,944.03
September 2019 Agency	\$27,112.77
September 2019 Board Share FICA	\$4,483.28
September 2019 State Share FICA	\$1,571.70
September 2019 Board Share DCRP	\$76.60
Total Payroll September 2019	\$99,188.38

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-310 RESOLUTION

BE IT RESOLVED that the Board of Education approves approve the following bill lists:

August 21-31, 2019 General Fund	\$143,759.93
September 24, 2019 General Fund	\$233,712.00

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-311 RESOLUTION

BE IT RESOLVED that the Board of Education approves the August 2019 line-item appropriation transfers as per the attached report.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-312 RESOLUTION

BE IT RESOLVED that the Board of Education approves the Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of August 2019; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

SUPERINTENDENT'S REPORT - R. Falkenstein

- Presence of Board President at staff meeting
- Dr. Falkenstein reviewed the Code of conduct
- Dr. Falkenstein updated on the meeting with the Mayor

EDUCATION COMMITTEE

Action 19-313

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached amended 2019-2020 tuition contract with Milford Board of Education to receive an additional two (2) regular education students into the Kingwood Township School District, as recommended by the Superintendent.

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-314

RESOLUTION

BE IT RESOLVED that the Board of Education approves an Interlocal Shared Services Agreement between the Frenchtown Board of Education and Kingwood Township Board of Education for Speech Therapy Services, at a daily rate of \$387.13, on an as needed basis, effective September 1, 2019 through October 31, 2019 as recommended by the Superintendent.

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-315

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trips for the 2019-2020 school year, as recommended by the Superintendent.

Description	Location	Grade/Section/Group
Washington, DC	Washington, DC	Grade 8
DVRHS	Frenchtown, NJ	Chorus
St. Magdalen Parish Center	Flemington, NJ	Chorus
Delaware River Access	Lambertville, NJ	Grade 5

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 19-316 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following fundraisers for the 2019 - 2020 school year:

GROUP	ITEM	PURPOSE
Student Council	Shamrock Shootout	Student Council Trip
Student Council	Valentine Carnation Sale	Student Council Trip
Student Council	Middle School Costume Contest	Student Council Trip
Student Council	Maddalena's Cheesecake Sale	Emmanuel Cancer Foundation
Student Council	Food Panty Donation	Food Panty Donation

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 19-317 RESOLUTION

BE IT RESOLVED that the Board of Education approves the 8th Grade trip to Washington, DC, with CTA, May 27, 2020 through May 29, 2020, as recommended by the Superintendent.

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 19-318 RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached agreement with Frontline Education, for absence and substitute management for the 2019-2020 school year in the amount of \$7,500.00, as recommended by the Superintendent.

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0.

Action 19-319

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2020 Kingwood Township Board of Education Meeting Calendar Schedule for the 2020 calendar year, as recommended by the Superintendent.

Moved by J. Lonergan, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

PERSONNEL COMMITTEE

Action 19-320

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-321

RESOLUTION

BE IT RESOLVED that the Board of Education approves the maternity leave for Heather Reider, TCH-EL-SPED-FL-7, Teacher, effective December 18, 2019 through April 10, 2020, utilizing the following, as recommended by the Superintendent:

Leave:	Dates:	Days/Weeks
Sick days	12/19/2019 - 01/24/2020	19 sick days
FLMA	01/27/2020 - 04/10/2020	11 weeks
NJFLA	01/27/2020 - 04/10/2020	11 weeks

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-322

RESOLUTION

BE IT RESOLVED that the Board of Education approves, Gale Brindisi, Payroll Clerk/Bookkeeper, SPT-EL-TRNS-NA-1 SPT-EL-APAR-NA-1, for an additional 10.5 hours, at the hourly rate of \$19.70 not to exceed \$206.85, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-323

RESOLUTION

BE IT RESOLVED that the Board of Education approves to Joanna Murphy, Teacher, TCH-EL-TCHR-03-03, for 1 day a week at Frenchtown Elementary School, effective September 1, 2019 through October 31, 2020, at her per diem rate \$324.62, not to exceed \$2,596.96, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-324 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitute for the 2019-2020 school year, as recommended by the Superintendent:

Joseph Russano	Sub Teacher/Aide
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Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-325 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following overnight chaperones for the Fairview Lake Trip for two (2) nights at the contractual rate of \$230.00 per night, as recommended by the Superintendent.

