

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

TIME AND PLACE: The regular meeting of the Board of Education was held on October 20, 2015 by the Board of Education of the Kingwood Township School District, Hunterdon County, in the Kingwood Township School Library, 880 County Road 519, Frenchtown, New Jersey 08825.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was mailed to the *Hunterdon County Democrat* on May 7, 2015.

CALL TO ORDER: The meeting was called to order by Board President, Joseph DePinto at 7:35 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Joseph DePinto, President	Kimberly Malina
	Anthony Planer, Vice President	Kathleen Racile
	Donna Herbel	Jill Lonergan
	Paymon Jelvani	Shannon Sklodowsky

Absent: Michael DeSapio

DISTRICT ADMINISTRATORS

PRESENT: Rick Falkenstein, Chief School Administrator
Bobbie Beriont, School Business Administrator/Board Secretary

RECOGNITION OF PUBLIC:

Teachers: K. Taffera & C. Shlimbaum
Parents: Mrs. Drake

Public: Mrs. Emmons & Mrs. Hartner

Action 16-068

RESOLUTION

BE IT RESOLVED that the Board of Education entered Executive Session at 7:40 p.m. to discuss Personnel issues. Moved by A. Planer, seconded by P. Jelvani. Resolution was ADOPTED as follows: ayes, 8; nays, 0.

The Board returned to open session at 8:00 p.m. All Board members were present.

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECT –

- NJSBA Conference Itinerary
- Mandated Training
- Hunterdon County Democrat – Article on “Attending Flight School”

Action 16-069

RESOLUTION

BE IT RESOLVED that the Board of Education approves to amend #6.4, and add #8.2.7, 8.2.8, 8.2.9, 8.2.10, 8.2.11 8.2.12 and 8.3.8,. Moved by K. Racile and seconded by P. Jelvani. This resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 16-070

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Meeting Minutes:

September 22, 2015 – Regular Meeting Minutes

Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 6; nays, 0; Abstain 1 (Jelvani & Racile).

Action 16-071

RESOLUTION

BE IT RESOLVED that the Board of Education approves the September 2015 Payroll, FICA and DCRP as follows:

September 2015 Net Payroll	\$209,390.99
September 2015 Agency	\$143,196.93
September 2015 Board Share FICA	\$6,243.05
September 2015 State Share FICA	\$19,116.15
September 2015 Board Share DCRP	\$294.14
TOTAL PAYROLL SEPTEMBER 2015	\$ 378,241.26

Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-072

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following bill list:

October 2015 General Fund.....\$193,754.61

And authorize payment of additional October 2015 invoices, as required, which will be submitted for Board approval at the November 2015 meeting.

Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-073

RESOLUTION

BE IT RESOLVED that the Board of Education approves the September 2015 line-item appropriation transfers attached to and made a part of these minutes. Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-074

RESOLUTION

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of September 2015; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Moved by A. Planer, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2015-2016 School Goals:

- Maintain the board's focus on student achievement as its highest priority
- Develop a budget within the 2% cap that does not impact programs and maximizes resources
- Continue to work as a cohesive board while maintaining our committees

CHIEF SCHOOL ADMINISTRATOR'S REPORT – R. Falkenstein

Dr. Falkenstein discussed the following informational items:

- Student Enrollment
- Monthly Staff Reports
- October 12th Staff In-Service
- Title I Parent Compact Meeting
- Bus evacuation drills are complete
- 5th Grade Students taking placement tests at Del Val HS
- DASH Program
- Charles Shlimbaum, Teacher, gave a Google presentation to the board
- Soccer Team will Host a Play-Off Game – 1st Place
- Girls' Volleyball team is enjoying their first season
- Fairview Lake field trip was a great success. The first time all Del Val HS sending districts attended
- Meetings Attended

Action 16-075

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-2016 school year. Moved by P. Jelvani, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-076

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached Kingwood Township Nursing Service Plan for the 2015-2016 school year. Moved by P. Jelvani, seconded by S. Sklodowsky. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

2015-2016 District Goals:

- Continue to improve student achievement
- Continue to enhance community relations
- Continue to Maintain and Improve Facilities

EDUCATION COMMITTEE

Action 16-077

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2015-2016 Field Trips:

- NJPAC, Newark, NJ - Band
- Alexandria Airport, Pittstown, NJ – 6th Grade Science

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-078

RESOLUTION

BE IT RESOLVED that the Board of Education approves Mr. Nelson Hill, Saxophonist/Clinician to work with the jazz band on technique, tone and improvisation at a rate of \$150 per visit, not to exceed 8 visits.

This will be paid from a donation given to the jazz band

Moved by A. Planer, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

PERSONNEL COMMITTEE - Update on Meeting

Action 16-079

RESOLUTION

BE IT RESOLVED that the Board of Education approves the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related

Action 16-086

RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Bobbie Beriont, School Business Administrator/Board Secretary, effective March 1, 2016. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-087

RESOLUTION

BE IT RESOLVED that the Board of Education approves Ray Krov as Interim School Business Administrator/Board Secretary effective November 1, 2015 at a rate of \$500 per day, pursuant to the County Department of Education approved employment contract, as recommended by the Chief School Administrator. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-088

RESOLUTION

BE IT RESOLVED that the Board of Education approves a one-time stipend in the amount of \$625.00 for Meaghan Emmons, Assistant to the School Business Administrator; in recognition of her additional responsibilities during the absence of the Business Administrator. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-089

