

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting – November 25, 2014**

TIME AND PLACE: The regular meeting of the Board of Education was held on November 25, 2014 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 8, 2014.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:34 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Jill Lonergan
	Anthony Planer, Vice President	Kimberly Malina
	Michael DeSapio	Kathleen Racile
	Donna Herbel	Lance Riggio

Absent: Paymon Jelvani

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

The Board recognized the Kingwood Township Soccer Team on winning their Division Championship and thanked Mr. Crawford for giving each player a team picture.

Teachers/Administration: Dr. Callanan, Mrs. Schermerhorn and Mrs. Mizin
Parents: Mrs. Drake, Mrs. Sklodowsky and Mr. and Mrs. Mathieu

Ms. K. Love-Mathieu expressed her concerns about the PARCC testing and would like the Board to consider looking into opting out.

Mr. Mathieu also expressed his concerns about PARCC and the Common Core Standards.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT – B. Beriont

- Hunterdon County Freeholders – Benefits on Consolidation – dated 10/22/2014
- NJSBA – New and Not-So-New Board Members – Dated 11/10/2014
- Board Member Training
- Board Member Profile & Committee Preferences
- Update on NJSBA Delegate Assembly Meeting
- NJSPOTLIGHT – NJ Kindergarten Entry Assessment
- Video from Senator Robert Menendez – NJSBA Centennial

Action 15-114

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend #6.1, #6.4, #8.1.1, #8.1.4 and add #8.2.9 and #8.2.10. Moved by A. Planer and seconded by M. DeSapio. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-115

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

*October 21, 2014 – Regular Meeting Minutes
October 21, 2014 – Executive Session Minutes*

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 7; nays, 0; Abstain, 1 (DeSapio).

Action 15-116

RESOLUTION

BE IT RESOLVED that the Board of Education approves the October 2014 Payroll, FICA and DCRP as follows:

<i>October 2014 Net Payroll</i>	<i>\$211,398.17</i>
<i>October 2014 Agency</i>	<i>\$169,248.30</i>
<i>October 2014 Board Share FICA</i>	<i>\$25,632.84</i>
<i>October 2014 Board Share DCRP</i>	<i>\$416.58</i>
<i>TOTAL PAYROLL OCTOBER 2014</i>	<i>\$ 406,695.89</i>

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-117

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

November 2014 General Fund.....\$188,350.63

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-118

RESOLUTION

BE IT RESOLVED that the Board of Education approves the October 2014 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-119

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of October 2014; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2014-2015 District Goals

- Maintain the board's focus on student achievement as its highest priority
- Continue to broaden our outreach to the community
- Successfully negotiate a contract with the Kingwood Township Education Association
- Continue to work as a cohesive board while maintaining our committees

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein, Mr. Yerger and Mrs. Mizin presented the NJASK Results.

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- NJASK Results

- Meetings Attended

Action 15-120**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Resolution:

WHEREAS, Delia Gardiner has served the students of Kingwood Township School as a Learning Disabilities Teacher-Consultant (LDT-C) since 2005; and

WHEREAS, Delia Gardiner has always cared for her students and demonstrated a passion for helping students improve their skills and become successful; and

WHEREAS, Delia Gardiner carefully collected and evaluated student data that helped identify areas of weaknesses, and devised strategies to make improvements; and

WHEREAS, Delia Gardiner has served as a resource to staff as well as parents, answering questions and sharing her knowledge as the school LDT-C; and

WHEREAS, Delia Gardiner has volunteered and dedicated her time at Kingwood coaching two Destination Imagination teams; and

WHEREAS, Delia Gardiner has volunteered and dedicated her time with supporting and assisting the KTS Music Program both here at Kingwood Township School and community events such as Kingwood Township Community Day and the Kingwood Tree Lighting; and

NOW, THEREFORE, BE IT RESOLVED that the Kingwood Township Board of Education expresses its sincere and grateful appreciation to Delia Gardiner for her many years of exceptional service and dedication to the children of Kingwood Township; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be presented to Delia Gardiner and spread upon the minutes of the November 25, 2014 meeting of the Kingwood Township Board of Education.

