# KINGWOOD TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING

# November 16, 2021 7:30 p.m.

TIME AND PLACE: The regular meeting of the Board of Education was held on October

16, 2021 by the Board of Education of the Kingwood Township School District, Hunterdon County, virtually from the Kingwood Township School, 880 County Road 519, Frenchtown, New Jersey

08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open

Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon* 

Democrat, on August 28, 2020

CALL TO ORDER: The meeting was called to order by Board President, Kevin Bloom at

7:43 p.m.

Pledge of Allegiance.

**ROLL CALL:** 

PRESENT: Kevin Bloom

Brandon Chadwick Andrew Russano
Paymon Jelvani Shannon Sklodowsky

ABSENT: Sara Daly Padron, Donna Herbel, Russell Pitzner, Nicole Kempf-

Mutz and Geoff Vitale

**DISTRICT ADMINISTRATORS** 

PRESENT: Rick Falkenstein, Superintendent

Michele McCann, Business Administrator/Board Secretary

**PUBLIC:** Mrs. Murphy, Teacher; Mrs. Brinkerhoff and Mrs. Drake, Parents.

**COMMENTS:** None

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY - M. McCann

• Unofficial Election results-

Kevin Bloom 1,042 Sara Daly-Padron 877

784

Board Member Profile

## **Action 21-350**

### RESOLUTION

BE IT RESOLVED that the Board of Education approves the addendum items.

Moved by P. Jelvani, seconded by, S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0.

## **Action 21-351**

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

October 26, 2021 - Regular Meeting Minutes October 26, 2021 - Executive Session Minutes

Moved by S. Sklodowsky, seconded by, A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 3; nays, 0; 2 abstentions; P. Jelvani, A. Russano..

### **Action 21-352**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the October 2021 Payroll, FICA and DCRP as follows:

October 2021 Net Payroll	\$241,977.39	
October 2021 Agency	\$144,405.82	
October 2021 Board Share FICA	\$6,993.06	
October 2021 State Share FICA	\$19,497.12	
October 2021 Board Share DCRP	\$601.30	
Total Payroll October 2021	\$413,474.69	

Moved by S. Sklodowsky, seconded by, A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-353**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the following bill list:

November 16, 2021 General Fund	\$35,392.89	

Moved by S. Sklodowsky, seconded by, A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### **Action 21-354**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the October 2021 line-item appropriation transfers as per the attached report.

Moved by S. Sklodowsky, seconded by, A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-355**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the Board Secretary and Reconciler's Report:

**BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of October 2021; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by S. Sklodowsky, seconded by, A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **SUPERINDENT'S REPORT** - R. Falkenstein

- HIB Report was reviewed
- Overview of the assessments
- Review of the math assessment
- Fall sports complete, share with Frenchtown continues in winter
- Halloween included a middle school dance and parade for elementary school
- Update from health office

### **Action 21-356**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education affirms the Chief School Administrator's decision on the attached reported incident Case #001, of Harassment, Intimidation and Bullying.

Moved by S. Sklodowsky, seconded by, A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-357**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the following resolution:

WHEREAS, Andrew Russano has been a very active member of the Kingwood Township community and has served with distinction on the Kingwood Township Board of Education from January 2021 through November 2021; and

WHEREAS, Andrew Russano has exhibited the highest standards while serving as a member of the Operations Committee, Hunterdon County School Board Representative and the Hunterdon County Educational Services Commission Alternative Representative;

WHEREAS, Andrew Russano has exercised outstanding leadership, communication and shared his relevant background and served and protected our Kingwood community and his experience to members of the Kingwood community on the Kingwood Operations Committee, with the numerous Federal Grants the District was awarded in the current year; and

WHEREAS, Andrew Russano gave unselfishly of his time, experience, and knowledge to provide all Kingwood Township School students with an outstanding educational experience;

**NOW, THEREFORE, BE IT RESOLVED** that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Andrew Russano, for his exceptional service and dedication to the children of Kingwood Township.