David Bacon	Nancy Marmorato
Tanya Brooks	David Moscovitz
Tara Kucker	Charles Shlimbaum
Scott Johnson	

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-326 RESOLUTION

BE IT RESOLVED that the Board of Education approves Timothy Loveland, Supervisor of Students/Dean of Students/Principal, PCN# INS-EL-SUPR-NA-1/CST-EL-COUN-NA-2/ADM-EL-PRN-NA-1, as an overnight chaperone for the Fairview Lake Trip for one (1) night at the contractual rate of \$230.00 per night, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-327 RESOLUTION

BE IT RESOLVED that the Board of Education approves Bill Richmond, Teacher, TCH-EL-PHED-FL-2/TCH-MS-PHED-FL-2, for one (1) additional day for field day Spring 2020 at his per diem rate of \$285.50 as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-328

RESOLUTION

BE IT RESOLVED that the Board of Education approves the Kingwood Township School Ski Club, as a pay for play activity, for the 2019-2020 school year, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-329

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following staff, for the Title 1 Parent Compact Meeting, for one (1) hour, at the contractual rate of \$45.00 per hour, as recommended by the Superintendent.

Allison Okolichany	Sara Alpaugh
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Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-330

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following teachers as Student Council Co-Advisors, Keri Sigafos and Serrina Hutka, for the 2019-2020 school year at the contractual stipend of \$2,720.00 to be split equally, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-331

RESOLUTION

BE IT RESOLVED that the Board of Education approves three (3) days without pay for Laura Hanson, Cafeteria Aide, SPT-EL-CAFT-NA-3, October 2, 2019, through October 4, 2019 as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-332

RESOLUTION

BE IT RESOLVED that the Board of Education approves Jackie Fleming, as the Girls Basketball Coach for the 2019-2020 school year at the contractual stipend amount of \$3,429.00, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-333

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education submitted the attached merit pay criteria for the 2019-2020 school year for Dr. Erik Falkenstein to the Hunterdon County Executive Superintendent for review; and

WHEREAS, the Hunterdon County Executive Superintendent approved the five merit pay criteria goals; and

BE IT FURTHER RESOLVED, the Kingwood Township Board of Education hereby approves the submission to the Hunterdon County Executive Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-334

RESOLUTION

BE IT RESOLVED that the Board of Education approves one (1) day without pay for Allison Okolichany, Teacher, TCH-EL-BSI-FL-3, October 11, 2019, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0

OPERATIONS COMMITTEE

Action 19-335

RESOLUTION

BE IT RESOLVED that the Board of Education approves 2019-2020 Joint Transportation Agreement with Delaware Valley Regional High School in the amount of \$275,758.00 for the 2019-2020 School Year.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0

Action 19-336

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2019-2020 Transportation Agreement with the Milford Board of Education to transport Milford students to Kingwood Township School, transported under the Delaware Valley Regional High School Transportation Jointure, at the cost of \$780.00 per a student.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0

Action 19-337 RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Transportation Jointure School Bus Driver Handbook for the 2019-2020 School Year.

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0

POLICY COMMITTEE

Action 19-338 RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
1613	Disclosure and Review of Applicant's Employment History
2415.06	Unsafe School Choice Option
5612	Assaults on District Board of Education Members or Employees
5756	Transgender Students
8860	Memorials
R1613	Disclosure and Review of Applicant's Employment History
R5612	Assaults on District Board of Education Members or Employees

Moved by D. Herbel, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0

FINANCE COMMITTEE

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards -No Update.
- NJ School Boards Association - No update.
- Hunterdon County ESC - No Update.
- KTS PTA - Update.
- KTEA - No Update.

- AD-Hoc - No Update.

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF PUBLIC: Mrs. Naples and Frank Conlon, parent

Action 19-339 **RESOLUTION**

***BE IT RESOLVED** that the Board of Education entered into executive session at 9:10 p.m.*

Moved by K. Bloom, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-340 **RESOLUTION**

***BE IT RESOLVED** that the Board of Education exited executive session at 9:13p.m.*

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-341 **RESOLUTION**

***BE IT RESOLVED** that the Board of Education adjourned the regular meeting at 9:14p.m.*

Moved by S. Sklodowsky, seconded by J. Lonergan, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

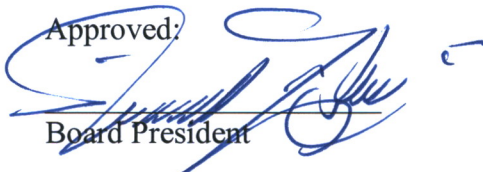
Respectfully Submitted,



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on October 15, 2019

Approved:


Board President