Moved by A. Planer, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2014-2015 District Goals

- **Continue to Improve Student Achievement:**
 - Refine and assess literacy initiatives for the upcoming year and expand the Writers and Readers Workshop to grades 5 through 8.
 - Prepare our students to transition to the PARCC
 - Utilize Study Island to help benchmark our students
- **Continue to Enhance Community Relations:**
 - Utilize the information from the surveys to identify strengths and weaknesses and then develop a plan of action for improvement

- **Continue to Maintain and Improve Facilities:**
 - Develop a plan of action to address the school parking lot

EDUCATION COMMITTEE

Action 15-121

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2014-2015 Field Trips:

*DaVinci Science Center – Allentown, PA – 3rd Grade
Shop Rite – Flemington, NJ – 3rd Grade
Liberty Science Center – Grades K-4 – G&T*

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-122

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2014-2015 fundraisers:

*Selling items (small holiday gift items) during lunches – Student Council
Joe Corbi's Pizza & Mrs. Fields Cookies – Student Council*

Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-123

RESOLUTION

BE IT RESOLVED that the Board of Education approves Higgins Teach LLC, Flemington, NJ, for PARCC Professional Development in the amount \$400.00. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-124

RESOLUTION

BE IT RESOLVED that the Board of Education accepts the attached list of KTEF Grants for the fall of 2014 in the amount of \$10,299.91. Moved by K. Racile, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE

Action 15-125

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2014-2015 Substitutes, pending satisfactory criminal history review, as recommended by the Chief School Administrator:

Nancy Marmorato – Nurse

*Elizabeth Garambone – Instructional Aide/Teacher
 Ronna Hill – Instructional Aide/Teacher
 Patricia Gordon – Lunch Aide*

Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-126**RESOLUTION**

BE IT RESOLVED that the Board of Education accepts, with regret, the resignation of Jen Leap, Guidance Counselor, effective December 31, 2014. Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-127**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Kerri Svec, LDTC – PCN# CST-EL-LDC-NA, effective December 1, 2014 through June 30, 2015, at a pro-rated annual salary of (.6) Step 9MA+30 - \$35,709, as recommended by the Chief School Administrator. Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-128**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to revise the 2014-2015 Anti-Bullying Specialist Stipend for Jen Leap from \$2,327.00 to \$930.80. Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-129**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to revise the 2014-2015 Co-Curricular Stipend for Student Council between the following teachers:

*Deanna Mizin - \$1,917.60
 Jen Leap - \$479.40*

Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-130**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms. Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-131**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Spring 2015 course work for David Moscovitz, at Rutgers University:

Curriculum and Instruction - \$2,454.00

Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-132**RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following Spring 2015 course work for Deanna Mizin, at Centenary College:

Evaluation and Assessment Methods - \$2,770.00

Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-133**RESOLUTION**

BE IT RESOLVED that the Board of Education approves Serrina Hutka, Guidance Counselor – PCN# CST-EL-COUN-NA-1 effective January 1, 2015 through June 30, 2015, at a pro-rated annual salary of (.6) Step 3 MA - \$32,079, pending satisfactory criminal history review, as recommended by the Chief School Administrator. Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 15-134**RESOLUTION**

BE IT RESOLVED that the Board of Education approves to increase the Nurse Substitute rate from \$110.00 to \$175.00 per day, for any Nurse Substitute who works more than 20 days within the 2014-2015 school year. Moved by M. DeSapio, seconded by K. Racile. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

OPERATIONS COMMITTEE**Action 15-135****RESOLUTION**

BE IT RESOLVED that the Board of Education approves the renewal of a 60 month lease agreement with Pitney Bowes, Stamford, CT, for a postal mailing machine system at a rate of \$121.00 per month. Moved by J. Lonergan, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-136

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached facility use form with the KTS PTA for the Thanksgiving 5K run. Moved by J. Lonergan, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-137

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached contract with DeSapio Construction, Inc. to provide salt spreading on drives and parking areas, on an as needed basis. Moved by J. Lonergan, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 7; nays, 0; Abstain, 1 (DeSapio).