Moved by S. Sklodowsky, seconded by, A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **COMMMTTEE REPORTS**

## 1. COMMUNICATION/EDUCATION/POLICY COMMITTEE

### **Action 21-358**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education accepts, with regret, the resignation of Andrew Russano, Kingwood Township Board Member effective December 1, 2021, as recommended by the Superintendent.

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes,5; nays, 0;

### **Action 21-359**

## RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the first reading of the following policies and regulations:

POLICY#	POLICY	
3142	NONRENEWAL OF NONTENURED TEACHING STAFF	
	MEMBER	
3221	EVALUATION OF TEACHERS	
3222	EVALUATION OF TEACHING STAFF MEMBERS,	

	EXCLUDING TEACHERS AND ADMINISTRATORS	
3223	EVALUATION OF ADMINISTRATORS, EXCLUDING	
1	PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT	
	PRINCIPALS	
3224	EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND	
	ASSISTANT PRINCIPALS	
5751	SEXUAL HARASSMENT OF STUDENTS	
6115-01	FEDERAL AWARDS FUNDS INTERNAL CONTROLS –	
	ALLOWABILITY OF COSTS	
6115-02	FEDERAL AWARDS FUNDS INTERNAL CONTROLS –	
	MANDATORY DISCLOSURES	
6115-03	FEDERAL AWARDS FUNDS INTERNAL CONTROLS –	
	CONFLICT OF INTEREST	
6311	CONTRACTS FOR GOODS OR SERVICES FUNDED BY	
	FEDERAL GRANTS	
6471	SCHOOL DISTRICT TRAVEL	
8550	MEAL CHARGES OUTSTANDING FOOD SERVICE BILL	
8600	STUDENT TRANSPORTATION	
R 3142	NONRENEWAL OF NONTENURED TEACHING STAFF	
	MEMBER	
R 3221	EVALUATION OF TEACHERS	
R 3222	EVALUATION OF TEACHING STAFF MEMBERS,	
	EXCLUDING TEACHERS AND ADMINISTRATORS	
R 3223	EVALUATION OF ADMINISTRATORS, EXCLUDING	
	PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT	
	PRINCIPALS	
R 3224	EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND	
	ASSISTANT PRINCIPALS	
R 5751	SEXUAL HARASSMENT OF STUDENTS	
R 6471	SCHOOL DISTRICT TRAVEL	

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes,5; nays, 0;

## **Action 21-360**

## RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the second reading of the following policies and regulations:

POLICY#	POLICY
2425	Emergency Virtual or Remote Instruction Program

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-361**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the following field trip for the 2021-2022 school year, as recommended by the Superintendent:

Location	Grade/Selection/Group
Alexandria Middle School,	Jazz Band (parents transport students)
Alexandria NJ	

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### **Action 21-362**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the Hunterdon County Educational Services Commission (HCESC) for one (1) IEP meeting and Psychological evaluation, not to exceed \$700, as recommended by the Superintendent.

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-363**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the attached job description for American Recovery Plan Temporary Remote Teacher/Permanent Substitute Teacher, as recommended by the Superintendent.

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes,5; nays, 0;

#### **Action 21-364**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the PCN for the American Recovery Plan Temporary Remote Teacher/Permanent Substitute Teacher as AMR-EL-TEMP-01-01, as recommended by the Superintendent.

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-365**

## RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the transportation cost for all 8<sup>th</sup> grade students to Delaware Valley Regional High School for the regional high school visit, paid for by the district, as recommended by the Superintendent.

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-366**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the proposal between Zim Zum Consulting and the Kingwood Township Board of Education, for the 2021-2022 school year, not to exceed \$7,000.00, as recommended by the Superintendent, using ESSR II grant fund

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-367**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the following fundraiser for the 2021-2022 school year, as recommended by the Superintendent:

Photograph Tales - Ian White, KTS Band/Music

Moved by A. Russano, seconded by P. Jelvani, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### PERSONNEL COMMITTEE

## **Action 21-368**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

#### **Action 21-369**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the paid disability leave and enacts FLMA for Jenni Losch, TCH-EL-TCHR-05-2, Teacher, effective October 28, 2021 through November 24, 2021, utilizing the following, as recommended by the Superintendent:

Leave:	Dates:	Days/Weeks
Paid Disability	10/28/2021 - 11/24/2021	18 Sick Days
FMLA	10/28/2021 - 11/24/2021	5 weeks

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-370**

### RESOLUTION

BE IT RESOLVED that the Board of Education approves Cameryn Legra, as a student teacher, beginning January 24, 2022, as recommended by the Superintendent.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### **Action 21-371**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves Gabriella Latargia, as a student teacher, beginning January 24, 2022, as recommended by the Superintendent.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### **Action 21-372**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education accepts the resignation of Kelly Feldman, Cafeteria Aide, SPT-EL-CAFT-NA-3, effective December 31, 2021.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-373**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the offer of employment to Kelly Feldman, as the School Secretary, ATT0-EL-SCHS-NA-1, effective January 3, 2022, through June 30, 2022, at an annual salary of \$40,500.00, pro-rated to start date, as recommended by the Superintendent.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-374**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves 20 hours of training for Kelly Feldman, School Secretary, from November 17, 2021 - December 31, 2021, at the hourly rate of \$21.09, not to exceed \$421.80, as recommended by the Superintendent.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-375**

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the 20-year longevity contractual payment for Aileen Naples, Teacher, TCH-EL-ENRI-FL2/TCH-EL-HLTH-FL-1, in the amount of

\$1,500.00 as recommended by the Superintendent.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-376**

#### RESOLUTION

**BE IT RESOLVED** that the Board of Education amends the resignation of Tina Romeo, School Secretary, ATT0-EL-SCHS-NA-1, effective December 31, 2021, from resignation to deferred retirement as recommended by the Superintendent.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### **OPERATIONS COMMITTEE**

## **Action 21-377**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves Republic Services of New Jersey, LLC as the trash removal/recycling services company for January 2022 - December 2022 at the owner option for Calendar Year 2022 to be exercised as per the proposal formally dated November 9, 2020.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### **Action 21-378**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the submission of the 2021-2022 District Report of Transported Resident Students.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

## **Action 21-379**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education approves the submission of the 2021-2022 Application for State School Aid.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0;

### **Action 21-380**

### RESOLUTION

BE IT RESOLVED that the Board of Education declare the attached fixed asset as surplus property with no value and authorize the Business Administrator to dispose of the property pursuant to N.J.S.A. 18A:18A-45, as recommended by the Superintendent.

Moved by, S. Sklodowsky, seconded by A. Russano, on roll call vote, resolution was ADOPTED as follows ayes,5; nays, 0;

## **FINANCE COMMITTEE**

## **STANDING COMMITTEE REPORTS**

- Hunterdon County School Boards Update.
- NJ School Boards Association No update.
- Hunterdon County ESC Update
- KTS PTA Update
- KTEF Update
- AD-Hoc No update

## **NEW BUSINESS** -

## **OLD BUSINESS** -

**RECOGNITION OF THE PUBLIC** - Mrs. Murphy, Teacher; Mrs. Brinkerhoff and Mrs. Drake; Parents.

## **Action 21-381**

### RESOLUTION

**BE IT RESOLVED** that the Board of Education adjourned the board meeting at 8:33 pm.

Moved by S. Sklodowsky, seconded by, B. Chadwick, on roll call vote, resolution was ADOPTED as follows ayes, 5; nays, 0.

Respectfully Submitted,

Michele McCann, RSBA, SFO

School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on December 14, 2021

Approved:

Kevin Bloom, Kingwood Township Board of Education President