

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting Minutes- November 19, 2019 7:30 p.m.

TIME AND PLACE: The regular meeting of the Board of Education was held on November 19, 2019 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, P. L. 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of the meeting. A copy has been filed with the Kingwood Township Clerk and published in the *Hunterdon Democrat*, on January 10, 2019.

CALL TO ORDER: The meeting was called to order by Board President, Paymon Jelvani at 7:38 p.m.

Pledge of Allegiance.

ROLL CALL:

PRESENT:

Paymon Jelvani	Russell Pitzner
Kevin Bloom	Donna Ray
Donna Herbel	Shannon Sklodowsky
Sara Daly-Padron	

ABSENT: Michael DeSapio and Jill Lonergan

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Superintendent (arrived at 7:50 p.m.)
Michele McCann, RSBA, SFO Business Administrator/Board Secretary

PUBLIC: Kingwood Township School Soccer Team and their parents, Mrs. Hutka, Guidance Counselor, Mr. Richmond, Teacher/Soccer Coach, and Mrs. Drake, parent.

Paymon Jelvani recognized Bill Dietz, Kingwood resident and former Kingwood Township Board member and Delaware Valley Regional High School Board Member.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY – M. McCann

- Letter to Maschio’s Food Service Management
- Letter to Delaware Valley Regional High School
- Letter to Kingwood Township Volunteer Fire Department

- Spotted Lanternfly Cooperative Educational Program
- HSBA - Mental Health Presentation - November 21, 2019

Action 19-372

RESOLUTION

BE IT RESOLVED that the Board of Education amends item 5.c and adds 7.2.i

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-373

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following meeting minutes:

October 15, 2019 - Regular Meeting

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-374

RESOLUTION

BE IT RESOLVED that the Board of Education approves the October 2019 Payroll, FICA and DCRP as follows:

October 2019 Net Payroll	\$234,053.48
October 2019 Agency	\$141,495.77
October 2019 Board Share FICA	\$6,461.79
October 2019 State Share FICA	\$19,737.26
October 2019 Board Share DCRP	\$841.30
Total Payroll October 2019	\$405,589.60

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-375

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill lists:

October 16-31, 2019	\$136,490.52
November 19, 2019	\$84,234.05

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-376

RESOLUTION

BE IT RESOLVED that the Board of Education approves the October 2019 line-item

appropriation transfers as per the attached report.

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-377

RESOLUTION

BE IT RESOLVED that the Board of Education approves Board Secretary and Treasurer's Report:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of September and October 2019; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-378

RESOLUTION

BE IT RESOLVED that the Board of Education approves the statement of results of the November school election results to be part of the meeting minutes as follows:

Elected to the Kingwood Township Board of Education for a (3) three-year term from January 1, 2019 through December 31, 2022:

*Donna Herbel.....567
Russell Pitzner.....545
Brandon Chadwick.....2*

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

SUPERINDENT'S REPORT - R. Falkenstein

- Shared Services Agreement for School Nursing Services between Kingwood and Milford
- Letter from the Superintendents to the Boards of Education on Inaugural articulation
- Data meetings underway for ELA and Math
- Review of Test results by Tim Loveland, Principal

EDUCATION COMMITTEE

Action 19-379

RESOLUTION

BE IT RESOLVED that the Board of Education amends the previously approved dollar amount of the 2019 Kingwood Township Education Foundation Grants from \$11,575.00 to \$10,675.00, as recommended by the Superintendent.

Moved by D. Herbel , seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-380

RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with gratitude, the 2019 Kingwood Township Education Foundation Grants, in the amount of \$900.00, as recommended by the Superintendent.

Moved by D. Herbel , seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-381

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Shared Services Agreement for School Nursing Services for the 2019-2020 school year, as recommended by the Superintendent.

Moved by D. Herbel , seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-382

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following field trips for the 2019-2020 school year, as recommended by the Superintendent.

Description	Location	Grade/Section/Group
Liberty Science Center	Newark, NJ	G & T
Princeton University Art Museum	Princeton, NJ	Art Club
Sweet Creek Studio	Ottsville, PA	Jazz Band
Delaware Valley Regional High School	Frenchtown, NJ	8 th Grade

Moved by D. Herbel , seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

PERSONNEL COMMITTEE

Action 19-383

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-384

RESOLUTION

BE IT RESOLVED that the Board of Education amends the Leave of Absence request for Kathryn Taffera, Teacher, TCH-El-TCHR-01-03, from two days without pay in October 2019, to one day without pay on October 31, 2019, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-385

RESOLUTION

BE IT RESOLVED that the Board of Education approves Melissa Kramer, to be paid the stipend of \$1,000.00, for set up and implementation of Frontline, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-386

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2019 - 2020 school year, pending satisfactory criminal history review, as recommended by the Chief School Administrator.