Action 15-138

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached 2014-2015 Joint Transportation Agreement between the Kingwood Township School District and the Delaware Valley Regional High School District for bus route #DSSS1 in the amount of \$5,797.38. Moved by J. Lonergan, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-139

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, the Kingwood Township Board of Education solicited for quotes for Garbage Removal for the Kingwood Township Elementary School to the following vendors; and

<i>Republic Services, Inc.</i>	<i>Premier Disposal, Inc.</i>	<i>Waste Management</i>
<i>731 East Reliance Road</i>	<i>2026 Route 31 – Suite 2</i>	<i>10 Silvia Street</i>
<i>Telford, PA 18969</i>	<i>Glen Gardner, NJ 08826</i>	<i>Ewing, NJ 08628</i>

WHEREAS, the Board received two quotes, in accordance with the specifications, on November 19, 2014:

WHEREAS, Premier Disposal, Inc. submitted the lowest quote, with a base bid of \$490.00 per month, from September 1, through June 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups; and

WHEREAS, Premier Disposal, Inc. submitted an Alternate Quote #1 of \$265.00, per month from July 1 through August 30, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up once a week; and

WHEREAS, Premier Disposal, Inc. submitted an Alternate Quote #2, for extra garbage collection, as requested, from July 1 through August 30, for \$14.00 per cubic yard and prices for Open Containers at 10 cubic yards for \$500.00, 20 cubic yards for \$600.00 and 30 cubic yards for \$750.00; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a single bid for the Garbage Removal to Premier Disposal, Inc. which includes the base bid of \$490.00 per month, from September 1 through June 30, Alternate Quote #1 of \$265.00, per month, from July 1 through August 30, and Alternate Quote #2, for extra garbage collection, as requested.

Moved by J. Lonergan, seconded by L. Riggio. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

POLICY COMMITTEE

Action 15-140

RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following Policies & Regulations:

- #3283 Electronic Communications Between Teaching Staff Members and Students*
- #4283 Electronic Communications Between Support Staff Members and Students*
- #5305 Health Services*
- #5308 Student Health Records*
- #5310 Health Services*
- #5339 Screening for Dyslexia*
- #5530 Substance Abuse*
- #R 5308 Student Health Records*
- #R5310 Health Services*
- #R8462 Reporting Potentially Missing or Abused Children*

Moved by D. Herbel, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 15-141

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies & Regulations:

- #2412 Home Instruction Due to Health Condition*
- #2417 Student Intervention and Referral Services*

#2481 Home or Out of School Instruction for General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
 #5610 Suspension
 #5611 Removal of Students for Firearm Offenses
 #5612 Assaults on District Board of Education Members or Employees
 #8505 Wellness Policy Nutrient Standards for Meals and Other Foods
 #R2412 Home Instruction Due to Health Condition
 #R2417 Student Intervention and Referral Services
 #R2481 Home or Out of School Instruction for General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
 #R5331 Management of Life-Threatening Allergies in School
 #R5610 Suspension Procedures
 #R5611 Removal of Students for Firearm Offenses

Moved by D. Herbel, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, 0.

FINANCE COMMITTEE

Action 15-142

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached agreement with Phoenix Advisors, LLC, Bordentown, NJ, to research the all bonds issued by Kingwood Township School for which a continuing disclosure requirement exists at a rate of \$1,200.00. Moved by K. Malina, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

COMMUNICATIONS COMMITTEE – Update on Meeting

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- School Boards Association – Update on Meeting
- Hunterdon County ESC – No Update
- KTS PTA – No Update
- KTEA – Update on Meeting

NEW BUSINESS

Mr. DePinto discussed the upcoming meeting on consolidation/regionalization with the Board Presidents, Chief School Administrators within the Delaware Valley Region and the Executive County Superintendent.

Mr. DePinto recognized Mrs. Shannon Sklodowsky who was elected to the Board as a write in candidate.

OLD BUSINESS - None

**RECOGNITION
OF THE PUBLIC:**

Mrs. Drake expressed her concerns about using substitute nurses until a full-time nurse can be hired.

Action 15-143

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 10:04 p.m. Moved by A. Planer, seconded by L. Riggio. Resolution was ADOPTED as follows: ayes 8; nays, 0.

Respectfully Submitted,



Bobbie Beriont
School Business Administrator/Board Secretary

Minutes prepared 12/01/14
Minutes remain unofficial until Board approval.

Approved:


Board President