RESOLUTION

BE IT RESOLVED that the Board of Education approves a one-time stipend in the amount of \$625.00 for Eric Carr, Supervisor of Building and Grounds; in recognition of his responsibilities overseeing the parking lot construction project. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-090

RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of Donna King, Teacher, effective December 31, 2015. Moved by S. Sklodowsky, seconded by P. Jelvani. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

OPERATIONS COMMITTEE – Update on Meeting

Action 16-091

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following School Bus Emergency Evacuation Drill Statement as stipulated by 6A:27-11.2:

On Tuesday, October 13, 2015 for routes #1, #2 and #3, on Wednesday, October 14, 2015 for routes #4, #5 and #6, on Thursday, October 15, 2015 for routes #7 and #8, the Assistant Principal of Kingwood Township School, Scott Yerger, oversaw the school bus emergency evacuation drills. The drills were held at approximately 8:45 a.m. at the school.

Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-092

RESOLUTION

BE IT RESOLVED that the Board of Education approves the attached list of obsolete computers and projectors for disposal. Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-093

RESOLUTION

BE IT RESOLVED that the Board of Education approves the establishment of a butterfly garden adjacent to the courtyard gazebo by the Ross Family in memory of former Kingwood Township School Teacher, Debra Ross. Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-094

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the following resolution approving the comprehensive maintenance plan:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities, as listed in the attached document for the various school facilities of the Kingwood Township School District, are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Kingwood Township School District in compliance with Department of Education requirements.

Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-095

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the following resolution approving the annual Maintenance Budget Worksheet:

BE IT RESOLVED that the Board of Education approves the Kingwood Township School Maintenance Budget Amount Worksheet (Form M-1) and the detailed actual expenditure worksheet and authorizes its submission to the Executive County Superintendent.

Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-096

RESOLUTION

BE IT RESOLVED that the Board of Education approves the motion to amend the existing five-year Long Range Facility Plan (LRFP) to add a new backup well project in the 2016-2017 school year at an estimated cost of \$60,000, and to update the expected completion date for all unfinished LRFP projects as outlined on the attached schedule. Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-097

RESOLUTION

BE IT RESOLVED that the Board of Education adopts the following resolution the motion for the Maximum Capital Reserve Amount:

BE IT RESOLVED, that the Kingwood Township School District’s five-year Long Range Facility Plan has identified 16 projects to be completed; and,

WHEREAS, these projects have a total estimated cost over the five-year period of \$1,975,000; and,

WHEREAS, the total cost of these projects would be reduced by up to forty percent or \$790,000 if State grant funds were available, leaving the estimated local share of these projects at \$1,185,000; and

WHEREAS, no State grant funds are currently available for Long Range Facility Projects;

NOW, THEREFORE, BE IT RESOLVED, that the total cost of the 16 projects is \$1,975,000, the maximum Capital Reserve Account balance is \$1,975,000, and the existing Capital Reserve fund balance on June 30, 2015 is \$800,667.73.

Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-098

RESOLUTION

BE IT RESOLVED that the Board of Education approves the disposition and offers to Bobbie Beriont the following obsolete items in the amount of \$100.00:

HP Laptop – KTBOE#00636 iPad – KTBOE#02304

Moved by K. Racile, seconded by A. Planer. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

POLICY COMMITTEE – Update on Meeting

Action 16-099

RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading of the following Policies & Regulations:

*Policy#5339 - Screening for Dyslexia
Policy#5511 - Dress and Grooming
Policy#5615 - Suspected Gang Activity
Policy#8540 - School Nutrition Programs
Policy#8550 - Outstanding Food Service Charges
Policy#8820 - Opening Exercises-Ceremonies
R#5440 - Honoring Pupil Achievement*

Moved by A. Planer, seconded by D. Herbel. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Action 16-100 RESOLUTION

BE IT RESOLVED that the Board of Education approves the firsts reading of the following Policy:

Policy#5756 - Transgender Students

Moved by A. Planer, seconded by D. Herbel. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

FINANCE COMMITTEE

Action 16-101 RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2016-2017 budget calendar.

Moved by S. Sklodowsky, seconded by J. Lonergan. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

COMMUNICATIONS COMMITTEE

STANDING COMMITTEE REPORTS

- Hunterdon County School Boards – Update on Meeting
- NJ School Boards - No Update
- Hunterdon County ESC – Update on Meeting
- KTS PTA – Update on Meeting
- Kingwood Township Education Foundation – Update on Meeting

NEW BUSINESS - None

OLD BUSINESS - None

RECOGNITION OF THE PUBLIC:

Teachers: K. Taffera & C. Shlimbaum

Parents: Mrs. Drake

Public: Mrs. Emmons & Mrs. Hartner

Mrs. Hartner, Mrs. Taffera and the Board of Education thanked Bobbie Beriont.

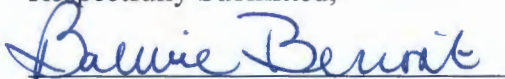
Mrs. Drake shared her appreciation on what a wonderful job Nancy Marmorato, School Nurse, is doing.

Action 16-102

RESOLUTION

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:20 p.m. Moved by D. Herbel, seconded by K. Malina. On roll call vote, resolution was ADOPTED as follows ayes, 8; nays, 0.

Respectfully Submitted,




Bobbie Beriont
School Business Administrator/Board Secretary
Interim School Business Administrator

Minutes prepared 10/21/15

Minutes remain unofficial until Board approval.

Approved:


Board President