Employee	Position
Lea Raymond	Sub teacher/aide/cafeteria aide
Tracy Folmar	Sub nurse/aide

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-387

RESOLUTION

BE IT RESOLVED that the Board of Education approves Eileen Ricardo, Teacher, TCH-EL-TCHR-KD-1 for two days without pay on February 21 and February 24, 2020, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-388

RESOLUTION

BE IT RESOLVED that the Board of Education approves Laura Wierzbicki, as the Co-Advisor for Student Council, effective January 1, 2020 through June 30, 2019, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-389

RESOLUTION

BE IT RESOLVED that the Board of Education approves to increase the nurse substitute pay rate from \$135.00 per day to \$200.00 per day effective November 20, 2019, as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-390

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following teachers for home instruction, at the contractual rate of \$45.00 per hour, as recommended by the Superintendent:

Name	Subject	
Mary Bill	ELA/SS	5 hours/8 weeks
Tanya Brooks	Math/Science	4 hours/8 weeks

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-391

RESOLUTION

BE IT RESOLVED that the Board of Education approves to enact the Federal Medical Leave Act for Nancy Marmorato, NRS-EL-NURS-NA-1, Nurse, effective October 29, 2019, through November 18, 2019 as recommended by the Superintendent.

Moved by S. Sklodowsky, seconded by R. Pitzner, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

OPERATIONS COMMITTEE

Action 19-392

RESOLUTION

BE IT RESOLVED that the Board of Education approves the submission of the DRTRS, for the 2019-2020 school year.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-393

RESOLUTION

BE IT RESOLVED that the Board of Education approves the submission of the ASSA, for the 2019-2020 school year.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-394

RESOLUTION

BE IT RESOLVED that the Board of Education approves DeSapio Construction, Inc. to provide snow plowing and salt spreading on drives and parking areas for the 2019-2020 school year, on an as needed basis.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-395

RESOLUTION

BE IT RESOLVED that the Board of Education approves Pat's Lawn Services, Inc. to provide snow plowing and salt spreading on drives and parking areas for the 2019-2020 school year, on an as needed basis.

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-396

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education solicited for quotes for Garbage Removal for the Kingwood Township Elementary School to the following vendors; and

Republic Services of NJ, LLC
Clinton, NJ

Premier Disposal, Inc.
Glen Gardner, NJ

L.M.R
Phillipsburg, NJ

WHEREAS, Republic Services of NJ, LLC submitted the lowest quote, with a base bid of \$463.50 per month, from January 2020 - December 2020, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups during the school year;

WHEREAS, Republic Services of NJ, LLC submitted an Alternate Quote #1 of \$935.28, per month from January 2020 - December 2020, for one (1) six cubic yard container for Recyclables, to be emptied as per specifications;

WHEREAS, Republic Services of NJ, LLC. submitted an Alternate Quote #2, for \$4,626.71 from January 2020 - December 2020, for two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups during the school year;

WHEREAS, Republic Services of NJ, LLC. submitted an Alternate Quote #4, for \$100.00 from January 2020- December 2020, for extra garbage collection, as requested, per the six (6) cubic yard container.

WHEREAS, Republic Services of NJ, LLC. submitted an Alternate Quote #5, for \$550.00 from January 2020 - December 2020, for extra garbage collection, as requested, per thirty (30) cubic yard container, including all tonnage.

***NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards a single bid for the Garbage Removal to Republic Services of NJ, LLC which includes the base bid of \$463.50 per month, from January 2020 - December 2020, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups during the school year; which is Alternative Bid 1 and Alternative Bid . Alternative Bid 4 and Alternative Bid 5 are accepted on an as needed basis.*

Moved by D. Herbel, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

POLICY COMMITTEE

Action 19-397

RESOLUTION

***BE IT RESOLVED** that the Board of Education approves the first reading of the following Policies and Regulations:*

POLICY/ REGULATION:	POLICY/REGULATION DETAIL:
3159	TEACHING STAFF MEMBER SCHOOL DISTRICT REPORTING RESPONSIBILITIES
5613	REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPON OFFENSES
8461	REPORTING VIOLENCE, VANDALISM, HARRASSMENT, INTIMIDATION, BULLYING, ALCOHOL, AND OTHER DRUG OFFENSESES
R 2460.8	SPECIAL EDUCATION FREE AND APPROPRIATE PUBLIC EDUCATION
R 5613	REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPON OFFENSES
R 8461	REPORTING VIOLENCE, VANDALISM, HARRASSMENT, INTIMIDATION, BULLYING, ALCOHOL, AND OTHER

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

FINANCE COMMITTEE

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards -No Update.
- NJ School Boards Association - No update.
- Hunterdon County ESC - Update.
- KTS PTA - Update.
- KTEA - No Update.
- AD-Hoc - No Update.

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF PUBLIC: Mrs. Serina Hutka, Guidance Counselor and Mrs. Drake, Parent were present. Mrs. Drake asked about the shared services contract for the nursing services. She also noted that the resignation of Mrs. Hutka is a loss to the families of Kingwood.

Action 19-398

RESOLUTION

***BE IT RESOLVED** that the Board of Education entered into executive session at 9:31 p.m.*

Moved by K. Bloom, seconded by D. Herbel, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-399

RESOLUTION

***BE IT RESOLVED** that the Board of Education exited executive session at 9:46p.m.*

Moved by R. Pitzner, seconded by S. Sklodowsky, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Action 19-400

RESOLUTION

***BE IT RESOLVED** that the Board of Education adjourned the regular meeting at 9:47p.m.*

Moved by P. Jelvani, seconded by K. Bloom, on roll call vote, resolution was ADOPTED as follows ayes, 7; nays,0.

Respectfully Submitted,



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on December 17, 2020

Approved:

